CONCORDIA
UNIVERSITY IRVINE

Letter of Recommendation

TO THE STUDENT:

Please note: Complete this top section and give this form to the evaluator completing your recommendation. A list of acceptable and unacceptable choices is as follows:

- FIRST-YEAR (Freshman) ACCEPTABLE: Academic Teacher or Counselor
- TRANSFER ACCEPTABLE: Academic Instructor or Counselor, Pastor, Employer, Adult Family Friend
- UNACCEPTABLE: Friend or Relative

Status: ❑ First-Year (Freshman) ❑ Transfer Entry Term: Fall 20 _____ Spring 20_____

Name _____
First Middle Last

Date of Birth_____ Social Security No. _____– _____ – _____

Address_____
Number City State Postal Code

By signing below, I hereby waive my right to access this letter of recommendation. The waiver is NOT required as a condition of admission.

Applicant's Signature _____ Date _____

TO THE EVALUATOR:

Please note: This student is applying for admission to Concordia University Irvine. Please include any information that you feel is pertinent.

What is your relationship to the applicant? _____

How long have you known the applicant? _____

How well do you know the applicant? ❑ Very Well ❑ Well ❑ Casually

On a Scale of 1 to 5, please rate the applicant in the following areas
(1=Superior; 2=Above Average; 3=Average; 4=Below Average; 5=Not Applicable):

Academic Achievement _____ Personal Integrity _____ Ability to Work with Others _____

Sense of Responsibility _____ Leadership _____ Emotional Stability _____

1. What are the applicant's strengths?_____

_____

_____

_____

_____

2. Why should Concordia accept / not accept this student? _____

_____

_____

_____

_____

CONT'D on next page....

3. Please indicate any area(s) in which the applicant might require special attention from CUI staff/faculty. _____

_____

_____

_____

_____

4. Please provide a written evaluation. Please list comments, academic success, achievements, recommendations, reservations, or additional information on applicant.

_____

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Recommendation for admission:

❑ I RECOMMEND THE APPLICANT

❑ I do not recommend the applicant

❑ I recommend the applicant with this reservation: _____

_____

Name _____
First Middle Last

Contact _____
Phone Email

Employed by _____ Position _____

Evaluator's Signature _____ Date _____

❑ I am an Alumnus of Concordia University Irvine

❑ Please send me information about Concordia University Irvine

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Please return to:

Concordia University Irvine
Admissions Office
1530 Concordia West
Irvine, CA 92612

(800) 229-1200 x3010 • Direct: (949) 214-3010 • Fax: (949) 214-3520
Email: admissions@cui.edu • Website: www.cui.edu