

**TOWN OF FARMINGTON, CT.
OFFICE OF THE TOWN MANAGER
TOWN COUNCIL MEETING**

DATE: April 12, 2010
(Council Members are asked to call the Town Manager's office if they are unable to attend the meeting.)

TIME: 7:00 P.M.

PLACE: COUNCIL CHAMBERS

AGENDA

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Presentations and Recognitions.
 - 1. Ruth Grobe - Golden Book of Deeds Award
- D. Public Hearing.
 - 1. A Public Hearing to discuss the 2010 Community Development Block Grant Program Application and to Solicit Citizen Input.
 - 2. A Public Hearing on the Town Council's 2010-2011 Proposed Operating Budget.
- E. New Items.
- F. Public Comments - Anyone from the audience who wishes to address the Town Council may do so at this time.
- G. Reading of Minutes.
 - 1. March 9, 2010 Town Council Meeting
 - 2. March 10, 2010 Special Town Council Meeting (budget workshop)
 - 3. March 11, 2010 Special Town Council Meeting (budget workshop)
 - 4. March 13, 2010 Special Town Council Meeting (budget workshop)
- H. Reading of Communications and Written Appeals
 - 1. Kathleen Eagen, Town Manager correspondence to Robert Greger – resident
 - 2. Dean Ockerbloom – Avon resident
 - 3. Kathleen Eagen, Town Manager correspondence to Judith King – resident
 - 4. Kathleen Eagen, Town Manager correspondence to Richard Koszyca- resident

- I. Report of Committees.
 1. UCONN Committees
 2. Land Acquisition Committee
 3. Green Efforts Committee
 4. Sewer Sub-Committee
 5. Farm Sub-Committee

- J. Report of the Council Chair and Liaisons.
 - a. Chair Report
Topic for April 27, 2010 Town Council Meeting
 - b. Board of Education Liaison Report
 - c. Unionville Village Improvement Association Liaison Report
 - d. Town Plan and Zoning Liaison Report
 - e. Water Pollution Control Authority Report
 - f. Economic Development Commission Liaison Report
 - g. Any Other Liaison Reports

- K. Report of Town Manager – Erin Pac- Olympic Bronze Medalist,
Hazardous Waste Collection Day

- L. Appointments.
 1. Plainville Area Cable TV Advisory Council **Ed. Rep** (Ryder)(R)
 2. Plainville Area Cable TV Advisory Council (Wolf)(R)
 3. Unionville Historic District and Properties Comm (Ross)(U)
 4. Unionville Historic District and Properties Comm **Alternate**
(Beecher)(D)

- M. Old Business. None.

- N. New Business.
 1. To Approve the Town Council's Recommended Operating Budget of \$84,885,828 for the Fiscal-Year 2010-2011.
 2. To Approve the Resolution for the April 26, 2010 Annual Town Meeting and the May 6, 2010 Referendum.
 3. To Approve the Resolution for the May 10, 2010 Second Town Meeting and the May 20, 2010 Second Referendum.
 4. To Approve the Resolution to Appropriate \$2,000,000 for Repairs to and Reconstruction of Various Town Roads and Drainage Systems.
 5. To Schedule a Special Town Council Meeting (if needed) on May 7, 2010 in the Town Hall Council Chambers at 5:00 p.m. to Approve the Town Council's 2010-2011 Second Recommended Budget.
 6. To Authorize the Town Manager to Sign the Memorandum of Understanding Between The Town of Farmington and the East

Farmington Volunteer Fire Department, Inc; The Farmington Volunteer Fire Department, LLC; and Tunxis Hose Company No. 1

7. To Establish a Committee of Town Officials and Staff to Partner with the Unionville Business Cooperative For the Purpose of Developing Both Short-Term and Long-Term Solutions and Improvements for Traffic and Pedestrian Circulation and Parking Facilities in Unionville Center.
 8. To Set a Public Hearing on May 11, 2010 at 7:05 p.m. in the Town Hall Council Chambers to Accept the Proposed Amendments to the Code of the Town of Farmington, Chapter 156: "Sewers".
 9. That the Town Council Authorize the Board of Education, or a Sub-Committee Appointed by the Board, to Serve as the Building Committee for School Construction Projects Costing \$2,000,000 or Less.
 10. To Accept the Annual Report.
 11. To Appoint a Sub-Committee to Review all Aspects of the Town of Farmington's Self-Insurance Fund.
 12. To Authorize the Town Manager to Sign a Grant Application for a Small Cities Community Development Program and to Execute an Assistance Agreement Under the Small Cities Community Development Block Grant Program.
 13. To Adopt a Fair Housing Policy Statement for the Town of Farmington and to Authorize the Town Manager to Sign and Distribute Such Resolution.
 14. To Adopt a Fair Housing Resolution for the Town of Farmington and to Authorize the Town Manager to sign and Distribute Such Resolution.
 15. To Adopt A Statement of Compliance With Title VI Of The Civil Rights Act Of 1964 Statement For The Town Of Farmington And Authorize The Town Manager To Sign And Distribute Such Statement.
 16. To Approve Property Tax Refunds.
- O. Executive Session – Land Acquisition

PROCLAMATION

Whereas, Ruth Grobe is this year's recipient of the Farmington Exchange Club's Book of Golden Deeds Award an acknowledgment of outstanding service to the community, and

Whereas, the award recognizes dedicated volunteers who give endless hours of their time and talent towards making their community a better place to live, and

Whereas, Ruth Grobe has demonstrated selfless dedication to the community of Farmington as a leader of the Human Relations Commission for several years, and

Whereas, most notably Ruth Grobe is a member of the Farmington Citizens' Committee for Equal Access, a group that persisted and succeeded in getting power-assisted doors installed in the Unionville Post Office, and

Whereas, Ruth Grobe was instrumental in obtaining a grant from the Hartford Foundation for Public Giving that allowed for improved access in the recent Unionville improvement process, culminating in the Palames Report which identified standards higher than those required by the ADA and have been adopted by the Town of Farmington Planning and Zoning Board, and

Whereas, the implementation of these standards will allow residents of New Horizon's Village and many others to gain access to public services with ease and dignity intact and puts Farmington at the forefront of the movement "Equal Access for All," and

Whereas, this dedicated service has earned Ruth Grobe the respect of many Farmington colleagues and citizens and truly demonstrates a sincere and selfless effort to make the community of Farmington a better place to live.

Dated at Farmington, Connecticut this 12th day of April 2010.

Michael Clark

Chair, Farmington Town Council

MOTION:

Agenda Item K

Report of Town Manager - Erin Pac, Olympic Bronze Medalist, Hazardous Waste Collection Day

Erin Pac- Olympic Bronze Medalist

On February 24, 2010 Erin Pac, (Farmington native) and brake-woman Elana Meyers of the United States captured the bronze medal in the two-woman bobsled event at the 2010 Vancouver Winter Olympics. The Town of Farmington is very proud of Erin's accomplishments, not only as an Olympic athlete, but also as a hometown girl. Erin has accepted our invitation to attend a reception in her honor at 6:15 p.m. on May 11, 2010 before the next Town Council Meeting.

Hazardous Waste Collection Day

The Farmington Conservation Commission, this year with the help of the Green Efforts Committee, will be sponsoring its 23rd Annual Household Hazardous Waste Collection Day on April 24th at the Farmington High School from 8:00 am to 1:00 pm. This collection day follows last year's record collection with 604 cars attending. The Hazardous Waste Collection enables Farmington residents, as well as residents from other MDC participating towns, a safe, convenient and environmentally responsible way to dispose of their hazardous materials. Common acceptable wastes include oil-based paint, pesticides and herbicides; drain cleaners, antifreeze, cleaning solvents and pool chemicals. Green Efforts Committee members will be on hand to assist the Conservation Commission with registration and traffic control and also to educate participants about their clean energy options. The Farmington Highway Department will also assist the collection by accepting waste oil and car batteries.

MOTION:

Agenda Item L-1

That _____ be appointed as an “**Educational Representative**” to the Plainville Area Cable TV Advisory Council for a two-year term beginning immediately and ending June 30, 2011. (Ryder)(R)

MOTION:

Agenda Item L-2

That _____ be appointed to the Plainville Area Cable TV Advisory Council for a two-year term beginning immediately and ending June 30, 2011. (Wolf)(R)

MOTION:

Agenda Item L-3

That _____ be appointed to the Unionville Historic District and Properties Commission for a five-year term beginning immediately and ending September 30, 2014. (Ross)(U)

MOTION:

Agenda Item L-4

That _____ be appointed as an **Alternate** o the Unionville Historic District and Properties Commission for a five-year term beginning immediately and ending September 30, 2014. (Beecher)(D)

MOTION:

Agenda Item N-1

To Approve the Attached Town Council Recommended Operating Budget of \$84,885,828 for the Fiscal-Year 2010-2011.

Attachment

MOTION:

Agenda Item N-2

To Approve the Attached Resolution for the April 26, 2010 Annual Town Meeting and the May 6, 2010 Referendum.

Town Council Schedule

April 12 (Mon.) 7:00 P.M. Council Chambers	Regular Town Council Meeting (Public Hearing on the Town Council's Proposed Budget)
April 26 (Mon.) 7:00 P.M. Farmington High School	Annual Town Meeting
April 27 (Tue.) 7:00 P.M. Council Chambers	Regular Town Council Meeting
May 6 (Thurs.) Regular Polling Place	Referendum
May 7 (Fri.) 5:00 P.M. Council Chambers	Special Town Council Meeting (if Referendum fails)
May 10 (Mon.) 7:00 P.M. Farmington High School	Second Annual Town Meeting (if needed)
May 11 (Tue.) 7:00 P.M. Council Chambers	Regular Town Council Meeting
May 20 (Thurs.) Regular Polling Place	Second Referendum (if needed)
May 25 (Tue.) 7:00 P.M. Council Chambers	Regular Town Council Meeting (Set Tax Rate)

Attachment(s)

MOTION:

Agenda Item N-3

To Approve the Attached Resolution for the May 10, 2010 Second Town Meeting and the May 20, 2010 Second Referendum.

NOTE: Because of the short period between the first budget referendum and the second Annual Town Meeting, it is necessary to prepare for the Second Town Meeting and a May 20, 2010 Referendum before the result of the May 6, 2010 Budget Referendum is known.

Attachment

MOTION:

Agenda Item N-4

To Approve the Attached Resolution to Appropriate \$2,000,000 for Repairs to and Reconstruction of Various Town Roads and Drainage Systems.

Attachment

MOTION:

Agenda Item N-5

To Schedule a Special Town Council Meeting (if needed) on May 7, 2010 in the Town Hall Council Chambers at 5:00 p.m. to Approve the Town Council's 2010-2011 Second Recommended Budget.

NOTE: This meeting will only be necessary if the May 6, 2010 budget referendum fails.

MOTION:

Agenda Item N-6

To Authorize the Town Manager to Sign the Attached Memorandum of Understanding Between The Town of Farmington; The East Farmington Volunteer Fire Department, Inc; The Farmington Volunteer Fire Department LLC; and Tunxis Hose Company No 1.

NOTE: The proposed agreement has been accepted by the three Volunteer Fire Companies and is recommended by the Director of Fire & Rescue Services and the Town Manager. This proposed agreement includes the first increase in benefits for the Volunteer Fire Companies since 2006.

Attached is a chart that shows the financial changes to the agreement. Year 1 of the agreement is from July 1, 2009 - July 1, 2010 and there are no financial changes during the first year of the agreement. The financial increases for Year 2 have been incorporated into the proposed 2010-2011 Town Council budget.

Attachment(s)

MOTION:

Agenda Item N-7

To Establish a Committee of Town Officials and Staff to Partner with the Unionville Business Cooperative and the Unionville Village Improvement Association to Jointly Sponsor One or More Charettes with Interested Parties Including Business Owners and Residents of Unionville for the Purpose of Developing Both Short Term and Long Term Solutions and Improvements for Traffic and Pedestrian Circulation and Parking Facilities in Unionville Center.

And,

To Compile and Present the Agreed Upon Short Term and Long Term Solutions and Improvements to the Town Council for Approval and Implementation Including Submission of Long Term Solutions and Improvements to CRCOG for Funding Through the State Department of Transportation.

And,

To Appoint the Following Members:

_____ Town Council Member

_____ Town Council Member

_____ Unionville Village Improvement Association (Member)

_____ Unionville Business Owner (Member)

_____ Resident

And,

To Appoint the Following Non-Voting Staff Members:

_____ Paul Melanson, Chief of Police

_____ Jeff Ollendorf, Town Planner

MOTION:

Agenda Item N-8

To Set a Public Hearing on May 11, 2010 at 7:05 p.m. in the Town Hall Council Chambers to Accept the Proposed Amendments to the Code of the Town of Farmington, Chapter 156: "Sewers".

NOTE: These amendments have been endorsed and approved by the Sewer Sub-Committee and the Water Pollution Control Authority and have been reviewed by the Town Attorney.

Attachments

1. Memo to Town Council from Kathleen Eagen dated April 5, 2010
2. Sewer Sub-Committee meeting minutes dated July 8, 2009
3. Memo to Jim Foote, Chair WPCA from Kathleen Eagen dated July 30, 2009
4. Memo to Kathleen Eagen from Bill Kaminski dated March 17, 2010
5. Revisions and Amendments to Chapter 156 "Sewers"

MOTION:

Agenda Item N-9

Resolved that the Town Council Authorize the Board of Education, or a Sub-Committee Appointed by the Board, to Serve as the Building Committee for those Roof Replacement, Window Replacement, Oil Tank Removal, Asbestos Abatement and Energy Conservation School Construction Projects Costing \$2,000,000 or Less,

And

That the Town Council Authorize the Board of Education to Apply to the Commissioner of Education for Reimbursement on the Roof Replacement Project at Noah Wallace School,

And

That the Town Council Authorizes the Preparation of Schematic Drawings and Outline Specifications for the Projects Mentioned Above.

NOTE: These projects are ones for which a Building Committee needs to be appointed in order to be eligible for state reimbursement grants.

MOTION:

Agenda Item N-10

To Accept the Attached Annual Report.

Attachment

MOTION:

Agenda Item N-11

To Appoint a Town Council/Board of Education Sub-Committee to Review all Aspects of the Town of Farmington's Self-Insurance Fund Operations, Including but not Limited to the Following:

- Determining Appropriate Budgeting Levels
- Annual Fund Liability Determination
- Determining Appropriate Reserve Levels
- Policy for Addressing Potential Funding Shortfalls
- Fund Oversight

And,

To Appoint the Following members to the Sub-Committee:

_____ Nancy Nickerson _____, Town Council Member Chair

_____ John Vibert _____, Town Council Member

_____, Board of Education Member

_____, Board of Education Member

_____ Joseph Swetcky _____, Director of Finance

_____ Mike Ryan _____, School Business Administrator

MOTION:

Agenda Item N-12

To Authorize the Town Manager to Sign the Attached Grant Application for a Small Cities Community Development Program and to Execute an Assistance Agreement Under the Small Cities Community Development Block Grant Program.

NOTE:

The Town anticipates applying for a Small Cities Grant for housing rehabilitation. The Town of Farmington anticipates applying for the maximum grant amount of \$300,000 under the Housing Rehabilitation category for a Town-Wide Housing Rehabilitation Program, which is designed for low and moderate-income homeowners to address safety and code violations as well as provide funds for necessary house repairs. In addition to violations and code repairs funding can also include but is not limited to; heating systems, structural deficiencies, septic system repairs, sewer connections, roofing, siding, electrical repairs, ADA improvements, etc. Funds are offered in the form of deferred loans to owner/occupants. Deferred loans are 0% interest loans, which require no payment until a transfer of title, the Owner's demise, or the subject property is no longer the applicant's principle place of residence. Passage of the above resolution and certification of the attached by the Town Clerk is a requirement of the grant application.

Attachment

MOTION:

Agenda Item N-13

To Adopt The Attached Fair Housing Policy Statement For The Town Of Farmington And Authorize The Town Manager To Sign And Distribute Said Policy Statement.

NOTE: April is Fair Housing month. Additionally this policy statement is required for the Small Cities Application that the Town is working on for Maple Village. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington.

Attachment

MOTION:

Agenda Item N-14

To Adopt the Attached Fair Housing Resolution for the Town of Farmington and to Authorize the Town Manager to sign and Distribute Such Resolution.

NOTE: April is Fair Housing month. Additionally this resolution is required for the Small Cities Application that the Town is working on for a Housing Rehabilitation program. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington.

Attachment

MOTION:

Agenda Item N-15

To Adopt the Attached Statement of Compliance with Title VI of the Civil Rights Act of 1964 for the Town of Farmington and Authorize the Town Manager to Sign and Distribute Such Statement:

NOTE: April is Fair Housing month. Additionally this compliance policy statement is required for the Small Cities Application that the Town is working on for Maple Village. The Housing Authority, the Community & Recreational Services Department and the Planning Department work jointly to achieve Fair Housing in Farmington.

Attachment

MOTION:

Agenda Item N-15

To Approve the Following Property Tax Refunds:

	NAME	REASON	AMOUNT
1.	790 Farmington Ave LLC	Overpayment	\$1,648.88
2.	Todd August	Assessor's Correction	\$153.14
3.	Karen G. Baldwin	Duplicate Payment	\$2,702.78
4.	CAB East LLC	Assessor's Adjustment	\$653.11
5.	Shih-Ping Chen & Lihui Zhang	Duplicate Payment	\$2,408.94
6.	DCFS Trust	Assessor's Adjustment	\$1,081.80
7.	Financial Services Vehicle Trust	Assessor's Adjustment	\$153.71
8.	Christine L. Gillies	Duplicate Payment	\$2,076.19
9.	GMAC Mortgage	Overpayment	\$1,110.12
10.	Peter & Jane Livingston	Duplicate Payment	\$3,386.47
11.	VW Credit Leasing Ltd.	Assessor's Adjustment	\$476.73
12.	Wells Fargo RE Tax Services LLC	Erroneous Payment	\$4,439.48
		TOTAL:	\$20,291.35

*** installment paid in error**

**** multiple bills adjusted**

***** duplicate payment of January
installment**

MOTION:

Agenda Item 0

Executive Session- To Discuss Matters Concerning the Sale or Acquisition of Real Property.

Discussion of the selection of a site or the lease, sale or purchase of real estate by a political subdivision of the state when publicity regarding such site, lease, sale, purchase or construction would cause a likelihood of increased price until such time as all of the property has been acquired or all proceedings or transactions concerning same have been terminated or abandoned;

That attendance in the Executive Session shall be limited to:

**Members of the Town Council
Town Manager**

NOTE: Approval of this motion shall be by 2/3 vote.