

Oral English Proficiency Program

ENGL 620 PRESENTATION EVALUATION FORM

Date: \_\_\_\_\_ Presentation # \_\_\_\_\_ Presenter \_\_\_\_\_

Topic: \_\_\_\_\_ Evaluator: Undergraduate Volunteer

Students in ENGL 620 are learning presentation skills to help prepare them for possible teaching assistant positions in the future.

Give your opinion of each aspect of their presentation from “needs extensive improvement” to “excellent.”

	Needs extensive improvement	Needs improvement	Getting close	Good enough to TA	Very good	Excellent
	35	40	45	50	55	60
<b>A. MATERIALS SELECTION AND ORGANIZATION</b>						
1. Organization was logical	35	40	45	50	55	60
2. Important points were clearly identified	35	40	45	50	55	60
3. Appropriate amount of information and detail (not too much or too little)	35	40	45	50	55	60
4. Used appropriate examples	35	40	45	50	55	60
<b>B. CLASSROOM INTERACTION</b>						
1. Kept good eye contact with students	35	40	45	50	55	60
2. Checked for comprehension	35	40	45	50	55	60
3. Asked clear and relevant questions	35	40	45	50	55	60
4. Provided clear, relevant, and brief responses to questions	35	40	45	50	55	60
<b>C. PRESENCE AND DELIVERY</b>						
1. Appeared comfortable and poised	35	40	45	50	55	60
2. Volume was adequate	35	40	45	50	55	60
3. Speed was OK (not too fast or too slow)	35	40	45	50	55	60
<b>D. LANGUAGE</b>						
1. TA was understandable	35	40	45	50	55	60
2. Rate the following:						
Pronunciation	35	40	45	50	55	60
Fluency/Pausing	35	40	45	50	55	60
Rhythm/Stress/Intonation	35	40	45	50	55	60
Grammar	35	40	45	50	55	60

COMMENTS

E. OVERALL IMPRESSION - Please comment on the strengths and weaknesses of this presenter’s performance

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