
(date)

Steven Elkins, State Registrar
Minnesota Department of Health
625 N. Robert St.
St. Paul, MN 55155-2538

Re: Variance Request

Dear Registrar Elkins:

Pursuant to Minn. Stat. 14.055, I hereby request a variance from Minn. R. 4601.1000 and/or 4601.1100 to allow me to obtain a birth record that contains my correct legal name.

The name currently listed on my birth record is: _____

My date of birth is: _____

The name I was granted via court order is: _____

The court order was issued in: _____ (county/state)

The date of the court order is: _____ (**attach court order**)

The judge did not specifically order the Minnesota Department of Health to amend my birth record to reflect my new legal name, which I hereby request.

I know of no people or entities whose substantial legal or economic rights would in any remote way be affected by granting this request.

Enclosed please find my name-change order and payment of \$10. I understand that MDH has 60 days from receipt of this request to issue a decision. Please contact me at your earliest opportunity if additional information is needed to allow me to get a birth record that is accurate. Thank you for your assistance.

Sincerely,

Name: _____ (current legal name)

Mailing address: _____

Phone number: _____