## Filling In Your Statutory Declaration Form

## This leaflet shows you how to fill in your Statutory Declaration Form

The 1<sup>st</sup> section must be filled in by <u>YOU</u> (the appellant)

Form 3 Traffic Management (NI) Order 2005 Traffic Management (Proceedings before Adjudicators) Regulation (NI) 2006 (Article 16, Regulation 15(1)) STATUTORY DECLARATION IN THE MATTER OF AN APPEAL UNDER ARTICLE 16(1) OF THE TRAFFIC MANAGEMENT (NI) ORDER 2005) Between [INSERT YOUR FULL NAME] Appellant Of [INSERT YOUR FULL ADDRESS] And Roads Service. I [INSERT YOUR FULL NAME AGAIN] do solemnly and sincerely declare that, (PLEASE TICK ONLY ONE OF THE REASONS) I did not receive a notice under Articles 6 or 7 of the Traffic Management (Northern Ireland) Order 2005 i.e. a Notice to Owner. I made representations under Article 9 of the Traffic Management (Northern Ireland) Order 2005 but did not receive a notice of rejection. I appealed to an adjudicator under Article 13 of the Traffic Management (Northern Ireland) Order 2005 but did not receive a notice of his decision under that Article. IMPORTANT YOU MUST HAVE YOUR SIGNATURE WITNESSED BY A SOLICITOR or other authorised office holder. See information leaflets for details. If you do not, the Statutory Declaration is not valid and will be returned to you. If you knowingly or wilfully make a statement which is false in a material particular you will have committed an offence and be liable on conviction on indictment to a term of imprisonment, or a fine, or both under Article 10 of the Perjury (Northern Ireland) Order 1979. This 2<sup>nd</sup> section must be filled in by a Solicitor, Commissioner of Oaths, Justice of The Peace, a Notary Public, or a Resident Magistrate/Lay Magistrate. I make this declaration by virtue of Article 16(1) of The Traffic Management (NI) Order 2005. Declarant [APPELLANT TO SIGN HERE WITNESSED BY SOLICITOR, JP etc] Declared before me this [DATE] day of [MONTH] 20 **[YEAR]** in the County Court Division of [INSERT COUNTY COURT DIVISION AND INCLUDE WORKPLACE CONTACT DETAILS OR INCLUDE OFFICE STAMP [SOLICITOR, LAY MAGISTRATE ETC TO SIGN HERE AND STRIKE OUT THOSE TITLES THAT DO NOT APPLY] Solicitor Justice of the Peace Lay Magistrate Commissioner of Oaths I make this declaration by virtue of Article 16(1) of The Traffic Management (NI) Order 2005.