

# Gift In Kind Donation Form

## CONTACT INFORMATION

Company																							
First Name				Last Name				Phone															
Address							Fax																
City				Province				Country															
Postal				E-Mail																			
Signature																							

## GIFT INFORMATION

<input type="checkbox"/> Do you require a tax receipt?
<input type="checkbox"/> Do you wish to have the donor information remain anonymous?
<input type="checkbox"/> Please provide a detailed description of the item(s) being donated (quantity, serial number etc..)

## GIFT VALUATION

Estimated Value of Donation:	
<input type="checkbox"/> Evidence of Fair Market Value is attached (Appraisal or Invoice)?	

## INTERNAL TRANSMITTAL FORM

Donation accepted by:	
Position/ Local	
Gift is directed to: (department or program)	
<input type="checkbox"/> Is this gift eligible for a contribution from matching funds?	

### **This section for Advancement Office use only:**

**Original: Advancement Office**

**Copies: Cecilia Piano for Record  
Joe Cordingley for Matching**

All financial gifts to endowment funds to a maximum of \$20,000 will be matched, funding permitting.

**College Advancement - Langara College**

Building A171 · 100 West 49th Avenue Vancouver, BC · V5Y 2Z6 · Canada · Telephone (604) 323-5674 · Fax (604) 323-5092