

**Non-Federal Direct Deposit
Enrollment Request Form**

Authorization agreement for automatic deposits
(ACH credits)

**Mañu Yeâu Caàu Ghi Danh Kyù
Thaùc Tröïc Tieáp Khoáng Thuoác
Lieân Bang**

Thoña thuaãn cho pheùp veà kyù thaùc töï
ñoäng (tín ñuïng ACH)

Directions for Customer Use:

- 1) **Ensure entire form is complete, then sign and date**
 - Use the ABA routing number from the state where your account was opened
- 2) **Ensure appropriate Employer / Company address is used when mailing completed form.**
- 3) **Employer/Company should review this form for completeness and suitability.** If Employer / Company prefers or requires their own form, use account type, number and ABA routing number below to help complete their form
- 4) **Mail form directly to Employer / Company**
(Note: It is not necessary for employer or company to return the form to the bank once direct deposit is set up into the payroll system)

Höông Daãn cho Khaùch Haøng Söu

Đuïng:

- 1) **Nhöu ñieàn ñaày ñuù toaøn boã mañu, roài thi kyù teãn vaø ñeà ngaøy**
 - Söu ñuïng soá chuyeãn ABA töø tieâu bang quyù vò möù tröông muïc
- 2) **Nhöu söu ñuïng ñòa chæ Chuù Nhaân / Haøng thích höïp khi göüi mañu ñeà ñieàn ñaày ñuù.**
- 3) **Chuù Nhaân/Haøng phaùï ñuyeät xeùt mañu naøy ñeà bieät laø ñaày ñuù vaø thích höïp.** Neáu Chuù Nhaân / Haøng thích hay ñoøi höüi mañu cuõa rieång höï, thì söu ñuïng loaïï tröông muïc, soá vaø soá chuyeãn ABA beãn döõuï ñeà ñieàn mañu cuõa höïï
- 4) **Göüi tröïc tieáp mañu ñeàn Chuù Nhaân / Haøng** (Löu yù: Chuù nhaân hay haøng khoáng caàn göüi laïï mañu cho ngaân haøng moät khi ñeà thieát laäp uýy thaùc tröïc tieáp trong heä thoáng tieàn löõng)

Employer / Company Name:

Teãn Chuù Nhaân / Haøng: _____

Employer Address Ñòa Chæ Chuù Nhaân	City Thaønh phoá	State Tieâu bang	Zip Böu chaùnh
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I (we) authorize the above named **Company** to initiate credit entries to my **Bank of America** Checking and/or Savings accounts indicated below and to credit the same to such account. I (we) acknowledge that the origination of the ACH transactions to my (our) account must comply with the provisions of U.S. law.

Toái (chuùng toái) cho pheùp Haøng coù teãn beãn treãn ñöõic nhaäp tín ñuïng ban ñeàu vaøo tröông muïc Ngaân Phieáu vaø/hoaëc tröông muïc Tieät Kieãm cuõa Bank of America ghi beãn döõuï vaø tín ñuïng töõng töï vaøo tröông muïc. Toái (chuùng toái) khoáng ñöõnh laø vieäc khöüi ñeàu giao dòch ACH vaøo tröông muïc cuõa toái (chuùng toái) phaùï tuaãn theo caùc quy ñöõnh cuõa luaät phaùp Hoa Kyø.

Note: Funds can be deposited into one account or split between accounts as a set percent or dollar amount.

Löu yù: Ngaân quyõ coù theä ñöõic göüi vaøo moät tröông muïc hoaëc chia ra caùc tröông muïc nhö laø phaàn traêm hay soá löõng Myõ kim.

Account type <i>Loaïï tröông muïc</i>	<input type="checkbox"/> Checking <i>Ngaân Phieáu</i>	<input type="checkbox"/> Savings <i>Tieät Kieãm</i>	State Acct Opened <i>Tröông Muïc Tieâu Bang Ñeà Möù</i>
Account number <i>Soá tröông muïc</i>	_____		
ABA Routing Number <i>Soá Chuyeãn ABA</i>	_____		
Deposit Amount <i>Soá Tieàn Kyù Thaùc</i>	% OR \$	(Flat Amount) OR <input type="checkbox"/> Remaining <i>(Soá Tieàn HOAËC Coøn Laïï Phaùp Ñöõnh)</i>	
	% HOAËC \$		

Account type <i>Loại tài khoản</i>	<input type="checkbox"/> Checking <i>Ngân Phieu</i>	<input type="checkbox"/> Savings <i>Tieat Kieam</i>	State Acct Opened <i>Truong Muic Tieau</i> <i>Bang Naõ Mou</i>
Account number <i>Soá truong muic</i>	_____		
ABA Routing Number <i>Soá Chuyean ABA</i>	_____		
Deposit Amount <i>Soá Tiean Kyu Thau</i>	% OR \$	(Flat Amount) OR <input type="checkbox"/> Remaining <i>(Soá Tiean HOAEC Coøn Laii</i> <i>Phaup Nonh)</i>	
	% HOAEC \$		

Account type <i>Loại tài khoản</i>	<input type="checkbox"/> Checking <i>Ngân Phieu</i>	<input type="checkbox"/> Savings <i>Tieat Kieam</i>	State Acct Opened <i>Truong Muic Tieau</i> <i>Bang Naõ Mou</i>
Account number <i>Soá truong muic</i>	_____		
ABA Routing Number <i>Soá Chuyean ABA</i>	_____		
Deposit Amount <i>Soá Tiean Kyu Thau</i>	% OR \$	(Flat Amount) OR <input type="checkbox"/> Remaining <i>(Soá Tiean HOAEC Coøn Laii</i> <i>Phaup Nonh)</i>	
	% HOAEC \$		

If monies to which I am not entitled are deposited to my account, I authorize the Company (issuer) to direct the financial institution to return said funds and I authorize the financial institution to act on the Company's direction and to return said funds. This authority will remain in effect until Employer/Company has received written notification from me of its termination in such time and in such manner as to afford Company and financial institution a reasonable opportunity to act on it.

Neáu tiean maø toái khoång ñoøic laõnh, ñoøic kyù thau vaøo truong muic cuõa toái, thì toái cho pheùp Haõng (ngõøoi gõui) chæ daãn ñoõnh chæa taøi chaõnh traù laiì phaàn tieàn ñoøu vaø toái cho pheùp ñoõnh chæa taøi chaõnh tuaån haønh theo hõõung daãn cuõa Haõng ñeå traù laiì phaàn tieàn ñoøu. Giaáy pheùp naøy seõ vaãn coøn hieäu löic cho ñeån khi Chuù Nhaân/Haõng ñeå nhaãn ñoøic thoång baøu chaám doùt baèng vaên baùn cuõa toái caù veà thôøi gian cuõng nhõ hình thõuc sao cho Haõng vaø ñoõnh chæa taøi chaõnh coù moät cô hoái hõip lyù ñeå thõic hieãn.

First Name <i>Teân</i>	Middle Name <i>Teân loüt</i>	Last Name <i>Hoï</i>	
Address <i>Nõa chæ</i>	City <i>Thaønh phoá</i>	State <i>Tieau bang</i>	Zip <i>Bõu chaõnh</i>
Signature (required) <i>Chõõ kyù (baét buoäc)</i>	Date <i>Ngay</i>	Telephone Number <i>Soá Nïean Thoaii</i>	

NOTE: Written credit authorization must provide that the receiver may revoke the authorization only by notifying the originator in the manner specified in the authorization.

LÕU YÙÙ: Giaáy cho pheùp tín duýng baèng vaên baùn phaùì cho bieát laø ngõøoi nhaãn coù theå huýy boù giaáy pheùp baèng caùch thoång baøu cho ngõøoi gõui theo hình thõuc ghi rõ trong giaáy pheùp.