

Bobby Nevels

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Objective

To achieve meaningful employment in the Dallas Independent School District as a Campus Administrator in an effort to make a difference in the lives of as many children as possible by providing a foundation that allows them to become productive and responsible members of society.

Profile

Motivated, personable education professional with 19 successful years of working with multicultural students in a large, urban school district. Ability to work collaboratively and collegially, supervise and monitor large staffs of professional personnel. Ability to handle multiple tasks and complete them with the strictest deadlines and promote a vision of excellence for the campus. Comprehensive knowledge base of elementary, middle and high school operations, curriculum, fiscal management, facility management, instructional programs, personnel management and student management.

Skills Summary

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|-------------------------------------|------------------------------|--------------------------------|
| ◆ Master Scheduling | ◆ Budget/Fiscal Management | ◆ Professional Development |
| ◆ Instructional Leadership | ◆ School Safety & Security | ◆ Parental/Community Relations |
| ◆ Curriculum Planning & Development | ◆ Discipline Management | ◆ Attendance/Tuancy Management |
| ◆ Emergency Operations | ◆ Leadership & Team Building | ◆ Grant Program Development |
| ◆ Personnel Management | ◆ Facility Management | ◆ LPAC/ESL/SST Leadership |

Professional Experience

SOUTH OAK CLIFF HIGH SCHOOL

Dallas ISD
2007-Present

OLIVER WENDELL HOLMES MIDDLE SCHOOL

Dallas ISD
2006-2007

SARAH ZUMWALT MIDDLE SCHOOL

Dallas ISD
2002-2006

H. S. THOMPSON LEARNING CENTER

Dallas ISD
2000-2002

Assistant Principal

Provided assistance and support to the building principal in developing and maintaining the curriculum appropriate for the educational needs of students; instructional direction for administrators and staff in communicating and interpreting the school's curriculum/instructional procedures, mission, goals, and objectives to staff, students, and parents. Assisted in defining the expectations for student behavior and academic performance.

HIGHLIGHTS

- ◆ Established and maintained collaborative networks with staff, students, parents and community, which serve to foster a positive atmosphere and broaden support for school initiatives and goals
- ◆ Served as a presenter and facilitator for district and campus-based professional development
- ◆ Developed and implemented effective campus emergency operations/crisis plans
- ◆ Implemented firm discipline management systems to ensure adherence to the Student Code of Conduct, positive student behavior and enhancement of school climate
- ◆ Ensured the effective and expedient resolution of staff and student conflicts
- ◆ Reinforced the Principles of Learning, High Priority Goals and current research practices
- ◆ Assisted with developing, implementing, and coordinating instructional foci, programs, calendars and reports
- ◆ Defined and monitored the expectations for staff performance with regard to classroom management, instructional strategies and communication with parents and community
- ◆ Implemented and facilitated successful student tardy/attendance systems
- ◆ Coordinated school committees, school/district competitions, PLC's, vertical team meetings, departmental meetings, parent academies, assessment training, master schedules and student profiling
- ◆ Served as part of the Campus Instructional Leadership Team in an effort to assist with the revision and implementation of the Campus Improvement Plan
- ◆ Responsibly managed campus resources/budget, finances and supplies to positively influence academic achievement among students
- ◆ Provided instructional resources and supplemental materials to support teaching staff in attaining instructional goals
- ◆ Monitored classroom performance to ensure continued improvement of teacher knowledge and skills, implementation of the instructional programs and student progress
- ◆ Interviewed, selected and oriented new staff members
- ◆ ***Served as summer school/extended year principal from 2003-2013***

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CLINTON P. RUSSELL ELEMENTARY

Dallas ISD

1997-2000

LESLIE A. STEMMONS ELEMENTARY

Dallas ISD

1995-1997

THOMAS L. MARSALIS ELEMENTARY

Dallas ISD

1994-1995

Teacher

Provided instruction for children, grades 4 & 6, in a self-contained teaching environment, which assisted in advancing their academic and social development.

HIGHLIGHTS

- ◆ Campus Instructional Leadership Team
- ◆ Faculty Advisory Committee Chairperson
- ◆ Provided remediation and mentoring for at-risk students
- ◆ Discipline Management Team
- ◆ Field Trip Coordinator
- ◆ Site-Based Decision Making Committee Chairperson
- ◆ Athletic Coordinator
- ◆ After School Program Coordinator
- ◆ Campus Science Laboratory Activities Director
- ◆ 6TH Grade Level Chairperson

Education

PRAIRIE VIEW A&M UNIVERSITY

MAY 1993

Bachelor of Science-Electrical Engineering Technology

TEXAS A & M OF COMMERCE

AUGUST 2004

Master of Education-Educational Administration

Professional Certification

Principal Certificate-Grades PK through 12

SEP 2015

Professional Teaching Certificate-Grades PK through 6

LIFE

Professional Affiliations

Dallas Leadership Institute/Team 1 Dallas 3.0 2007-2008 Cohort

Dallas School Administrators Association

International Reading Association

National Alliance of Black School Educators

National Association of Secondary School Principals

National Council for the Social Studies

National Council of Teachers of Mathematics

National Science Teachers Association

Texas Association of School Administrators