Application for NSFAS/NMMU Loan

Nelson Mandela Metropolitan University

2014



Student number (1st Year students must wait for student number	er from Admissions Department)
Surname	First name
Please read the form carefully. Only completed applications will be o	considered.
1st Year applicants Closing date: 31 October 2013	
Late application: 14 January 2014 Continuing students	DATE STAMP
Closing date: 30 August 2013	RECEIVED BY:

NO LATE APPLICATIONS WILL BE ACCEPTED

NSFAS-loans (National Student Financial Aid Scheme)

- 1. The financial assistance received by a successful applicant takes the form of a LOAN, which is repayable on completion of studies;
- 2. NSFAS loans are specifically for students who are financially needy.
- 3. The size of the loan is determined according to a MEANS TEST as prescribed by NSFAS.
- 4. Only students who are South African citizens and accepted by NMMU to do a **First Tertiary Qualification (full-time)**, and students who are intending to register for specific postgraduate courses i.e. PGCE, BTech.
- 5. Up to 40% of the loan can be converted into a bursary, depending on examination results.

PO Box 77000 • Nelson Mandela Metropolitan University • Port Elizabeth • 6031

FINANCIAL AID OFFICE

Summerstrand North Tel: 041 504 3182 / 2550 Missionvale Tel: 041 504 1242 George Tel: 044 801 5111 / 5130

(For official use only:)

Income		No. of Dependants	Not processed (form incomplete)	EFC	Processed by	Date
Father Mother						



IMPORTANT

CHECKLIST

In order for us to process your application please ensure that you have completed all the sections of the application form and attached all the required documents.

Completing the application form	Tick box
Have you completed Sections 1 - 3 of the application form?	
Was the Sworn Affidavit on page 5 stamped by a Commissioner of Oaths?	
If you are under 18, has your parent/guardian signed the affidavit?	
NOTE: ATTACH CERTIFIED copies of the following documents (All the certified copies must n	ot be older than 3 months)
• Identity documents of applicant, father, mother, brothers & sisters	
Death certificate of father/mother if deceased	
Divorce decree if parents are divorced	
Proof of legal guardianship	
Proof of postal address(Electricity/telephone account of parent)	
Copy of Salary Slip of your father & mother(Not older than 3 months)	
OR	
- Unemployment Certificate from the Department of Labour	
OR	
- Sworn affidavit regarding income of father & mother (if not receiving a salary/wages)	
OR	
 Audited statement/tax certificate of income of business when parents are self-employed proof that you were unable to obtain finance from another source (proof of regret letter). 	
OR	
- Proof of pension payment/disability grant of father & mother / guardian (3 months ba	ank statement).
• Identity document of father/mother/guardian with declaration: (I approve the application	n of the loan) and signature with date
Latest school results	

SECTION 1: STUDENT INFORMATION Surname First names I.D. number Home telephone no......Cell no..... Marital status (proof of status must be supplied if married, divorced or widowed) Never married Married Widowed Divorced Employment details (If employed) Spouse's name Have you supported yourself for a period of longer than 3 years? Yes No If yes, please supply proof in the form of payslip or tax assessment. Have you ever been placed under administration or been declared insolvent? Yes No Have you received treatment for a psychiatric condition in the last 3 months?(NSFAS requirements) Yes **SECTION 2: DETAILS OF PARENTS OR LEGAL GUARDIAN** • Please attach payslips / pension slips / business statements / death certificates. • ID copies or birth certificates for all family members listed on section 2 & 3 must be attached. Surname First names Mother's status: Never married Married Widowed Divorced Deceased Name of mother's spouse (If her spouse is not your father) Have you ever been placed under administration or been declared insolvent? Yes No Mother's employment details Mother's I.D. number Surname First names Father's status: Never married Married Divorced Divorced Deceased Name of father's spouse (If his spouse is not your mother)...... Father's employment details Fathers's I.D. number Have you ever been placed under administration or been declared insolvent? Yes ____ No ___ Do you have a guardian appointed by a court or appointed in terms of your deceased parent's will? (Grandparents are NOT guardians unless legally appointed) Yes No 🗌 If yes, attach copy of court order. Surname First names Home address Guardian's status: Never married Married Widowed Divorced Deceased Name of guardian's spouse.....



Have you ever been placed under administration or been declared insolvent? Yes No

SECTION 3: DETAILS OF FAMILY

Please list those who are dependent on the family's income (stated below) start with yourself (applicant), followed by your spouse (if any) and then any other dependants.

NOTE:

If the person received income from more than one source, please list them all. If the income is from wages or a salary, please submit a copy of the latest pay slip with this application. If the income is from the profit of a business, please submit a copy of the official financial statement of the business submitted to the tax authorities last year. If the income is from child support as a result of a divorce, please supply a copy of the relevant sections of the divorce documents.

Name	Age	How is this person related to you (List of family)	Please state: Scholar, Student, Employed/ pensioner etc	If not employed state how income is derived / family is supported (Attach proof of retrenchment/ unemployment, etc.)	Source of income i.e. Wages? Salary? Pension? Child support? Interest on investments? Business profit?	How much does the person receive from this source each month? Proof of all income must be supplied. (See the note at the foot of this page.)
		Applicant				
		Mother				
		Father				
		Guardian				
		Spouse				
		Husband/wife				

NOTE 1:

- If you are married, widowed or divorced, or
- If you have supported yourself for more than 3 years, or
- Both your parents are deceased, then please complete section 3 as the head of the household.

NOTE 2:

Please attach payslips or business statements (must not be more than 3 months old).

FOR OFFICE USE ONLY: CALCULATION	OF FAMILY INCOME		

SWORN AFFIDAVIT

It is compulsory that you read	and sign this affidavit so that you	are fully aware of the	e cons	equ	en	es of	givir	ng fal	se	inform	atio	n.				
and documents supplied with the if I wilfully stated in it anything any financial aid already granted be taken against me either at the I acknowledge that should I fail	his application, is true and correct to which I know to be false or which I and may be withdrawn and any sum the university or in the civil courts. I to do so and continue to receive fing ainst me in any of the ways set out	to the best of my know do not believe to be t s paid to me or on my further undertake to i nancial aid which I wo	vledge rue, l i / beha nform	e and may If ma the	d b be ay Fir	elief. decla be rec ancia	I have ared i cover al Aid	e sub neligi ed fro Offico	mit ible om er e	tted thing for all me are of any of any of	is info I fina Ind/or Ichang	orma ncia disc ge ir	ation al ass ciplin n my	knov istano ary a circu	wing ce, a ctior msta	that, nd/or n may ances.
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Signature of applicant	Date		I.D. I	Num	nbe	r										
I certify that the deponent has o	declared that he/she is familiar wit	h the contents of the s	statem	nent,	, si	gned	and s	worn	in	my pre	esenc	œ,				
at	on this	day of								20 .						
	missioner aths stamp															
TO BE COMPLETED BY T	HE STUDENT				Γ	СНІ	ECKI	.IST	(F	OR C)FFI	CIA	L U	SE)		
Student name				•••		The	follo	wing	do	cumen	ıts ha	ave	been	atta	chec	l:
Student number						Proc	of of i	ncom	ie:	Fathe	r 🔲		Mo	ther [
We hereby acknowledge recei	pt of your application form for fina	ancial assistance for 2	2014.							lD [•	_	
•••••										nts [=					
NMMU official	Date				L											

IF POSTING THIS FORM, PLEASE HAVE THE SLIP STAMPED AT THE POST OFFICE, TEAR IT OFF AND KEEP IT AS PROOF OF HAVING SUBMITTED AN APPLICATION NO LOOSE DOCUMENTS WILL BE ACCEPTED.