



SECONDARY SCHOOL REPORT

(to be completed by your high school guidance counselor)

TO THE APPLICANT: After completing the information below and signing the Transcript/Standardized Test Score Request Form, please ask your secondary school counselor to complete the balance of this form.

Student name _____
Last First Middle

Mailing address _____
Street City State Zip

Home phone () _____ High school _____

TRANSCRIPT/STANDARDIZED TEST SCORE REQUEST FORM

To be signed by applicant.

I authorize the appropriate officials at _____ to release to the Admissions Office
High School/College

at Wartburg College an official transcript of my academic and standardized test scores, as well as any other information requested.

Student Signature _____ Date _____

TO THE SECONDARY SCHOOL COUNSELOR

This student is applying to Wartburg College. As an essential part of the college admissions process, we are asking you to provide us with the academic information requested below and on the reverse side of this form.

If your school uses a grading system other than a traditional four-point scale, please indicate the numerical equivalent for each letter grade:

A = _____
B = _____
C = _____
D = _____
F = _____

Applicant's Cumulative GPA: _____

Median GPA of Class: _____

Does your school use a weighted system for grading? ___ Yes ___ No

RANK OF APPLICANT

This student ranks _____ in a class of _____ students.

This rank covers _____ to _____. If precise rank is not available, estimate to nearest decimal: _____
Month/Year Month/Year

Of this student's graduating class, _____% plan on attending a four-year college.

How would you assess this student's ability for success at a competitive college or university such as Wartburg?

___ Excellent ___ Good ___ Fair ___ Below Average

Please list the student's 7th/8th semester curriculum if not included on high school transcript:

How would you rate this student's college preparatory curriculum?

Senior Year: ___ Weak ___ Average ___ Strong ___ Most demanding

Prior Three Years: ___ Weak ___ Average ___ Strong ___ Most demanding

(OVER)

Are there any special attributes, liabilities, or circumstances that would assist Wartburg College in making a fair admission decision for the applicant? (If additional space is needed, please use bottom of this form.)

I recommend this student for admission to Wartburg College:

| Recommend | Prefer not to | | Recommend | |
|------------------------------------|---------------|-----------|-----------|-----------------|
| | recommend | Recommend | strongly | with enthusiasm |
| For Academic Potential | | | | |
| For Character and Personal Promise | | | | |
| Overall Recommendation | | | | |

Under the provisions of the Family Education Rights and Privacy Act of 1974, a student has access to letters of reference and materials relating to admission at Wartburg College if the student is admitted and enrolls, and admission material becomes part of the Official College Record. I understand that this "Secondary Report Form and Recommendation" can become part of the Official College Record.

Signature _____ Date _____

Please print the following:

Name _____ Title or Position _____
 High school _____ Phone () _____
 High school address _____
 City _____ State _____ Zip _____ If Wartburg alumna/us, Class of _____

- My recommendation may be included in the files on this student. I am aware that the student has a right to inspect and review the contents of such files. (Legislation allows current or former students access to records kept by educational institutions.)
- My recommendation is intended solely for use in the admission process. It should be destroyed upon completion of the process.

Please return completed form to:
 Wartburg College Admissions Office
 100 Wartburg Blvd., P.O. Box 1003, Waverly, IA 50677-0903