

HAMPSHIRE COLLEGE

Field Study Financial Aid Application/Budget

This form serves two purposes: 1) your application for field-study grant assistance and 2) as a budget for you to determine the exact costs of your field-study project. This application must be submitted in addition to the regular aid application and must be submitted before the end of the semester before your planned field-study leave. You must submit accurate and verifiable information and must provide written documentation of costs (COPY OF PROGRAM COST SHEET, CATALOG PAGE, or WEB PAGE REQUIRED). Remember that not all expenses listed here will be approved for Hampshire funding.

Name _____ Campus E-mail _____

Project: Name of Program or Project _____

Program School (if applicable) _____

Project/Program dates: From _____ to _____

Project/Program site: City _____ State _____ Country _____

Expenses:	Budget	Approved by FA
Hampshire's Field Study tuition	\$ _____	\$ _____
Other tuition or program fees (itemize and attach documentation)		
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
Room or housing (include utilities)	\$ _____	\$ _____
Board or food	\$ _____	\$ _____
Books & supplies (include only supplies to conduct field study and itemize)	\$ _____	\$ _____
_____	\$ _____	\$ _____
Personal (include clothing, laundry, toiletries, recreation) itemize:	\$ _____	\$ _____
_____	\$ _____	\$ _____
Travel (cost of one round-trip from home to field study site)	\$ _____	\$ _____
Site transportation (cost of local transportation)	\$ _____	\$ _____
Academic (cost for academic contact with Hampshire)	\$ _____	\$ _____
Miscellaneous (itemize)	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
Total expenses	\$ _____	\$ _____
List any awards you expect to receive other than from Hampshire College:		
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

- *All information on this form is true and complete to the best of my knowledge.
- *I understand that Hampshire College charges a field-study tuition fee equal to one-sixth of the annual tuition.
- *I agree to inform the Financial Aid Office of any additional awards that I receive toward these expenses.
- *I understand that my award package will be based on the lesser cost of field-study leave than to be on campus.
- *I understand the maximum Hampshire field-study grant is the amount of the field-study tuition charge.
- *I understand that work-study is not included in a field-study award package.
- *I realize that any award package I receive will first be applied toward my Hampshire College bill and any credit generated by my award will be available to me as a refund. I also understand that I must make arrangements with Student Accounts to obtain that credit after the semester begins. No advance payments are allowed.
- *I understand that Hampshire College requires a Consortium Agreement be executed if I am attending classes at another institution as part of my field study.
- *I understand that Hampshire College is not responsible for the loss of summer earnings resulting from my participation in a program that includes the summer.

Signature _____ Date _____

PLEASE MAKE A COPY FOR YOUR RECORDS

HAMPSHIRE COLLEGE

Financial Aid Information for Field Study

Assistance is available to students who have an academically approved project and who demonstrate financial need. Current financial aid is not transferable or automatically available for field-study; students must apply for field study aid. Because the cost of field study projects or programs are less than the cost of active enrollment, students qualify for less aid than they receive to be active. The maximum field-study award you can receive from Hampshire is the amount of our field-study tuition. You can use your Federal Pell Grant, your state grant, any outside scholarships and your student loan to assist with the other expenses of your field-study project. Funding is primarily for experiential learning rather than exchange study. Therefore, tuition at another institution or program fees are not considered legitimate expenses for Hampshire funding.

PROCESS AND DEADLINES:

- Regular aid application—provide these items first - Processed PROFILE application; the Noncustodial PROFILE, if applicable; parents' and student's tax returns; and the completed FAFSA results. The deadline is May 1 for the fall term; December 1 for the spring term.
- Field study application—submit a Field Study Aid Application/Budget form before the end of the semester prior to your planned field study leave. Be as accurate as possible in determining the expenses for each category so that you will have a clear understanding of the costs associated with your project. The deadline is the last day of classes in May for the fall; the last day of January term for the spring.
- If you are attending classes at another institution as part of your field study, the financial aid office requires a Consortium Agreement with that institution. The financial aid office will send you this form in your award letter packet. Submit this form to us by July 1st for the fall term and by December 15th for the spring term.

DECISIONS:

- Regular aid application—this application will be reviewed first to determine your level of need as an enrolled student.
- Field study application—this application determines the allowable expenses and your level of need as a field study student. Some expenses have maximums equivalent to the cost on campus, such as room and board, books and personal expenses. Your need is the difference between the approved field study expenses and your expected family contribution. Your family is expected to contribute the same amount toward your field study expenses that they would toward your costs if you were fully enrolled.

If you complete your regular aid application *and* submit a Field Study Application/Budget form by May 1 for the fall term, you will receive your financial aid decision by mid-May for the fall term. If you complete your application after May 1, your decision will be mailed at the end of June. Spring field study applications are processed as received.

AWARDS:

- The maximum field-study award (grant and scholarship) is the amount of our field-study tuition.
- Work-study eligibility is not included in field study award packages.
- Your awards will be used first to satisfy your Hampshire bill including any outstanding charges from the previous semester. Any remaining funds will be available to you as a refund. *No funds are released until after the beginning of the semester.* You need to make arrangements with Student Accounts to secure your refund.

We recommend that you have a contact person (usually a parent) who should have your power of attorney to sign documents and arrange your finances and payments. This is also important if the following year's financial aid application materials need to be submitted while you are away.

Additional information is available from the Financial Aid Office
413.559.5484
financialaid@hampshire.edu
<http://financialaid.hampshire.edu>