APPLICATION FOR RESIDENCY Results (circle): Decline Approved Thomas Kaas Investments Office use only: Date Received: _ **Called with results:** Lease Start Date: End Date: Rent \$ /month Concession: _ Term: _ Pet: Security Deposit: _ **Preferences:** Credit _ Applicant 1 _ Applicant 2 Criminal Background Check _ Applicant 1 _ Applicant 2 Rental History Check _ Applicant 1 Applicant 2 **Employment Check** Applicant 1 Applicant 2 Names(s) of person(s) to occupy apartment: Date of Birth____ Phone (SS# _Date of Birth__ SS# Phone (Total # of persons to occupy apartment (including children): Adult 1 Current Address **Dates** to State City Rent \$ Adult 1 Current Landlord (Name)_ Phone (**Adult 1** Previous Address Dates to City State Rent \$ Adult 1 Previous Landlord (Name)___ Phone (Adult 2 Current Address Dates State_ Zip City _ Rent \$ Adult 2 Current Landlord (Name) Phone (**Adult 2** Previous Address **Dates** State_ City_ Zip Rent \$ Adult 2 Previous Landlord (Name)_ Phone (RENTERS INSURANCE? YES/NO PETS? YES/NO TYPE?_ **INCOME** Please list main sources of income, such as employment, unemployment, SSI, child support, gift, etc. ADULT 1-INCOME 1 Source/Employer_ Start Date Supervisor's Name Monthly_ Position_ Phone (ADULT 1-INCOME 2 Source/Employer Start Date Position_ Supervisor's Name _Phone <u>(</u> ADULT 2-INCOME 1 Source/Employer_ Start Date Position Supervisor's Name_ Monthly_ Phone <u>(</u> ADULT 2-INCOME 2 Source/Employer_ Start Date Monthly_____ Position Supervisor's Name_ Phone (EMERGENCY CONTACT Name_____ Address_ State Phone (MANAGEMENT RESERVES THE RIGHT TO REQUIRE W2 FORMS, CHECK STUBS OR OTHER DOCUMENTATION OF INCOME AT TIME OF APPLICATION OR LEASE RENEWAL. THE FAIR CREDIT REPORTING ACT, PUBLIC LAW 91-508, REQUIRES THAT WE NOTIFY YOU THAT AS PART OF OUR NORMAL PROCEDURE A ROUTINE INQUIRE WILL BE MADE. THIS INQUIRY WILL PROVIDE APPLICABLE INFORMATION CONCERNING CHARACTER, GENERAL REPUTATION AND MODE OF LIVING. UPON WRITTEN REQUEST, ADDITIONAL INFORMATION AS TO THE NATURE AND SCOPE OF THE REPORT IF ONE IS MADE WILL BE PROVIDED. OCCUPANCY LIMIT IS 2 PERSONS PER BEDROOM. RECEIPT IN THE SUM OF \$ _______IS HEREBY ACKNOWLEDGED. THIS DEPOSIT IS TO BE RETURNED TO THE APPLICANT IF THE APPLICATION IS REJECTED. IF ACCEPTED, THIS SUM WILL BE APPLIED TO THE FIRST MONTH'S RENT. AT THE TIME THE LEASE IS SIGNED, THE APPLICANT AGREES TO PAY THE ENTIRE SECURITY DEPOSIT DUE PLUS THE BALANCE OF THE FIRST MONTH'S RENT. IF THE APPLICANT REFUSES TO SIGN THE LEASE AFTER THE APPLICATION HAS BEEN APPROVED, ACTUAL CHARGES INCURRED WILL BE DEDUCTED FROM THE DEPOSIT AND THE BALANCE, IF ANY, REFUNDED. A GUARANTOR MAY BE REQUESTED IF APPLICANT DOES NOT QUALIFY FINANCIALLY WITH THEIR CURRENT INCOME. IF REQUESTED, A CO-SIGNER/GUARANTOR FORM MUST BE SIGNED, RETURNED AND APPROVED BEFORE OCCUPANCY. IN NO WAY WILL APPLICANT BE RELIEVED OF DUTY OF LEASE IF CO-SIGNER FORM IS NOT RETURNED. LANDLORD MAY NOT DENY HOUSING BASED ON AN APPLICANT'S REFUSAL TO PRODUCE OR DISCLOSE THEIR SOCIAL SECURITY NUMBER. THE UNDERSIGNED AGREE(S) THAT THE LANDLORD SHALL HAVE UP TO TWENTY-ONE (21) CALENDAR DAYS FROM ACCEPTANCE OF THE EARNEST MONEY DEPOSIT TO APPROVE OR DENY THE RENTAL APPLICATION. NOT LESS THAN SEVEN (7) DAYS AFTER THE START OF THE TENANCY, TENANT MAY REQUEST, IN WRITING, THAT LANDLORD PROVIDE TENANT WITH A LIST OF PHYSICAL DAMAGES OR DEFECTS, IF ANY, CHARGED TO THE PREVIOUS TENANT'S SECURITY DEPOSIT. THIS APPLICATION IS NOT A RENTAL AGREEMENT, CONTRACT, OR A LEASE. ALL APPLICATIONS ARE SUBJECT TO APPROVAL OF OWNER OR MANAGING AGENT. TO THE BEST OF MY/OUR KNOWLEDGE, ALL OF THE ABOVE INFORMATION IS TRUE. I HEREBY AUTHORIZE ALL PERSONS OR ENTITIES LISTED HEREIN TO RELEASE ANY INFORMATION IN THEIR POSSESSION KNOWN TO THEM CONCERNING ME. A COPY OF THIS APPLICATION SHALL SERVE AS THE AUTHORITY FOR THE RELEASE OF ANY SAID INFORMATION. I FURTHER AUTHORITY FOR THE RELEASE OF ANY SAID INFORMATION. I FURTHER AUTHORITY FOR THE RELEASE OF ANY SAID INFORMATION. I FURTHER AUTHORITY FOR THE RELEASE OF ANY SAID INFORMATION. I FURTHER AUTHORITY FOR THE RELEASE OF ANY SAID INFORMATION. I FURTHER AUTHORITY FOR THE RELEASE OF ANY SAID INFORMATION INFORMATION. APPLICANT IS ENTITLED TO REVIEW THE LEASE, RULES AND REGULATIONS, AND ANY OTHER FORMS AS MAY BE REQUIRED FOR OCCUPANCY, AND IN SIGNING THIS FORM ATTEST THAT THEY HAVE IN FACT DONE SO TO THEIR SATISFACTION Have you ever been convicted of a felony? Yes ____ No __ Date **Adult 1's Signature Adult 2's Signature** Email: Email: How did you hear about us? Rental Agent's Signature