

Report of Extraordinary or Unusual Occurrences

Report **all** extraordinary or unusual occurrences involving detainees in writing within 72 hours to the Office of Jail & Detention Standards. When a delay in the written report is unavoidable, make the report by telephone and submit the written report as soon as possible to:

Office of Jail & Detention Standards
1301 Concordia Court, P. O. Box 19277
Springfield, Illinois 62794-9277
Telephone: (217) 558-2200, ext. 4212
Fax: (217) 522-3906

Check one: **County**
 Municipal (except Chicago)
 Chicago Police Department, include

R.D. Number: _____

Facility Name: _____ **Telephone #:** _____

Address: _____
Street City State Zip Code

Date of Occurrence: _____ **Time of Occurrence:** _____ a.m. p.m.

Type of Occurrence: Suicide (method) _____ Suicide Attempt (method) _____
 Homicide Homicide Attempt Escape Escape Attempt Fire Serious Injury
 Battery Riot or Rebellion Sex Offense Assault on Staff Assault among Detainees
 Fighting among Detainees Restraints Used OC Spray Used Other (specify): _____

Detainees Involved			
Name	Date of Birth	Date Confined	Arresting Charge

Any injuries? No Yes, (briefly describe): _____

Any resulting death? No Yes, attach coroner's report or forward upon completion and explain below:

Name of deceased: _____

Specific cause of death: _____

Date & time of death: _____

Was deceased on suicide watch at or immediately before time of death? Yes No

Reported by: _____

Was deceased examined by a physician? No Yes, on: _____

Did deceased display signs of illness? No Yes, describe: _____

Detainees Interviewed			
Name	Date of Birth	Date Confined	Arresting Charge

Officials Interviewed	
Name	Title

Principal cause of occurrence:

Summary of specific details of occurrence (include date and time):

Recommendations to prevent future occurrences:

Print Reporting Officer's Name

Badge #

Reporting Officer's Signature

Date

Print Shift Commander's Name

Badge #

Shift Commander's Signature

Date

Note: Use of this form is required; please do not alter format. Where available, this form may be completed and submitted on-line as directed by the Office of Jail and Detention Standards.

The Illinois Department of Corrections is requesting disclosure of information necessary to accomplish the statutory purpose as outlined in 730 ILCS 5/3-15.2. Disclosure of information is MANDATORY. Failure to provide the information could result in a court order requiring compliance with 20 Ill. Adm. Code 701, 702, or 720.

Distribution: Office of Jail & Detention Standards; Reporting Facility

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(Replaces DC 464 & 464-C)