

**COUNTY OF ALAMEDA
GENERAL SERVICES AGENCY-PURCHASING**

ADDENDUM No. 2

to

RFP No. 900340

For

Workers' Compensation TPA

**Specification Clarification/Modification and Recap of the Networking/Proposers Conferences
Held on August 1 & 2, 2007**

NOTICE TO BIDDERS

THIS COUNTY OF ALAMEDA, GENERAL SERVICES AGENCY (GSA), RFP ADDENDUM HAS BEEN ELECTRONICALLY ISSUED TO POTENTIAL BIDDERS VIA E-MAIL. E-MAIL ADDRESSES USED ARE THOSE IN THE COUNTY'S SMALL LOCAL EMERGING BUSINESS (SLEB) VENDOR DATABASE OR FROM OTHER SOURCES. IF YOU HAVE REGISTERED OR ARE CERTIFIED AS A SLEB PLEASE ENSURE THAT THE COMPLETE AND ACCURATE E-MAIL ADDRESS IS NOTED AND KEPT UPDATED IN THE SLEB VENDOR DATABASE. THIS RFP ADDENDUM WILL ALSO BE POSTED ON THE GENERAL SERVICES AGENCY (GSA) CONTRACTING OPPORTUNITIES WEBSITE LOCATED AT [HTTP://WWW.ACGOV.ORG/GSA/PURCHASING/BID_CONTENT/CONTRACTOPPORTUNITIES.JSP](http://www.acgov.org/gsa/purchasing/bid_content/contractopportunities.jsp).

The following Sections have been modified to read as shown below. Changes from the version that was originally included with the RFP are indicated in ~~strikeout~~ for deletions and **bold** for additions as shown below.

The following Sections have been modified to read:

H. CALENDAR OF EVENTS

Event	Date/Location	
Request Issued	July 19, 2007	
Written Questions Due	BY 12:00 Noon on July 30, 2007	
Networking/Bidders Conference/Site Visit	<i>AUGUST 1, 2007 AT 10:00 A.M.</i>	AT: GSA 1401 Lakeside Drive Room 222, 2 nd Floor Oakland, CA 94612
Networking/Bidders Conference/Site Visit	<i>AUGUST 2, 2007 AT 2:00 P.M.</i>	AT: Public Works Agency 4825 Gleason Drive Main Conference Room Dublin, CA 94568
Addendum #1 Issued	August 15, 2007	
Addendum #2 Issued	August 21, 2007	

Response Due	AUGUST 29, 2007 SEPTEMBER 5, 2007 BY 2:00 p.m.
Evaluation Period	August 29, 2007 - September 21, 2007 - September 27, 2007, September 5 -October 5, 2007
Vendor Interviews	September 18-19, 2007 September 25-26, 2007 October 1-4, 2007
Board Letter Issued	October 2, 2007 October 12, 2007 October 19, 2007
Board Award Date	October 16, 2007 October 30, 2007 November 6, 2007
Contract Start Date	January 1, 2008

M. EXHIBIT M, SECTION 2 G, Financial Statements. Responses are to include:

- Bidder's most recent Dun & Bradstreet Supplier Evaluation Report. Dun & Bradstreet Supplier Qualifier Report (formerly Supplier Evaluation Report) must be ranked a 6 or lower for bidder to be considered for contract award. For information on how to obtain a Supplier Evaluation Report, contact Dun & Bradstreet at 1-866-719-7158 or www.dnb.com; or
- **Audited financial statements for the past three (3) years. Bidders' audited financial statements must be satisfactory, as deemed solely by County, to be considered for contract award.**

RFP #900340

Workers' Compensation Third Party Administrator

RFP No. 900340, Addendum No. 2

The County of Alameda is soliciting bids from qualified vendors to furnish its requirements per the specifications, terms and conditions contained in the above referenced RFP number. This Bid Acknowledgement must be completed, signed by a responsible officer or employee, dated and submitted with the bid response. Obligations assumed by such signature must be fulfilled.

- 1. Preparation of bids: (a) All prices and notations must be printed in ink or typewritten. No erasures permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent and must be initialed in ink by person signing bid. (b) Quote price as specified in RFP. No alterations or changes or any kind shall be permitted to Exhibit B, Bid Form. Responses that do not comply shall be subject to rejection in total.
2. Failure to bid: If you are not submitting a bid but want to remain on the mailing list and receive future bids, complete, sign and return this Bid Acknowledgement and state the reason you are not bidding.
3. Taxes and freight charges: (a) Unless otherwise required and specified in the RFP, the prices quoted herein do not include Sales, Use or other taxes. (b) No charge for delivery, drayage, express, parcel post packing, cartage, insurance, license fees, permits, costs of bonds, or for any other purpose, except taxes legally payable by County, will be paid by the County unless expressly included and itemized in the bid. (c) Amount paid for transportation of property to the County of Alameda is exempt from Federal Transportation Tax. An exemption certificate is not required where the shipping papers show the consignee as Alameda County, as such papers may be accepted by the carrier as proof of the exempt character of the shipment. (d) Articles sold to the County of Alameda are exempt from certain Federal excise taxes. The County will furnish an exemption certificate.
4. Award: (a) Unless otherwise specified by the bidder or the RFP gives notice of an all-or-none award, the County may accept any item or group of items of any bid. (b) Bids are subject to acceptance at any time within thirty (30) days of opening, unless otherwise specified in the RFP. (c) A valid, written purchase order mailed, or otherwise furnished, to the successful bidder within the time for acceptance specified results in a binding contract without further action by either party. The contract shall be interpreted, construed and given effect in all respects according to the laws of the State of California.
5. Patent indemnity: Vendors who do business with the County shall hold the County of Alameda, its officers, agents and employees, harmless from liability of an nature or kind, including cost and expenses, for infringement or use of any patent, copyright or other proprietary right, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
6. Samples: Samples of items, when required, shall be furnished free of expense to the County and if not destroyed by test may upon request (made when the sample is furnished), be returned at the bidder's expense.
7. Rights and remedies of County for default: (a) In the event any item furnished by vendor in the performance of the contract or purchase order should fail to conform to the specifications therefore or to the sample submitted by vendor with its bid, the County may reject the same, and it shall thereupon become the duty of vendor to reclaim and remove the same forthwith, without expense to the County, and immediately to replace all such rejected items with others conforming to such specifications or samples; provided that should vendor fail, neglect or refuse so to do the County shall thereupon have the right purchase in the open market, in lieu thereof, a corresponding quantity of any such items and to deduct from any moneys due or that may there after come due to vendor the difference between the prices named in the contract or purchase order and the actual cost thereof to the County. In the event that vendor fails to make prompt delivery as specified for any item, the same conditions as to the rights of the County to purchase in the open market and to reimbursement set forth above shall apply, except when delivery is delayed by fire, strike, freight embargo, or Act of God or the government. (b)Cost of inspection or deliveries or offers for delivery, which do not meet specifications, will be borne by the vendor. (c) The rights and remedies of the County provided above shall not be exclusive and are in addition to any other rights and remedies provided by law or under the contract.
8. Discounts: (a) Terms of less than ten (10) days for cash discount will considered as net. (b) In connection with any discount offered, time will be computed from date of complete, satisfactory delivery of the supplies, equipment or services specified in the RFP, or from date correct invoices are received by the County at the billing address specified, if the latter date is later than the date of delivery. Payment is deemed to be made, for the purpose of earning the discount, on the date of mailing the County warrant check.
9. California Government Code Section 4552: In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2, commencing with Section 16700, of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder.
10. No guarantee or warranty: The County of Alameda makes no guarantee or warranty as to the condition, completeness or safety of any material or equipment that may be traded in on this order.

THE undersigned acknowledges receipt of above referenced RFP and/or Addenda and offers and agrees to furnish the articles and/or services specified on behalf of the vendor indicated below, in accordance with the specifications, terms and conditions of this RFP and Bid Acknowledgement.

Firm:
Address:
State/Zip

By: Date Phone

Printed Name Signed Above:

Title:

RFP No. 900340

EXHIBIT L RFP VENDOR BID LIST

Below is the Vendor Bid List for this project consisting of vendors who have responded to RFI # 900340 and/or been issued a copy of this RFP. This Vendor Bid List is being provided for informational purposes to assist bidders in making contact with other businesses as needed to develop local small and emerging business partnering relationships to meet the requirements of the Small Local Emerging Business (SLEB) Program (described within this RFP). For additional information regarding the SLEB Program, please visit our website at <http://www.acgov.org/gsa/sleb/> and/or contact Linda Moore, Business Outreach Officer, at Linda.Moore@acgov.org, or (510) 208-9717.

Vendors who attended the Networking/Bidders Conferences have been added to the Vendor Bid List. Please see the RFP sections entitled 'Calendar of Events' and 'Networking/Bidders Conferences' for additional information. The Networking/Bidders Conferences scheduled for all current projects are posted on the GSA Calendar of Events website at <http://www.acgov.org/gsa/Calendar.jsp>. This RFP Addendum is being issued to all vendors on the Vendor Bid List; the following revised vendor list includes contact information for each vendor attendee at the Networking/Bidders Conferences.

Workers Compensation TPA - RFP No. 900340							
Business Name	Street Address	City	ST	Zip	Contact	Phone	Email Address
AARLA	PO Box 9783	Fresno	CA	93794	Elizabeth Prillwitz	916-215-2484	epillwitz@tmcare.com
American All-Risk Loss Administrators	P.O. Box 9783	Fresno	CA	93794	Elizabeth T. Prillwitz	916.215.2484	epillwitz@tmcare.com
Athens Administrators	P.O. Box 696	Concord	CA	94522	Linda Slaughter	925.826.1102	pdominguez@athensadmin.com
Berkshire / Hathaway		San Franc	CA		Debbie deShield	415.734.446	ddesuyo@bhhc-wc.com
Buckeye Claims Administrators	1700 Broadway, 2nd Fl	Oakland	CA	95612	Robert Rice	510.465.8070	rice@buckeyeclaims.com
Cambridge / Gates McDonald Co.	1155 Austin St.	Costa Mesa	CA	94520	Brian Gannon	818.720.7294	brian.gannon@cambridge-na.com
Cambridge Integrated Services Group	2300 Clayton Rd., #900	Concord	CA	94510	Brian J. Gannon	818-720-7294	brian.gannon@cambridge-na.com
Cannon Cochran Mgmt, Svcs., Inc.	1800 Sutter St., 200	Concord	CA	94250	James Young	925.685.0653	jyoung@ccmsi.com
Claim Quest, Inc.	675 Brea Canyon Rd, #4	Walnut	CA	91789	Joseph Garcia	909.594.9400	jgarcia@claimquest.com
Claims Management Inc.	PO Box 3042	Sacramento	CA	95812	Joanne Hall	(916) 636-9769	jhall@cmi-mba.com
Crawford & Co.	1260 "B" St., #130	Hayward	CA	94541	Gary Botill	510.690.9840	gboti@us.crawco.com
Definiti Healthcare Management	26429 Rancho Parkway South Suite 145	Lake Forest	CA	92630	Alberto Rivera	(949) 716-1892	alberto.rivera@definiti.net
Definiti Healthcare Management	26429 Rancho Parkway South Suite 145	Lake Forest	CA	92630	Mary Dilley	(949) 716-1892	mary.dilley@definiti.net
DigiStream, Inc.	4400 Market St., Ste. D	Oakland	CA	94608	Amy Aaronson	1-800-747-4329	aaaronson@digistreamonline.com
ESIS, Inc.	39300 Civic Center Dr., #300	Fremont	CA	94538	Minh Vu	415.547.4477	minh.vu@esis.com
Frank Gates Service Co	1107 Investment Blvd, #190	El Dorado Hills	CA	95672	Elpy Golez	916.939.8011 x1910	egolez@frankgates.com
Frye claims Consultation & Admin.	3500 Breakwater Ct., Bldg. A	Hayward	CA	94545	J Schaeffler	510.782.9882	jschaeffler@fryeclaims.com

Greg Bragg & Associates	150 North Wiget Lane, #212	Walnut Creek	CA	94598	Tom McCampbell	925.933.2992	tom.mccampbell@gbbragg.com
Hazelrigg Risk Management Svcs. Inc.	P.O. Box 277550	Sacramento	CA	95827	Diane Ogden	916.273.1050	dogden@hrmsyourtpa.com
Innovative Claim Solutions	3160 Crow Canyon Rd., #340	San Ramon	CA	94583	Cheryl Westernen	925.904-2400	garchibald@ics-claims.com
Intercare Ins. Svcs.	3750 Rosin Ct., #100	Sacramento	CA	95834	Danielle Buri	916.569.5321	mramser@intercareins.com
Intercare Insurance Services	3010 Lava Ridge Court Suite 200	Roseville	CA	95661	Mark Gibbons	(206) 369-7505	mgibbons@intercareins.com
JT2 Integrated Resources	231 Market Place #381	San Ramon	CA	94583	Nicale Watts	510-996-8703	nwatts@jt2.com
JT2 Integrated Resources	P.O. Box 70410	Oakland	CA	94612	Debbie Flores	510.844.3100	dflores@jt2.com
LWP Claims Solutions, Inc.	3835 North Freeway Blvd., #210	Sacramento	CA	95834	Jeff Keena	916.609.3612	a_livingston@lwpclaims.com
LWP Claims Solutions, Inc.	3835 North Freeway Blvd.,	Sacramen	CA	####	Janice Bedford	916.609.367	j_bedford@lwpclaims.com
Northern Claims Management, LLC	P.O. Box 6385	Santa Rosa	CA	95404	Jim Bankson	707.575.8887	jim@norcm.com
Pegasus Risk Management Inc.	P.O. Box 5038	Modesto	CA	95352	Toby Stime	209.549.3016	tstime@simon-companies.com
SCRMA	313 East Foothill Blvd	Upland	CA		Jean Baulis	909.608.7171	jean.baulis@scrma.com
Sedgwick Claim Management Service	P. O. Box 2065	Oakland	CA	94064	Jean Carey	510-302-3040	jean.carey@sedgwickcms.com
Sedgwick Claims Management Svcs.	2101 Webster St., #645	Oakland	CA	94612	Jay Ayala	510.302.3080	jay.ayalo@sedgwickcms.com
So. Cal. Risk Management Assoc.	313 East Foothill Boulevard	Upland	CA	91786	Jean Beaulis	(909) 608-7171	opportunities@scrma.com
Specialty Risk Svcs.	6140 Stoneridge Mall Rd., #245	Pleasanton	CA	94588	Keith McCleod	510.654.6250	keith.mcleod@srsconnect.com
Total Health Care Mgmt.	17310 Redhill Ave #300	Irvine	CA, 92614		Ken Che	949.757.0075	ken@thmnet.com
TRISTAR Risk Management	390 N. Wiget Lane Suite 100	Walnut Creek	CA	94598	Jim Kerr	(888) 339-8822	jim.kerr@tristargroup.net
Tristar Risk Management	390 North Wiget Lane	Walnut Creek	CA	94598	Karen Schlenker	925.975.4279	karen.schlenker@tristargroup.net
Valencia & Wilberding	7677 Oakport Street Suite 520	Oakland	CA	94621	Thomas A. Wilberding	(510) 613-8370	wilberding@vandw.com
ACME Administrators, Inc.	27475 Ynez Road #322	Temecula	CA	27475	Charlotte Stephan	(909) 676-3850	charlotte@acmeadministrators.com
BUCKEYE CLAIMS ADMINISTRATORS, INC	1700 Broadway (2)	Oakland	CA	94612	Robert B. Rice	(510) 465-8070	rrice@buckeyeclaims.com
CCMSI	2 East Main St.	Danville	CA	61832	Jessi Ehler	217.444.1238	jehler@ccmsi.com
Athens Administrators	P.O.Box 696	Concord	CA	94522	Pamela L. Domingue	925-808-8224	pdominguez@athensadmin.com
AARLA	P.O Box 9783	Fresno	CA	93794	Elizabeth Prillwitz	(916) 215-2484	eprillwitz@tmcare.com
Hazelrigg Risk Management Services	P.O. Box 277550	Sacramento	CA	95827	Diane Ogden	(916) 273-1050	dogden@hrmsyourtpa.com
Claims Management, Inc	2868 Prospect Park Dr., #600	Rancho Cord	CA	95812	Joanne Hall	(916) 636-9769	JHall@cmi-mba.com
The following vendors were added after the release of the RFP							
Gregory B. Bragg & Associates, Inc.	P.O. Box 2216	Granite Bay	CA	95746	Eileen Gould	(916) 960-0955	eileen.gould@gbbragg.com
Cambridge	2300 Clayton Rd., Ste 900	Concord	CA	94520	Mike Sullivan	(925) 603-5541	michael.sullivan@cambridge-na.com
Cambridge	2300 Clayton Rd., Ste 900	Concord	CA	94520	Brian Gannon	(714) 360-0717	brian.gannon@cambridge-na.com
SCRMA	8031 Livorna Way	Fair Oaks	CA	95628	Susan Legaro	(916) 967-5944	susan.legaro@scrma.com
Sedgwick CMS	PO Box 2065	Oakland	CA	94604	Maria Songco-Daluz	(510) 302-3055	maria.songco-daluz@sedgwickcms.com
DigiStream Investigators, Inc.	4400 Market St., Ste G	Oakland	CA	94604	Jamal Moore	(800) 747-4329	jmoore@digistream.com
Valencia, Wilberding & Tompkins	7677 Oakport St. # 520	Oakland	CA	94612	Dean Tompkins	(510) 613-8370	tompkins@vandlw.com
Sedgwick CMS	PO Box 2065	Oakland	CA	94604	Rhonda McKinney	(510) 302-3058	rhonda.mckinney@sedgwickcms.com
Sedgwick CMS	PO Box 2065	Oakland	CA	94604	Mark Behrman	(510) 302-3157	mark.behrman@sedgwickcms.com
DigiStream Investigators, Inc.	4400 Market St., Ste G	Oakland	CA	94612	Mark Lear	(800) 747-4329	marklear@digistreamonline.com