

## Laboratory Technical Report Evaluation Report Form

	Points Possible	Points Earned
<b>Title Page</b> – Accuracy, layout and neatness	1	_____
<b>Objective</b> - Accuracy and thoroughness of description	3	_____
<b>Circuit Description</b>		
Accuracy and thoroughness of description of circuit operation and component purpose	5	_____
<b>Equipment List</b>		
1. Function, brand name and model number	1	_____
2. Components by value <b>OR</b> part number	1	_____
3. Schematic diagram with labeled values	2	_____
<b>Procedure</b>		
1. Procedural steps given throughout experiment	2	_____
2. Formulas – (correct formula given and applied)	2	_____
3. Calculations – (accuracy of results)	2	_____
4. Thoroughness and accuracy of experiment procedure	3	_____
5. Answers indicated – (boxed OR underlined)	1	_____
6. Measurements – (compared with calculated values )	2	_____
7. Charts, graphs, tables – (included and labeled)	1	_____
8. Modifications, corrections and error justifications >5%	1	_____
<b>Conclusion</b>		
1. Discussion of experimental procedures used	2	_____
2. Discussion of discrepancies in measured or calculated values	2	_____
3. Discussion of difficulties encountered during experiment and solutions arrived at	2	_____
4. Discussion of success or failure of experiment in parts or as a whole	2	_____
<b>References</b>	1	_____
<b>Format</b>		
1. Organization, neatness, legibility	2	_____
2. Spelling and terminology usage	2	_____
<b>Total</b>	40	_____
<b>Deductions</b>		
1. Late lab reports ( -10 pts. each day ) _____ X Days		_____
2. Use of personal pronouns	-3	_____
<b>Total</b>		_____