

SELF-EVALUATION FORM FOR Maintenance Capability List

Legal Name of MRO:

Certificate No. of CAAC:

Item	Element	Key Point	Compliance Note
Maintenance Capability List(shorten as MCL)	Initial	1, Cover page, Statement page, LEP, detailed item page(s) are included? 2, Do all blocks in detailed item page(s) be filled out except “remark” column? 3, Do the names of all filled information be stated as its nomenclature? 4, Have you been sent e-copy as Excel format identified with hard copy of MCL to CAAC?	
	Revision /change	Has the following materials been submitted to CAAC as hard copy? 1, filled out application form 2, internal evaluation report(s) with signature of Quality Manager for those parts being added to show compliance with regulation. 3, letter intent of your Chinese customer with signature and stamp, the detailed part number being added should be depicted in letter. 4, copy of local Certificate to show capacity been approved by your local authority 5, have you been sent e-copy as Excel format identified with hard copy of MCL to CAAC?	

Evaluated by (printed name):

Signature:

Title:

Date: