

Letter for Baptismal Certificate

Everyone needs to write for their Baptismal Certificate even if you were baptized at St. Mary's. Please use the sample letter below to write to your parish. DO NOT CALL ST MARY'S OR THE OTHER PARISH, the request needs to be in writing.

Name of Parish (*where you were baptized*)

Address

City/State/Zip

Dear Father,

I am writing to request a current baptismal certificate. My name is _____.
(*print your name*)

I was born on _____. My parents names are: _____ and
(*month/day/year*) (father's full name)

(*your mother's maiden name*)

Thank you for your assistance and would you please pray for me as I prepare to receive the Sacrament of Confirmation at this time.

Sincerely,

(your name)

Address

City/state/zip

- **Bring your Baptismal certificate to Lisa Simmons** in the parish office as soon as you get it. You should write for these certificates as soon as possible so we can make sure you are eligible for Confirmation. **It may take Parishes several weeks to send this certificate so you should write to them no later than December 1st.**
- If you were not baptized Catholic, but in some other faith, and you entered into the Catholic Church by a **Profession of Faith**, you will need to write to the parish where you made that Profession of Faith and ask for certification of your Profession.