



Department of Commerce, Community, and Economic Development
 Division of Corporations, Business and Professional Licensing
Pawnbroker Section
 P.O. Box 110806, Juneau, Alaska 99811-0806
 Phone: (907) 465-2543 ★ E-mail: license@alaska.gov
 Website: www.commerce.alaska.gov/occ

For Division Use Only

**PAWNBROKER
 BIENNIAL LICENSE RENEWAL
 January 1, 2014 – December 31, 2015**

IT IS TIME TO RENEW YOUR PAWNBROKER LICENSE

Your license to practice as a pawnbroker in the State of Alaska lapses after **December 31, 2013**. It is illegal for you to practice if your license has lapsed. **There is no grace period.** To renew your license for the period from January 1, 2014 through December 31, 2015, return this **signed and dated** application to the above address with a check or money order payable to the State of Alaska, or use the attached credit card payment form. Faxed or emailed applications will not be accepted. **This is the only renewal notice you will receive.** Incomplete applications or insufficient fees will result in your renewal being rejected.

PROCESSING TIME - The processing time for a correct and completed renewal application can be three to four weeks after receipt. Plan accordingly to ensure processing by the lapse date of January 1, 2014.

MAILED RENEWAL FORMS - If you received this renewal application in the mail with a barcode in the upper right hand corner of the first page, **do not duplicate this form for another professional's use.** The barcode is specific to your name and license number. Forms without the barcode are available on our website at <http://commerce.alaska.gov/occ>.

Make checks payable to the State of Alaska, or use the attached credit card payment form.

CHECK APPROPRIATE LICENSE STATUS BOX	<input type="checkbox"/> Biennial License Renewal: \$800.00
	<input type="checkbox"/> Prorated License Renewal: \$400.00 (License number 25 and above)
	<input type="checkbox"/> Delayed Renewal Penalty: \$100.00 (If postmarked on or after January 1, 2014)

Full Legal Name:	Last	First	Middle	Alaska Pawnbroker License #:
Mailing Address: Is this a change of address? <input type="checkbox"/> Yes <input type="checkbox"/> No	Address			
	City	State	Zip Code	
Daytime Phone:	Date of Birth:			
E-Mail Address:				
APPLICANT: As required by state law, please provide your United States Social Security Number. It is considered CONFIDENTIAL information and is not for public disclosure. (per AS 08.01.100)				Social Security Number

CONTINUED ON REVERSE

PROFESSIONAL FITNESS: The following questions must be answered. "Yes" answers may not automatically result in license denial. If you answer "Yes" to any of the questions, please explain dates and circumstances on a separate piece of paper signed and dated, and send any supporting documents that are applicable (court records, judgments, charging documents, etc.). Applications submitted without the appropriate attachments will be considered incomplete and will not be processed.

Since the date of your last application for an Alaska Pawnbroker license:

	YES	NO
1. Have you been convicted of a crime or are you currently charged with committing a crime? For purposes of this question, "crime" includes a misdemeanor, felony, or a military offense, including but not limited to, a conviction involving driving under the influence (DUI) or driving while intoxicated (DWI), driving without a license, reckless driving, or driving with a suspended or revoked license. "Convicted" includes having been found guilty by verdict of a judge or jury, having entered a plea of guilty, nolo contendere or no contest, or having been given probation, a suspended imposition of sentence, or a fine.....	<input type="checkbox"/>	<input type="checkbox"/>
2. Have you been convicted of or charged with violating any law concerned with the operation of a pawnbroker or retail operation, or is any such action pending?.....	<input type="checkbox"/>	<input type="checkbox"/>
3. Do you have any unsettled complaints against you concerning the operation of a pawnbroker ?.....	<input type="checkbox"/>	<input type="checkbox"/>
4. Has any pawnbroker or retail business disciplined or terminated your employment or training?.....	<input type="checkbox"/>	<input type="checkbox"/>
5. Have you had a business license or pawnbroker license disciplined, revoked, surrendered (voluntary or involuntary) by any authority, including local municipality or state authority, or is any such action pending?...	<input type="checkbox"/>	<input type="checkbox"/>
6. Have you been convicted of, entered a plea of guilty to, entered a plea of no contest to, or have had adjudication withheld for felony or a misdemeanor involving dishonesty?.....	<input type="checkbox"/>	<input type="checkbox"/>
7. Have you ever been or are you currently prohibited from possession of a firearm under federal or state law?...	<input type="checkbox"/>	<input type="checkbox"/>

WARNING: The Department may deny, suspend, or revoke the license of a person who has obtained or attempting to obtain a license to practice as a Pawnbroker by fraud or deceit. The person may also be subject to criminal charges for unsworn falsification (AS 11.56.210).

By my signature below, I certify that the information furnished in this application is true and correct. I understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

SIGN HERE

GENERAL INFORMATION

EXPIRED LICENSES: There is no "inactive" license status. Licenses which have expired more than five years cannot be renewed.

EFFECTIVE DATE OF RENEWED LICENSE: The effective date of a renewed license will be the date a complete renewal application is filed with the division as determined by 12 AAC 02.920 and 12 AAC 02.940.

SOCIAL SECURITY NUMBERS: In accordance with AS 08.01.100, the department is not authorized to renew a license unless the applicant's social security number has been provided to the department. If you do not have a social security number, you may download the Request for Exception from Social Security Number Requirement form at <http://commerce.alaska.gov/occ> or contact the division. If you previously qualified for a waiver to this requirement, you must still requalify to renew.

PAYMENT OF CHILD SUPPORT AND STUDENT LOANS - If the Alaska Child Support Enforcement Division has determined that you are in arrears on child support, or if the Alaska Commission on Postsecondary Education has determined you are in loan default, you may be issued a nonrenewable temporary license valid for 150 days. Contact Child Support Services at (907) 269-6900 or the Postsecondary Education office at (907) 465-2962 or 1-800-441-2962 to resolve payment issues.

PUBLIC INFORMATION - Please be aware that all information on this renewal form will be available to the public, unless required to be kept confidential by state or federal law. Information about current licensees, including mailing addresses, is available on the division's website at www.commerce.alaska.gov/occ under License Search.

BUSINESS LICENSES - Renewal applications for business licenses are mailed separately. For more information about business licenses, call (907) 465-2550 or access www.commerce.alaska.gov/occ.

ABANDONMENT - An application is considered abandoned when 12 months have elapsed since correspondence was last received from or on behalf of the applicant (12 AAC 02.910). An abandoned application is denied without prejudice.

NOTIFICATION OF PROPOSED REGULATION CHANGES

If you would like to receive notice of all proposed pawnbroker regulation changes, please send a written request adding your name to the Pawnbroker Interested Parties List to:

REGULATIONS SPECIALIST
Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing
P.O. Box 110806
Juneau, Alaska 99811-0806



State of Alaska
 Department of Commerce, Community, and Economic Development
 Division of Corporations, Business and Professional Licensing
 PO Box 110806
 Juneau, Alaska 99811-0806
 Phone: (907) 465-2550

OFFICE USE ONLY

RENEWAL CREDIT CARD PAYMENT

Do not email or fax credit card information. Mail this form with the completed renewal to the Division. Completion of this form is not proof of payment until the division processes the information contained herein. If any information on this form is illegible, the form will be rejected. Please print.

Name of Applicant or Licensee: _____
Corporate or Individual (first, middle, last)

License Number (if applicable): _____

Type of License: _____

I wish to make payment by credit card for the following (check all that apply):

	Amount
<input type="checkbox"/> Application fee	_____
<input type="checkbox"/> License (or renewal) fee	_____
<input type="checkbox"/> Fine	_____
<input type="checkbox"/> Other (specify): _____	_____
Total:	_____

Print Name on Credit Card: _____

Complete Mailing Address: _____

Telephone Number: _____

Email Address (optional): _____

Credit Card Type (check one): VISA MASTERCARD

Signature of Credit Card Holder: _____

Card Number: _____ **Expiration Date:** _____

The bottom section of this form will be destroyed upon processing of the payment.