

## **BCIS Instrumental Music Program** **Grades 2-12** **Semester 2 2013 - 2014**

The BCIS Instrumental Music Program will be offering instrumental music lessons this semester for students from Grade 2 upwards. Tuition will be offered in a variety of instruments including piano, guitar, drum kit, brass and woodwind.

**How to enroll** – please complete the enrollment form and return by Monday, February 17 to the Finance Department, Room 1202. Each child’s music lesson timetable with full details of lesson dates and times for the semester will be emailed to parents before the first lesson.

**Lesson information** – There will be 14 x 30-minute lessons per semester. There is the option of Individual or Group\*\* lessons. Group lessons will have a maximum of 2 students. \*\*Please note that BCIS can only make Group lessons available according to student enrollments. If there are insufficient Group lesson enrollments, parents will be contacted and offered Individual lessons as an alternative choice. Group lessons are not available in Piano or Drum Kit.

**Payment of Fees** – Fees for music tuition in the 2013-2014 year have been set at 350 RMB per hour. Fees are to be paid in full, in advance of the first lesson in RMB cash to the BCIS Finance Department in Room 1202.

**Rotating timetable** – lessons will run on a rotating timetable in school hours between 08:30 and 16:30. Students will be withdrawn from normal classes to attend. After school or break-time lessons can be arranged according to the availability of the instrumental teacher. Elementary students will be collected and returned to class for each lesson. Secondary students will not be collected from class and are required to remember their lesson time and attend promptly according to the timetable. Secondary students are responsible for keeping up to date with academic work missed due to attending an instrumental music lesson.

### **Fees: 2013-2014**

Type of Lesson	Semester Fees 14 x 30 minute lessons @ 350RMB per hour
30 minute individual music lesson	2450 RMB
30 minute group music lesson	1225 RMB



**Instruments:** Students in this program must have an instrument at home for regular practice.

### **Missed Lesson Policy**

Instrumental music staff will give 14 x 30 minute lessons under the following conditions:

- If students miss lessons due to illness; these are not required to be made up by the instrumental teacher
- The instrumental teacher will make up lessons missed due to in-school activities on the calendar or for other school activities not on the calendar and where advance notice has been given
- If students miss lessons because the instrumental teacher is absent; the instrumental music teacher will make up the lesson
- If students miss lessons due to absence where advance notice by parents of five days is not provided in advance; the instrumental teacher will not make up the lesson
- Parents are responsible for informing the instrumental music teacher via telephone or email directly of any of the above, or of any unforeseen absences

### **Discontinuing Lesson Policy**

- Withdrawal from lessons can only be made at the end of the semester.
- BCIS is unable to accept requests to discontinue lessons at other times in the year.
- This policy is in place to ensure BCIS can retain skilled instrumental music teachers.

**Piano students:** It is essential that piano students have a piano at home for regular practice. A keyboard, however, would be sufficient for beginners only in their first year. Arrangements for subsequent years would then need to be made to purchase or hire a piano. Pianos and keyboards can be bought or hired through local music retail outlets.

**Force Majeure Closing of the School:** Please note that in the unlikely event of force majeure closing of the school for causes over which the school has no reasonable control (e.g. natural disaster), the school will be unable to refund fees.

### **BCIS Instrumental Music Faculty 2013 – 2014**

Coordinator – Ms Helen Hopping [helen.hopping@bcis.cn](mailto:helen.hopping@bcis.cn)

Piano – Ms Monica Turri (Italy) & Ms Jennifer Chen (USA)

Trumpet – Mr John Samuel Wood (UK)

Flute – Ms Sigrid Inderberg (Norway)

Clarinet & Saxophone – Ms Joyce Liu (China)

Acoustic Guitar – Mr David Wang Shi (China)

Music Theory – Mr John Samuel Wood (UK)

Drum Kit – Mr Jason Wampler (USA), Mr Marco Brun Del Re (USA)



## BCIS Instrumental Music Enrolment Form: Grade 2 – 12

<b>Name of Student:</b>
<b>Class:</b>

Please choose an instrument:

Flute		Trumpet		Piano	
Clarinet		Trombone		Acoustic Guitar	
Alto Saxophone		French Horn		Electric Guitar	
Tenor Saxophone		Tuba		Bass Guitar	
Drum Kit		Music Theory			

Please indicate the preferred type of lesson:

Individual x 30mins	
Group x 30 mins	

I would like to enroll my child for BCIS Instrumental Music Lessons. I have read and understood the policy related to enrolment and discontinuing lessons. I give approval for the fees for the lessons indicated above to be debited to my account.

<b>Parent Name:</b>	
<b>Parent Signature:</b>	
<b>Email Address:</b>	
<b>Daytime Telephone:</b>	

Please return this form with full payment to the Finance Department at BCIS – Room 1202

