



# Background Authorization Request

for Contractors, Vendors, and Non-Criminal Justice Employees who have access to Criminal Justice Information Systems and/or Facilities

Individuals who have direct or indirect access to the Criminal Justice Information Systems (LEIN/NCIC) shall submit to a background check prior to having unescorted access. This Background check will include a state and federal fingerprint check. The Oakland University Police Department will determine, based upon state and federal guidelines, whether access will be granted.

By signing this authorization, the applicant grants permission to the Oakland University Police Department and any other public or private entity to conduct a background check for the express purpose of determining whether the applicant is eligible to access Criminal Justice Information Systems. The background search will include, but is not limited to arrests, criminal charges, criminal convictions and information regarding criminal justice contacts.

I affirm that I have read and fully understand the above paragraphs and I consent to the aforementioned background check.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_  
First Middle Last

Request For:  Temporary Employee  Permanent Employee  Contractor  Internship

Address: \_\_\_\_\_ Apartment Number: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Last 4 digits of SSN: XXXX – XX – \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ Driver's License State: \_\_\_\_\_

Sex:  Male  Female Race:  White  Black (African American)  
 Hispanic  American Indian/Alaskan Native  
 Asian/Pacific Islander  Other

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Hair Color: \_\_\_\_\_ POB: \_\_\_\_\_

This information is confidential. Disclosure of confidential information is protected by the Federal Privacy Act.