



RELEASE OF RECORDS FORM

To: The Principal or Guidance Counselor of _____
(School)

Our child is applying to Far Brook School. Please send a complete transcript for _____
(Student's Name)

to the Admissions Office. The transcript should include the following items:

1. Report card records of the current and past two years.
2. A marking key to your grading system, if necessary.
3. Standardized test records.
4. A copy of the most recent health record.

This student is currently enrolled in grade _____. Your prompt reply will be appreciated, since the student has made application for grade _____ as of _____ (date entering).

Parent's Signature

Date



Dear Director or Teacher:

Thank you for your cooperation in completing this report. As noted on the attached *Confidential Information Report Authorization Form*, this information will be used only in the admissions process and will be treated confidentially. It is not discussed with parents, and it does not become part of a student's permanent record at Far Brook.

It would be most helpful if you could return the report to us no later than January 31st.

Thank you for the help you provide in enabling us to better understand this applicant.

Yours truly,

A handwritten signature in cursive script that reads "Mikki Murphy".

Mikki Murphy
Director of Admissions and Placement

MM:ki
Attachments



Far Brook School

CONFIDENTIAL INFORMATION REPORT FOR APPLICANTS TO GRADES 2-7

NAME OF STUDENT _____ APPLICATION FOR GRADE _____

I have known this candidate _____ years. My relationship has been that of _____

To the Teacher or School Director: We appreciate your cooperation in completing this form. The items below ask for your sense of this student's relationships within the school community, emotional and social growth, and intellectual development. Your insight will help us to get to know this child. We understand the difficulty in evaluating a student, and are fully aware that children are constantly growing, changing and developing.

This form will be used only in the admissions process. It is not shared with parents and does not become part of a student's permanent record at Far Brook. Please complete the form and return it directly to the Far Brook Admissions Office.

What are the first words which come to mind that describe this candidate?

What are the applicant's special interests?

For the following items, feel free to adjust the placement of the check mark to the left or right within a given section to indicate gradations in your evaluation.

	<u>Area of Strength</u>	<u>Meets Expectations</u>	<u>Needs Improvement</u>	<u>Area of Concern</u>	<u>No Opportunity to Observe</u>
Consideration of Others	_____	_____	_____	_____	_____
Social Relationship with Peers	_____	_____	_____	_____	_____
Leadership Ability	_____	_____	_____	_____	_____
Acceptance of Differences	_____	_____	_____	_____	_____
Emotional Maturity (relative to age)	_____	_____	_____	_____	_____
Emotional Stability	_____	_____	_____	_____	_____
Self-esteem/Self-confidence	_____	_____	_____	_____	_____
Sense of Humor	_____	_____	_____	_____	_____
Integrity/Honesty	_____	_____	_____	_____	_____
Energy and Initiative	_____	_____	_____	_____	_____
Sense of Responsibility	_____	_____	_____	_____	_____
Reaction to Setbacks	_____	_____	_____	_____	_____
Relationship with Adults	_____	_____	_____	_____	_____
Ability to Accept Advice or Criticism	_____	_____	_____	_____	_____



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Sense of Humor	_____	_____	_____	_____	_____
Integrity/Honesty	_____	_____	_____	_____	_____
Energy and Initiative	_____	_____	_____	_____	_____
Sense of Responsibility	_____	_____	_____	_____	_____
Reaction to Setbacks	_____	_____	_____	_____	_____
Relationship with Adults	_____	_____	_____	_____	_____
Ability to Accept Advice or Criticism	_____	_____	_____	_____	_____



Far Brook School

Please attach a Family Photo.

Its presence will help in connecting names with faces.

APPLICATION FOR ADMISSION – SEPTEMBER 2013

FOR GRADE: _____

Please note *Nursery applicants: 4 years old by 9/1/2013; Kindergarten applicants: 5 years old by 9/1/2013*

Applicant Information

Date of Birth _____ / _____ / _____
Month Day Year

Name _____ Male Female
Last First Middle Preferred

Home address _____ (_____) _____
Street Home phone
City State Zip Code

School Information (child's previous school experience)

School	City, State	Grades Attended
School	City, State	Grades Attended
School	City, State	Grades Attended

Parent/Guardian Information

Relationship to Applicant: _____

Last Name	First Name
Home Address	City
State	Zip Code
Home phone	Cell phone

E-mail _____

Name of Employer _____ Occupation _____

Business Address _____

Business Phone _____

Relationship to Applicant: _____

Last Name	First Name
Home Address	City
State	Zip Code
Home phone	Cell phone

E-mail _____

Name of Employer _____ Occupation _____

Business Address _____

Business Phone _____

Sibling Information

If there are other children in the family, please give their names, dates of birth, present schools, and current grades:

Name

Date of Birth

School

Grade

Please answer the following questions:

1. How were you introduced to Far Brook School and what factors led you to apply? (If a specific person(s) recommended Far Brook, please indicate that here.) _____

2. Why have you decided to change your child's school? (Applicants for Grades 1-7 only) _____

3. What aspects of his/her present school does your child enjoy most? _____

4. What is his/her favorite and/or strongest interest at present? _____

5. What aspects of school does he/she find most difficult? _____

6. In what ways would you especially like to see school influence his/her growth next year? _____

7. About which aspects of your child's personality and development are you most pleased? _____

8. About which aspect of your child's personality and development do you have concern? _____

9. Has your child's current school recommended an evaluation, testing or tutoring for any reason? Please elaborate.

10. If you have voluntarily chosen to seek an evaluation, testing, therapy, or tutoring for any reason, please explain.

11. Does your child currently, or have they ever received supplemental services or accommodations in his/her school? Please describe. _____

12. How do you and your child typically share the time you have together? _____

13. When your child is playing alone, how does he/she spend his/her time? _____

14. Is there a language other than English spoken in your home? If yes, which language did your child speak first? Which is your child's primary language now? _____

Additional Information

We are committed at Far Brook to the education of the whole child. The following information will help us know your child and be inclusive of all family structures during the admissions process.

Please describe the child's home and family and/or custodial arrangements. _____

Health Information

Please describe your child's general health. Include anything your child's teachers should be aware of, including whether or not they take any daily medication (please specify).

Financial Aid

Please check here to request an application for financial aid. Financial assistance may be available to families who qualify on the basis of financial need.

Important Information

When the application form has been completed, please return it, along with a nonrefundable application fee of **\$100** to:

Admissions Office
Far Brook School
52 Great Hills Road
Short Hills, NJ 07078

Deadline for submitting an application: N, K, 1st: January 15, 2013 Grades 2-7: February 1, 2013

Other application materials (Confidential Information Report forms, with accompanying Authorization Form, and Release of Records Form for Grades 2-7), should be signed, forwarded to the applicant's current teacher/school, and returned by that teacher/school **directly** to Far Brook.

This application is not a contract to enroll, but a request for admission. It must be accompanied by an application fee that is neither refundable nor applicable to subsequent fees. A place in the school will not be reserved unless and until a contract with the school is fully executed.

Signature of Parent/Guardian 1

Date

Signature of Parent/Guardian 2

Date

All information provided to Far Brook during the admissions process is strictly confidential.

Far Brook School adheres to a policy of admitting students of any race, religion, color, and national or ethnic origin, and entitles them to all the rights, privileges, programs, and activities generally accorded or made available to students of the School.