

Professional Judgment for Budget Increase Student Request Form



OFFICE OF FINANCIAL AID

Name (please print) _____

Student ID # A00 _____

Degree Program: MD DVM MPH Other _____

Current term _____

Requesting adjustment for: Fall only (Term _____)

Spring only (Term _____)

Fall & Spring (Terms _____)

Clinical students: Current Clinical Term _____

INSTRUCTIONS: Mark the expense(s) below for which you are requesting a budget increase. Answer all questions, sign and return this form and all requested documentation to the address at the bottom of page 2 of this form.

- Students requesting a budget increase must complete Financial Awareness Counseling online at www.studentloans.gov **prior to submitting request**
 - Date completed: _____
- You will be notified of the results of your request via your SGU email in approximately 2-3 weeks.
- An increase to your budget will only result in the ability to borrow more loans (Direct or Alternative).
- If you do not include the required documentation, your request will not be considered.
- The Office of Financial Aid has the right to deny all budget increase requests. Prior student indebtedness will be taken into account when determining eligibility.

HOUSING EXPENSES

Grenada / UK (circle one):

On campus - married housing

Off campus - apartment

Clinicals:

Apartment

Location (city/state/country): _____

Required Documentation (For apartment only):

1. Copy of your lease/rental agreement

What is the total monthly amount of your rent \$ _____ How many individuals share your residence? _____

* The total amount of rent will be divided equally by the number of tenants on the lease agreement. Housing increase requests will only be considered during periods of enrollment.

DEPENDENT CARE

- CHILD(REN): Yes No

If yes, List name(s) and date of birth:

- SPOUSE: Yes No If yes, list name: _____
- Is your spouse currently in school? Yes No N/A If yes, list school name: _____
- Are your children residing with you (In Grenada / UK / during clinicals)? _____
- Is your spouse residing with you (In Grenada / UK / during clinicals)? _____
- Is your spouse currently working? Yes No N/A
- Do you have child care expenses for which care is required in order for you to attend classes/rotations? Yes No

Required Documentation: Please check all documentation that will be provided with request.

Birth Certificate(s)

Marriage Certificate

- Court Papers stating sole/50% custody or guardianship, or amount of child support responsible for
- Signed statement from your child care provider verifying the monthly amount you pay or official documentation of child care expenses (i.e. who is providing the care, hourly cost of care, # of hours per week, etc.)
- Contact information of child care provider to verify information provided, if necessary
- Any additional documentation that will explain any extenuating circumstances
- Appropriate documentation has been provided in prior year request and is on file with Office of Financial Aid

COMPUTER - Students are allowed a **one-time** budget increase for the purchase of a computer. The maximum amount that your budget may be increased is the lesser of the purchase price of the computer or \$1,800.

This \$1,800 limit was determined by comparing the average price of computers available on the market, to the minimum specifications recommended by SGU. Computer warranties/service plans and applicable software/peripherals were considered in determining the maximum allowable increase.

To view SGU minimum specifications, please visit: <http://www.sgu.edu/computing-at-sgu/technology-sgu-recommendations.html>

Please note: This budget increase is for computers only. However, moderately priced computer accessories, that are deemed essential to a student's academic program, may be considered as part of the budget increase. These determinations will be made on a case by case basis and cannot exceed the \$1,800 limit. It is strongly recommended that you contact your Financial Aid Counselor prior to purchasing these items to determine if they are eligible for the increase. *iPads, printers, cell phones, or unnecessary computer accessories will not be considered.*

Required Documentation:

1. Copy of purchase receipt

Have you previously had a budget increase for a computer purchase while at SGU? Yes No

What is the total cost of the computer (less the rebate, if applicable)? \$ _____

OTHER – If none of the above conditions apply to your situation, please explain your extenuating circumstances and provide appropriate documentation to substantiate your request. Please attach a letter detailing your situation.

Items that will NOT be considered for budget adjustments at any time: Automobile purchase; household repairs; consumer indebtedness (auto loans, credit card payments, etc.); additional food purchases beyond budget; additional expenses related to pet ownership; medical expenses; expenses related to residency or employment interviews; personal travel expenses; telephone bills; additional shipping expenses, Kaplan or other exam review courses.

I understand that there are aggregate limits on Federal loans and Private loans and that it is my responsibility to repay these loans. I have reviewed and understand the estimated increased repayment costs I will be incurring as a result of this request.

Student Signature _____ Date ____/____/____

The information provided on this form is true and complete. I understand that purposely giving false or misleading information may result in fines, penalties, and/or immediate repayment of aid. If my situation changes as it pertains to the areas for which I have requested an increase (i.e. housing, daycare, airfare, computer), I agree to promptly inform SGU Office of Financial Aid.

Student Signature _____ Date ____/____/____

RETURN THIS COMPLETED AND SIGNED FORM TO:

Mailing address: University Support Services, ATTN: Office of Financial Aid ▪ 3500 Sunrise Hwy., Bldg. 300 ▪ Great River, NY 11730

Fax: (631) 666-9162 Email: faid@sgu.edu