

VALUE ADJUSTMENT BOARD GOOD CAUSE LATE-FILE PETITION REQUEST

Petition/Filing Fee Received After VAB Deadline

Please read the attached information before completing this form.

Name: _____ Date: _____

Daytime Phone: _____ Ext. _____ Fax: _____

E-Mail: _____

Parcel ID: _____

Petition For: ☐ Value Reduction

☐ Exemption or Classification

State your reason for filing your petition with the Value Adjustment Board (VAB) after the deadline set by Florida Statutes. A postmark on the deadline date is not considered timely file. **Please be specific and address only the extenuating circumstances that caused the late filing.** A Special Magistrate will review these circumstances and determine if the petition will be considered. Documentation indicating dates, type of emergency, airline itinerary, et cetera, will greatly assist the Special Magistrate in granting a review of your petition.

(Attach additional sheets as needed.)

The Special Magistrate will not consider being unaware of the deadline an acceptable extenuating circumstance.

Petitioner signature: _____ Date: _____

Special Magistrate Name: _____

Recommendation: ☐ **Granted** ☐ **Denied** Date: _____

Petitioner Notified On _____ By (Clerk Name) _____

VALUE ADJUSTMENT BOARD PETITIONS FILED LATE GOOD CAUSE NOTIFICATION TO PETITIONER

If a Value Adjustment Board petition and its required filing fee are received after the deadline date of September 15, 2008, the petition and filing fee will be considered late and will be returned to the petitioner with an explanation in accordance with Florida Administrative Code Rule 12D-10.004(1)(b).

If the petitioner believes there is good cause to justify filing the petition late, the petitioner may re-submit the petition and filing fee, along with a **detailed, written explanation of extenuating circumstances**, requesting that it be reviewed by a Special Magistrate. The petitioner should **include evidence** to substantiate the extenuating circumstances or hardship.

The late petition, filing fee, written explanation and evidence should be submitted by the petitioner **NO LATER THAN OCTOBER 15, 2008**, and should be mailed to:

Value Adjustment Board
ATTN: Kathryn Courtney
Post Office Box 988
330 West Church Street
Bartow, Florida 33830

The Value Adjustment Board Clerk will then forward the late petition to the Special Magistrate who will determine if good cause exists. The petitioner will be notified by mail of the Magistrate's decision.