



# Observation Form 1

Teacher Name \_\_\_\_\_ Date/Time \_\_\_\_\_

School \_\_\_\_\_ Evaluation Year \_\_\_\_\_

Grade/Subject \_\_\_\_\_

Formal     Informal     Mini

## Professional Knowledge

*The teacher demonstrates an understanding of the curriculum, subject content, and the developmental needs of students by providing relevant learning experiences.*

Key Elements: The teacher...

- Demonstrates a comprehensive understanding of subject content and curriculum standards.
- Demonstrates knowledge of best practices.
- Knows how to differentiate to make subject content relevant, challenging, and meaningful for all students.
- Establishes instructional goals that demonstrate an accurate knowledge of students and assigned subject content.

*Comments:*

## Observation Form 1 (Continued)

### **Instructional Planning**

*The teacher plans using the Virginia Standards of Learning, the school's curriculum, effective strategies, resources, and data to meet the needs of all students.*

Key Elements: The teacher...

- Aligns instructional objectives, learning activities, and assessments to the state standards, the division's strategic goals, FCPS Program of Studies, and pacing guides.
- Designs instruction that is based on the principles of effective instruction by collaborating with colleagues, other professionals, and families.
- Selects appropriate strategies, resources, and materials that promote student engagement, learning, and problem-solving based on different learning preferences and readiness levels.
- Gathers and analyzes student data to develop and continuously adjust long-range learning plans.

*Comments:*

## Observation Form 1 (Continued)

### **Instructional Delivery**

*The teacher effectively engages students by using a variety of instructional strategies in order to meet individual learning needs.*

Key Elements: The teacher...

- Communicates learning goals clearly and checks regularly for student understanding.
- Selects, evaluates, integrates, and refines a variety of teaching strategies, delivery methods, and resources.
- Differentiates instruction to meet the needs of all students.
- Accesses and integrates resources to support student learning.

*Comments:*

## Observation Form 1 (Continued)

### Assessment of and for Student Learning

*The teacher systematically gathers, analyzes, and uses relevant data to measure student academic progress, guide instructional content and delivery methods, and provide timely feedback to both students and parents throughout the school year.*

Key Elements: The teacher...

- Communicates expectations with clarity.
- Develops in conjunction with students, measurable and appropriate goals for student progress and provides instruction that will enable students to achieve those goals.
- Utilizes a variety of formative and summative assessments that demonstrates students' growth in knowledge and skills over time.
- Works independently and collaboratively to analyze and interpret multiple sources of data to identify student learning needs, guide planning and instruction, and assess the effectiveness of instruction.
- Engages students in understanding of and assuming responsibility for quality work and provides timely, frequent, and effective feedback to guide that work.
- Provides timely and meaningful feedback to students and parents that explains the students' progress towards learning expectations and targets.

Comments:

# Observation Form 1 (Continued)

## Learning Environment

*The teacher uses resources, routines, and procedures to provide a respectful, positive, safe, student-centered environment that is conducive to learning.*

Key Elements: The teacher...

- Establishes clear expectations for classroom rules and procedures.
- Establishes a climate of trust and teamwork by being fair, caring, respectful, and enthusiastic.
- Creates and maintains a positive and safe environment to maximize learning and promote students' social development.
- Promotes cultural sensitivity by respecting students' diversity, including but not limited to language, culture, race, gender, and special needs.
- Enforces classroom rules and procedures consistently and fairly to maximize academic learning time.

*Comments:*

## Observation Form 1 (Continued)

### Professionalism

*The teacher maintains a commitment to professional ethics, communicates effectively, and takes responsibility for and participates in professional growth that results in enhanced student learning.*

Key Elements: The teacher...

- Complies with federal and state laws and school and division policies; models professional and ethical standards.
- Ensures the confidentiality of information and privacy of students, families, colleagues, and administrators.
- Establishes goals for improving one's own/personal knowledge and skills and participates in professional growth opportunities to meet those goals.
- Collaborates with colleagues within and across content areas and grade levels.
- Collaborates with colleagues to develop consistent policies and procedures that create a school culture conducive to learning.
- Collaborates, communicates, and works in partnership with students, families, administrators, and colleagues within the school community to promote student learning at school and support student learning at home.
- Effectively uses standard oral and written English in all communications.

*Comments:*

## Observation Form 1 (Continued)

### Student Academic Progress

*The work of the teacher results in acceptable, measurable, and appropriate student academic progress.*

Key Elements: The teacher...

- In collaboration with the evaluator, uses multiple measures of student learning to set goals that are strategic and specific, measurable, attainable, results-oriented, time-bound, and have rigor.
- In collaboration with the evaluator, reflects on student progress over time, using documented evidence to demonstrate student growth, adjust practice, and meet goals.

*Comments:*



# Observation Form 1 (Continued)

**Additional Comments:**

Teacher Signature \_\_\_\_\_

Date \_\_\_\_\_

Observer Name \_\_\_\_\_

Observer Signature \_\_\_\_\_

Date \_\_\_\_\_