

**TISHOMINGO COUNTY HIGH SCHOOL
REQUEST FOR TRANSCRIPT**

Today's date: _____

For transcript: *We need the following information in order to process your request as quickly as possible:*

_____ *Name while attending Tishomingo County High School
(Name on records)*

_____ *Date of Birth*

_____ *Date of graduation or attendance*

Complete name/ address of school where transcript is to be sent and/or the number of official transcripts for scholarships:

Number of Transcripts Requested: _____

Institution Name: _____

Institution Address: _____

I understand that official transcripts will only be mailed to employers, armed services, or academic institutions. Transcripts given to students will be unofficial. An official sealed transcript can be given to a student for scholarship applications or if you choose to hand deliver it to a school yourself.

The information on this transcript will not be released to a third party without my consent as indicated by my signature below.

Student's Signature