

LeadingAge Innovations Fund Project Budget

The budget template is designed to auto-calculate. In the online submission form, the budget narrative must include a description and the related cost breakdown for each line item.

Name of Organization _____
 Project Title _____
 Project Start/End Dates _____
 Application Contact _____

Budget Contact _____
 Telephone Number _____
 Email _____
 Date Prepared _____

	Rates	Grant Request*	Matching Funds*	In-Kind Funds*	Total (Columns D, E and F)
PERSONNEL COSTS (Include Name, Title, % of Time on Project)					\$ -
_____					\$ -
_____					\$ -
Total Labor Costs (Lines 12-14)		\$ -	\$ -	\$ -	\$ -
Fringe Benefits (Insert Applicant fringe benefit rate in cell C16)**	0%	\$ -	\$ -	\$ -	\$ -
TOTAL PERSONNEL COSTS (Lines 15-16)		\$ -	\$ -	\$ -	\$ -
TRAVEL COSTS (List travel activities)					\$ -
_____					\$ -
TOTAL TRAVEL COSTS (Lines 20-21)		\$ -	\$ -	\$ -	\$ -
OTHER DIRECT COSTS					
Project Operations (supplies, copies, postage)					\$ -
Consultants					\$ -
Equipment					\$ -
Training					\$ -
Other (List additional items below)					\$ -
_____					\$ -
TOTAL OTHER DIRECT COSTS (Lines 25-31)		\$ -	\$ -	\$ -	\$ -
TOTAL DIRECT COSTS (Lines 17, 22, and 32)		\$ -	\$ -	\$ -	\$ -
INDIRECT COSTS***	10%	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT COSTS (Lines 34-35)		\$ -	\$ -	\$ -	\$ -

If matching funds are included, please answer the following:

Has the matching grant been confirmed? Yes No

If yes, please list the donor(s) _____

If no, please list anticipated notification date _____

*** Description of Funding Columns**

Grant Request: Project costs to be covered by the LeadingAge Innovations Fund Award. The total Grant Request column should not exceed \$25,000.

Matching Funds: Project costs to be covered by an outside donor such as a foundations, community partners, etc.

In-kind Funds: Project costs to be covered internally by the applicant organization.

** Insert Applicant's fringe benefit rate

***The indirect rate is capped at 10%. Applicant may elect to waive indirect costs or use a rate lower than 10%.