

# American Technical Education Association

## JEAN KOCH OUTSTANDING TECHNICAL EDUCATION ACHIEVEMENT AWARD

The purpose of this award is to recognize an individual who has made the highest meritorious contributions to the improvement, promotion, development and progress of postsecondary technical education and ATEA. The award is presented to an individual who has made contributions or achieved prominence in technical education at the local, state, regional and national levels. To be eligible, a person must be currently in the field of postsecondary technical education or have spent a significant amount of time and energy in support of technical education as an administrator or an industry representative.

*(If the awards committee determines that this award will not be presented in a given year, the nomination packets will be returned without review.)*

**The nominee or the institution or business in which they are employed must be a member of ATEA**

### Nomination Form

Name of Candidate: \_\_\_\_\_ Institution/Business Name: \_\_\_\_\_

Home Address: \_\_\_\_\_ Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Work phone: \_\_\_\_\_ Nominated By: \_\_\_\_\_  
(Name) (Title)

Nominee e-mail: \_\_\_\_\_ Nominator e-mail: \_\_\_\_\_

### REQUIREMENTS FOR NOMINATION DOCUMENTATION

Nomination documentation must not exceed 15 pages and should be organized in sections with appropriate headings. **Points will be deducted** if any items in the checklist below are not included or if the maximum number of pages is exceeded. Emphasis should be given to information from the last five years. A current resume and photo (head and shoulders) must be submitted at the time of application for inclusion in the **ATEA Journal**.

#### Checklist:

1. Current resume – (5 page maximum) Please include:
  - Involvement in community service organizations
  - Involvement in professional organizations
  - Involvement in ATEA national or regional activities
  - ATEA membership
2. Statement from the nominee describing specific examples of achievements related to postsecondary technical education in each of the required categories (3 page maximum).
  - Local/state (Required)
  - Regional (Required)
  - National (Required)
3. Letters of endorsement (1 page each)
  - Include description of contributions to technical education
    - Political leaders
    - Professional association leaders
    - Business and industry leaders
    - Educational leaders
    - Civic leaders

**Return to:** Dr. Sandra Krebsbach  
ATEA Executive Director  
Dunwoody College of Technology  
818 Dunwoody Blvd.  
Minneapolis MN 55403  
Ph: 612/381-3315 FAX 612/374-4128

**Deadline: November 21, 2012**

**The award will be presented at the “Setting the Gold Standard in Technical Education” 50<sup>th</sup> ATEA National Conference on Technical Education, March 20 – 22, 2013 in Chattanooga TN \*\*All expenses for the nominee are the responsibility of the institution/company.**