



**NIAGARA COUNTY CIVIL SERVICE**  
111 Main Street, Suite G-2  
Lockport, New York 14094  
(716) 438-4071

**VOLUNTARY DEMOTION FORM  
COMPETITIVE TO NON-COMPETITIVE**

**TO: NIAGARA COUNTY CIVIL SERVICE**

Dear Personnel Officer:

Be advised that I; \_\_\_\_\_, request permission for a voluntary demotion from my competitive position as a \_\_\_\_\_ in the \_\_\_\_\_ department to a non- competitive position of \_\_\_\_\_ in the \_\_\_\_\_ department. **I understand that I am relinquishing all rights to my current position and am relinquishing my competitive status with all rights and privileges including layoff & preferred list rights, section 75 rights, and any others associated with competitive status.**

\_\_\_\_\_  
Incumbent's Signature

\_\_\_\_\_  
Date

Be advised that I approve the above mentioned voluntary demotion effective \_\_\_\_\_.

\_\_\_\_\_  
New Appointing Authority's Signature & Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Disapproved

\_\_\_\_\_  
Effective Date of Voluntary Demotion

\_\_\_\_\_  
Dated

Joseph A. Vacanti Jr.  
Personnel Officer

Revised 6/12/2009