Sample Check and Deposit Slip

Carefully examine the sample check and deposit slip shown below. Practice writing checks and deposit slips using the forms on page 28.

SAMPLE CHECK

Amber West 1309 1st Street Huntington Village, CA 92000 (700) 801-9901	<u>Mar. 1</u> 19 <u>99</u>	331 . 98-7170/3341
Pay to the order of	Goods Plus	\$ <i>37.12</i>
•		ollars
Bank of Huntington Beach Huntington Beach, Califon	nia 92647	1 /
For grocerie		lest
,: 341971401 ,:	3940561278"	

SAMPLE DEPOSIT SLIP

Deposit Ticket	Currency			
	Coin			
Name <u>Amber West</u>	C List Checks Singly	15	25	98-7170/3341
Date Mar. 10, 19 99	e c	150	00	
Duic	k s	94	10	
Amber West	Total From Other Side	65	83	
Sign here if cash received from deposit. Popular of Huntington Popular	Total	<i>325</i>	18	
Bank of Huntington Beach Huntington Beach, California 92647	Less Cash Received	100	00	
-	Net Deposit	225	18	
:341971401: 394056	1278"°		-	•

Check and Deposit Slip Forms

Review the sample check and deposit slip on page 27. Practice writing checks and deposit slips using the forms shown below.

CHECK

Amber West 1309 1st Street Huntington Village, CA 92000	331
(700) 801-9901 Pay to the	1998-7170/3341
order of	\$
	Dollars
Bank of Huntington Beach Huntington Beach, California 92647	
For	
:341971401: 3940561278	п•

DEPOSIT SLIP

Deposit Ticket	Currency	
Name	Coin C List Checks Singly	98-7170/3341
Date19	Total From Other Side	1
Sign here if cash received from deposit.	Total	1
Bank of Huntington Beach Huntington Beach, California 92647	Less Cash Received	
	Net Deposit	
:341971401: 39405E	1278"°	

Keeping a Check Register

Review the sample check register shown below.

Record all transactions that affect your account.											
Number	Date	Description of Transaction	Payment or Debit				Fee— if any	Deposit or Credit (+)		Balance 612 20	
261	1/8	Pets, Pets, Pets	24	99	(* /	ii airy	(1)		- 24		
		dog food							587	21	
262	1/8	City of Chicago	120	<i>75</i>					- 120	75	
		electric bill							466	46	
263	1/9	Good World	68	16					<i>– 68</i>	16	
		groceries							398	30	
264	1/10	VOID									
									398	30	
	1/10	Deposit					200	00	+ 200	00	
		birthday checks		·					598	30	

Now practice completing the following check register to keep a record of deposits/credits and payments/debits.

Record all transactions that affect your account.										
Number	Date	Description of Transaction	Payment or Debit (-)		Tax Item (✔)	Fee— if any	Deposit or Credit (+)		Balance	