Authorization for Release of Information

Background Verification Disclosure

As part of our hiring process, we may obtain consumer reports or prepare an investigative consumer report. The investigative consumer report may include, but not be limited to, criminal history reports and driving history reports. Under the provisions of the Fair Credit Reporting Act (15USCat 1681-1681u) as amended, before we can seek such reports, we must have your written permission to obtain the information. You have the right, upon written request, to a complete and accurate disclosure of the nature and scope of the investigation. You are also entitled to a copy of Your Rights Under the Fair Credit Reporting Act.

Authorization and Release

I, _____ _____ _____
Last Name First name Middle Name

_____ _____
Current Address Dates Lived Here

Addresses for the Past Seven Years: (include street, city, state, zip code) Dates of Residence

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____ _____
Date of Birth Other Names Used (Including maiden name) Years Used

_____ _____ _____
Social Security Number Drivers License # State Issued

do hereby authorize verification of all information in my employment application from all sources of employment, education, motor vehicle, criminal history and personal character, or any part thereof, and authorize any duly authorized agent of **IntelliCorp Records, Inc** to obtain, whether the said records are public or private, and including those which may be deemed to be privileged or confidential in nature. I release all persons from liability on account of those disclosures. Information appearing on this Authorization will be used exclusively by **IntelliCorp Records, Inc** for identification purposes and for the release of information which will be considered in determining any suitability for employment. I certify that I have made true, correct and complete answers and statements on my employment application, any supplements to it and in any interview in the knowledge that they will be relied upon in considering my application for employment. I agree to provide additional information that may be requested to process my employment application. I authorize, without reservation, any party or agency contacted by **IntelliCorp Records, Inc** to furnish the above-mentioned information. This authorization is valid during the course of my employment to the extent permitted by law.

I hereby ☐ do ☐ do not authorize you to contact my *current* employer for Employment and Reference Verifications (This will authorize immediate inquiries to the Human Resources Department and to any listed supervisors or references in the Employment/Reference Section of your application.)

I have the right to make a request to **IntelliCorp Records, Inc,** upon proper identification, to request the nature and substance of all information in its files on me at the time of my request, including sources of information, and the recipients of any reports on me which **IntelliCorp Records, Inc** has previously furnished within the two year period preceding my request.

I understand and agree that any omission, false statement, misleading statement, or answer made by me on my application or any supplements to it and in any interviews will be sufficient grounds for rejection of employment and my discharge after employment.

_____ _____ _____
Printed Name Applicant Signature Date

☐**CALIFORNIA, OKLAHOMA and MINNESOTA RESIDENTS ONLY:** If you are a current California, Oklahoma or Minnesota resident and would like to request a copy of your Consumer Report, please check the box.