

Master of Science in Information Systems – Peer Evaluation Form

This peer evaluation form has two segments to be completed by each teammate. First, you are asked to evaluate your teammates according to their accountability and ethical behavior, interpersonal skills and teamwork. Then you are asked to evaluate their performances in terms of whether they contributed their “fair share” to the group effort. Identities linked to individual assessments will NOT be revealed.

PART 1

Scale: **5** is Strongly agree; **4** is Agree; **3** is Neither agree nor disagree; **2** is Disagree; **1** is Strongly disagree – Use “N.A.” if you were not able to observe that behavior.

| | Member 1 | Member 2 | Member 3 | Member 4 |
|---|-------------|-------------|-------------|-------------|
| <i>Names</i> | | | | |
| Accountability & ethical behavior | | | | |
| Follows business moral principles; raises ethical concerns | | | | |
| Handles confidential info privately | | | | |
| Possesses integrity | | | | |
| Will tell the truth despite consequences | | | | |
| Follows through on commitments | | | | |
| Interpersonal skills | | | | |
| Responds appropriately and professionally to others | | | | |
| Communicates clearly, concisely and responsively | | | | |
| Shows flexibility and adaptability, openness to learning | | | | |
| Actively listens and asks questions for clarity | | | | |
| Challenges ideas not people | | | | |
| Teamwork | | | | |
| Inspires a collaborative climate via cooperation and team spirit | | | | |
| Shares time, knowledge and credit with other team members | | | | |
| Can be counted upon to carry his or her share of the load or duties | | | | |
| Knows when to lead and when to follow | | | | |
| Creates a positive team environment; builds trusting relationships | | | | |

PART 2

Assign each teammate a score ranging from 100 – 0 where the limits indicate the following:

- 100 = Teammate did his/her fair share (or more!) on the project/homework assignments
- 0 = Teammate did nothing to contribute to the project/homework assignments

Instructors will use the average of the peer evaluations (from all of an individual's teammates) in the following way:

- Average peer evaluation between 100 and 90: No penalty.
- Average peer evaluation below 90: the grade of the individual for that assignment will be multiplied by the factor indicated in the average. For example, if the average peer evaluation is 80 in the project, the total project grade will be multiplied by 0.80 (a penalty of 20% of the grade for that individual).

Instructors will only deduct points from a person when more than one of his/her teammates gives him/her a low evaluation. In other words, evaluations must be consistent and the average below 90 for the person to have points deducted.

Those people who have their group grades discounted will be informed by e-mail (with copies to his/her teammates), but individual assessments will not be revealed.

| | Member 1 | Member 2 | Member 3 | Member 4 |
|---------------------------------|-------------|-------------|-------------|-------------|
| <i>Names</i> | | | | |
| Term Project Evaluation (0-100) | | | | |