
Proposed Fiscal Year 2014 Action Plan
Community Development Block Grant Program
July 1, 2014 - July 1, 2015
Fifth Year Action Plan

Township of Toms River, Ocean County, NJ

Modified April 2, 2014

Prepared by the Toms River Township

Division of Community Development

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Executive Summary:

Toms River Township has participated in the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program since 1986, as a municipal member of the Ocean County Entitlement Program. In 1989, Toms River became an entitlement community after reaching and exceeding the HUD population threshold of 50,000 residents. Toms River Township receives Community Development Block Grant funding but not HOME funding. However, Toms River Township is a member of the Ocean County Consortium, which does receive HOME funding. As such, the Township residents benefit from HOME funds.

The Township's Community Development Block Grant allocation was projected to remain equal to 2013 allocation; however the Township's 2014 CDBG allocation was reduced by approximately 5.18%. The Township of Toms River's allocation strategy is based on priorities selected by the Mayor's Affordable and Fair Housing Committee at its September 2013 meeting.

The objectives of the Township are to provide assistance to low and moderate income individuals through funding of various public services. Services were selected based on addressing some of the impediments identified in the Township's Analysis of Impediments: lack of affordable housing and lack of mobility for those with disabilities. In particular, public services that address homelessness, food supplementation, and other basic necessities were given first priority for funding. Other services were selected based on the clientele they serviced. Duplicate services competed with each other, and the service that assisted the most individuals received the funding. Another objective of the Township is to rehabilitate older residences owned by low and moderate income individuals, thereby maintaining a suitable living condition and preventing homelessness.

Lack of job opportunities for individuals with disabilities was identified by the Mayor's Affordable and Fair Housing Committee during the creation of the 2011 TR Analysis of Impediments. Toms River Township has selected one public service to assist individuals with disabilities to gain training opportunities for job placement. Twenty-one Plus's Adult training Center offers job training for adults with disabilities.

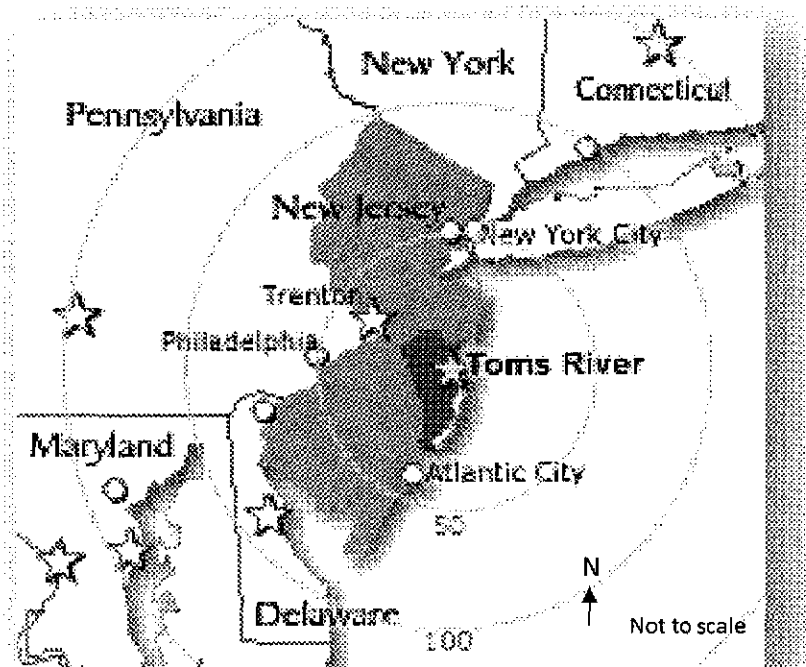
The Community Development Block Grant Program is implemented by Township CDBG staff. This is the 5th year of the five year consolidated plan. Township staff has sought input from the Township Engineering Department, Administration, Mayor's Affordable and Fair Housing Committee, and the public.

Geographic Area of Jurisdiction:

Toms River Township (formally Dover Township) occupies 41.62 square miles of the northeastern portion of Ocean County. According to the 2006 Master Plan, Toms River Township occupies seven percent (7%) of the land area in Ocean County.

In 1850 Toms River Township was selected to be the County seat for the newly established Ocean County due to its central location. Toms River is located in close proximity to New York City and Philadelphia. New York City is approximately 60 miles to the north and Philadelphia is roughly 50 miles to the west. Atlantic City is located approximately 50 miles to the South.

Regional Location Map



Source: Ocean County Department of Planning, May 2010

Toms River Township is bordered by twelve municipalities, which include Lakewood and Brick Townships to the north; Jackson and Manchester Townships to the west; and Berkeley Township, South Toms River and Island Heights Boroughs to the south. The Toms River lies on the southern border of the Township and separates the Township from the Boroughs of Beachwood, Pine Beach and Ocean Gate. Barnegat Bay separates the barrier island portion of the Township from the mainland of Toms River. Brick Township, Lavallette Borough and Seaside Heights Borough border Toms River Township along the eastern barrier island.

Until the most current census, Toms River Township was the most populated municipality within Ocean County. Now the Township is the second most populated municipality in the County, second only to Lakewood Township. The Township has a total of 91,239 residents.

Table 1: 2000 and 2010 Census Population Growth for Toms River and Lakewood Townships

2000 and 2010 Population Growth for Toms River Township				
Municipality	2000 Population	2010 Population	Population Change	% Change
Toms River	89,706	91,239	1,533	1.7%
Lakewood	60,352	92,843	32,491	53.8%

Source: U.S. Census Bureau, 2010 Census
 Prepared by: Toms River Township Division of Community Development, February 2011

Basis for Allocating Investments Geographically within the Jurisdiction

The Community Development Block Grant program will target areas that are considered to be low and moderate-income population block groups as identified by the 2000 U.S. Census. The 2010 Census block information has not been released and therefore cannot be utilized for this fiscal year's allocation of funds. The Township has selected four housing rehabilitation programs, one housing assistance project, and eleven public service projects to receive fiscal year 2013 funding.

A map of the designated Target neighborhoods has been provided and attached on the next page. The geographic locations of the areas to receive assistance during FY 2013 are indicated in the attached "Listing of Proposed Projects". The rationale for prioritization of investment geographically is income and community development needs. Other factors considered in determining geographical location are severity of the condition to be addressed and environmental development factors.



REVISIONS	DATE	BY	CHK

**COMMUNITY DEVELOPMENT
BLOCK GRANT
ELIGIBLE AREAS**
FOR
TOMS RIVER TOWNSHIP
TOWNSHIP OF TOMS RIVER
OCEAN COUNTY NEW JERSEY

JOHN J. LYNCH
NEW JERSEY PROFESSIONAL PLANNER
LICENSE No. 19

ROBERT J. CHANKALIAN
TOWNSHIP ENGINEER
NEW JERSEY PROFESSIONAL ENGINEER
LICENSE No. 0118

WENDY A. BIRKHEAD
TOWNSHIP ENGINEER
NEW JERSEY PROFESSIONAL ENGINEER
LICENSE No. 4918

BRENDAN T. WEINER
ADMINISTRATIVE ENGINEER
NEW JERSEY PROFESSIONAL ENGINEER
LICENSE No. 4918

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LEGEND
 CDBG Eligible Areas
 Eligible Areas - Low/Moderate Income Is 51% Or More



This map contains year 2000 US Census Data.
This map was developed using New Jersey Department of Environmental Protection and Heritage Affairs GIS data, but this secondary product has not been verified by NJDEP and is not state-approved.

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Objectives:

The Township strives to allocate funds in-conjunction with local and private leveraged funds. The Township's objectives are:

1. Investing in programs and services that fight poverty and homelessness by equipping very low, low and moderate income persons with assistance to achieve self-sufficiency; and
2. Removal of material and/or architectural barriers which restrict the mobility and accessibility of elderly and persons with disabilities to public facilities; and
3. Rehabilitation of substandard housing units presently occupied by low-moderate income households, including improving mobility for households consisting of persons with disabilities; and
4. New or expansion of existing public services which benefit the Township's low and moderate income population, as well as persons with disabilities and veterans; and
5. Development of affordable housing through the rehabilitation of nonprofit owned housing units; and
6. Funding community and public facilities improvements to protect and sustain buildings and structures that are critical to community services and economic vitality; and
7. Providing better mobility through installation of curbing and sidewalks in low-moderate income areas where vehicular and pedestrian traffic conflict; and
8. Construction or reconstruction of drainage, roadway improvements in various older low-moderate income neighborhoods throughout the Township; and

Allocation of Funds

As summarized in the Action Plan Attachments, the Township of Toms River will allocate \$349,349.00 of Community Development Block Grant Funding in Fiscal Year 2014. The Township is also reallocating \$52,424.65 of unused CDBG funds from previous years. The breakdown of Township FY 2014 and reallocated CDBG funding is provided below.

1. A total of \$213,311.69 will be provided for Housing Rehabilitation Services, including program administration. In addition \$52,424.65 of old CDBG funds will be allocated for housing rehabilitation for a total of \$265,736.34.
2. A total of \$66,376.31, 19% of total funds, will be provided for General Program Administration costs.
3. A total of \$50,661.00, 15% of total funds, will be utilized for Public Services.
4. A total of \$19,000.00 will be allocated to one (1) Housing Assistance Project.

The Township does not receive HOME funding directly. Ocean County receives and administers the HOME funding for the entire county, including Toms River Township. As such, all HOME funding allocation is addressed in the Ocean County Action Plan.

Allocation Strategy:

The Township of Toms River's allocation strategy is based on priorities contained in its Five-Year Consolidated Plan, which has been modified to address impediments identified in the 2011 Toms River Analysis of Impediments. In allocating these funds, the Township strives to balance several fiscal strategies:

- Given limited resources, maintain levels of service from agencies that continue performing well and leverage with state, local and private funding.
- Actively solicit input from the public as well as the newly created Affordable & Fair Housing Advisory Committee.
- Use standardized application processes, proposal evaluation criteria, past performance, *timeliness and viability* of project to score and rank proposals for funding.
- Adhere to Township goals and objectives.

Outcomes:

Allocation of CDBG and HOME funding is undertaken within the framework of the Township's approved Five Year Consolidated Plan. This fiscal year's objectives and outcomes for individual projects are included in the Annual Action Plan and have been itemized in the Attachments section. The Township's three outcomes are:

1. Create decent housing through improved/new availability, affordability, sustainability activities.

2. Create/enhance suitable living environments through improved/new accessibility and affordability.
3. Create suitable living environments through improved/new accessibility.

A summary of the activities to be undertaken by the Township to meet each outcome has been provided below.

1. Create decent housing through improved/new availability, affordability, sustainability activities.

The outcome of decent housing is attained through the rehabilitation of substandard single family residential units. According to a 2005-2006 WIN Home Inspection report, the proper maintenance of a home requires between 1 and 3 percent value of the home's cost. For a low income affordable home costing \$125,000 this could range from \$1250 (for 1%) to \$3,750 (for 3%) per year. A moderate income home priced at \$205,000 requires maintenance costs ranging from \$2,050 to \$6,150 per year. Individuals living paycheck to paycheck may not have the funds to properly maintain their homes. The Toms River Township program rehabilitates single family homes that have not been properly maintained and brings them up to building code. In addition, households that are income qualified can request rehabilitation services from the Township to make their homes more energy efficient [new windows, doors, heating systems, and cooling systems (only if have a medical condition making this necessary)], thereby reducing their monthly heating and cooling bills.

Additionally, funds directed to Hands for All provides urgent housing rehabilitation and activities that increase accessibility to household members with disabilities and correct home safety issues for units occupied by elderly and residents with disabilities. Homes for All also provides assistance to mobile home park owners.

Ocean, Inc.'s rehabilitation/weatherization program provides sustainability for decent housing and reduces housing costs for low/moderate income residents while reducing energy use.

Habitat for Humanity, Brush of Kindness utilizes their funds to provide emergency rehabilitation assistance to households. Such assistance can range from minor work such as painting and yard cleaning, to replacing roofs and HVAC equipment, to major rehabilitation including rebuilding sections of a house damaged by Sandy or Fires.

Toms River Township does not provide either a First Time Homebuyer's program or construction of new housing with CDBG Funds. However, as a member of the Ocean County Consortium, Toms River residents can participate in the County's First Time Homebuyers and Tenant Based Rental Assistance programs funded with HOME funds. New low-moderate income housing construction is also funded by the County with HOME funds. Ocean County's Action Plan describes its projected FY 2014 funding for HOME funding.

Solutions to End Poverty Soon (STEPS) is being funded to assist the Township in preventing homelessness. STEPS offers households facing eviction with housing assistance payments for three months to assist them to secure affordable housing or catch up with back payments. All payments are provided directly to the landlord and do not exceed three months per household. In addition, STEPS will be partnering with housing advocates to provide funds to shelter homeless men during the three coldest months of the year. Funds will be paid directly to the landlord and will not exceed 3 months. The Township increased STEPS recommended Mayor's Affordable and Fair Housing allocation in anticipation of their increased workload. STEPS has \$42,000 remaining from reallocated funds provided to them in FY 2013. All other funds have been spent in a timely manner.

Housing Rehabilitation			
Organization	Activity	Proposed units:	National Objective
Toms River Township	Substantial Housing Rehab.	15	570.202(a)(1)
Hands for All	Emergency Housing Rehab.	25-30	570.202(a) (1)
Ocean Inc.	Roof repairs, heating/hot water heater repair/replacement	9	570.202(a) (1)
Habitat for Humanity - Bush of Kindness	Repairs to homes: ramps/painting/roof repairs, etc.	9 -12 (dependent on scope of work)	570.202(a) (1)
Solutions to End Poverty Soon	Housing Assistance	11-43	570.201(e)(05S)

2. Create/enhance suitable living environments through improved/new accessibility and affordability.

The U.S. Department of Housing and Urban Development (HUD) identifies public services as labor, supplies, and materials including but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare (but excluding the provision of income payments identified under Section 570.207 (b)(4)), homebuyer down payment assistance, or recreational needs. Section 570.207 states "The general rule is that CDBG funds may not be used for income payments. For purposes of the CDBG program, "income payments" means a series of subsistence-type grant payments made to an individual or family for items such as food, clothing, housing (rent or mortgage), or utilities, but excludes emergency grant payments made over a period of up to three consecutive months to the provider of such items or services on behalf of an individual or family." All public services funded by Toms River Township provide services to

low and moderate income residents. Services that are not considered to be a presumed benefit comply with HUD regulations by only providing services to low and moderate income clients and documenting such actions. A presumed benefit covers abused children, battered spouses, elderly persons; severely disabled adults, homeless persons, illiterate adults, persons living with AIDS and migrant farm workers. Required documentation on family size and income is monitored by the Township of Toms River staff. The following services have been selected by the Township of Toms River for FY 2014 funding.

Public Service			
Organization	Activity	Proposed Service:	National Objective
Caregivers, Inc. of Central Jersey	Provides supportive home care services to elderly & disabled	250 individuals	570.201(e) – Public services
Community Services of Ocean County	Provides meals on wheels program for homebound seniors	100 individuals	570.201(e) – Public services
Contact of Ocean County	24 Hr. crisis intervention/hot line	500 calls	570.201(e) – Public services
Ocean's Harbor House	Support services for abandoned, abused, neglected children	95 individuals	570.201(e) – Public services
Ocean County Hunger Relief	Purchase of food for food bank	100 individuals	570.201(e) – Public services
Interfaith Hospitality Network	Services for homeless families	35 individuals	570.201(e) – Public services
MOCEANS	Transition Services Program – assisting high school students with developmental disabilities to transition into employment	20 individuals	570.201(e) – Public services
Providence House	24 hr. hotline and shelter for victims of domestic violence	55 individuals	570.201(e) – Public services
Toms River Youth Services	Afterschool care to income qualifying families	10 individuals	570.201(e) – Public services
Toms River Senior Center	Provides transportation to homebound seniors	1400 individuals	570.201(e) – Public services
Twenty-One Plus	Job Training for adults with disabilities	30 individuals	570.201(e) – Public services
Vet Group, Inc.	Provide low/moderate honorably discharged military personnel with services	15 individuals	570.201(e) – Public services

Evaluation of Past Accomplishments:

As noted in the Toms River Township's FY 2012 Consolidated Annual Performance and Evaluation Report submitted in September 2013, the Township's efforts to meet its FY2010 Annual Action Plan and Consolidated Plan goals and objectives were successful. Toms River Township analyzes performance and provides support for potential improvements in order to ensure and increase the effectiveness of the funding provided. In the FY 2014 funding cycle the Township has been extremely selective when choosing projects to fund, in particular public services projects which are competitive. Projects that served the most low moderate income clients and addressed an impediment identified in the Township's 2011 Analysis of Impediments to Fair Housing were given preference. The Township has met or exceeded its spending targets for low and moderate income beneficiaries for its Community Development Block Grant Program.

Toms River Township continues to comply with the 15% spending cap for public services and 20% spending cap for general planning and program administration. Returned/unused funds are reallocated for use to an eligible activity in need of additional funding to complete a project. The Township has met its timeliness ratio of 1.5 times the amount of its last annual grant for the last six consecutive years.

Managing the Process

Toms River Township is a member of the Ocean County Consortium. Ocean County is the designated Lead Agency of the HOME Consortium. However, Toms River Township has its own CDBG entitlement. Toms River Township administers its own CDBG program.

Toms River Township utilizes an application process for its public service funding. The application has been modified for FY 2012 to include the Environmental Review documentation, and request information that is necessary for inclusion in the Subrecipient Agreements. National objective and other federal regulation compliance is also included. The Township maintains an interested nonprofit list. A public and nonprofit application meeting was held on December 16, 2013 to inform the public that the Township was seeking project ideas for FY 2014 funding year and answer any public questions concerning the application process. Individuals on the Mayor's Affordable and Fair Housing committee that represent various housing advocacy agencies were forwarded the meeting dates and times. In addition, all churches and various fair housing advocacy agencies were forwarded meeting dates and applications. Questions and concerns were addressed during the meeting. Non-profits that did not attend the meeting and were listed on the interested nonprofits list were forwarded application packets and provided with the application deadline of February 7, 2014. The applications were reviewed for completeness and eligibility by the Township's Division of Community Development. Applications that were seeking funds

for the same type of service were compared to each other, and the service that was providing the most assistance per dollar amount was selected.

The Township created an Affordable and Fair Housing committee for the 2011 Toms River Analysis of Impediments. The Affordable and Fair Housing committee is comprised of fair and affordable housing advocates, financial institutions, nonprofit, real estate, ADA, county agencies that provide health and social services, and educational institution representatives. This committee provides the Township with well-rounded input regarding the needs of low and moderate income residents of Toms River Township. It is the goal of the Township to maintain this committee and utilize it for fiscal and policy CDBG input. As such, the Township hosted a meeting with the Mayor's Affordable and Fair Housing committee in September of 2013 to discuss priorities for 2014 CDBG funding. On February 24, 2014, the Township met with the Mayor's Affordable and Fair Housing Committee to discuss the applications that had been submitted and discussed how each project had been ranked and how much should be allocated to various projects. At this meeting the committee had made a determination that funding should be provided to Big Brother and Big Sisters of Ocean County if the allocation is increased from the proposed amount. All non-public service projects would increase by the same % so long as they did not exceed the maximum requested amount. If the allocation is decreased from the projected allocation all projects will be decreased by the same percentage.

The Township hosted one public meeting on March 18, 2014 to provide information about the projects that had requested funding prior to the creation of the Action Plan. The public was asked to provide comments or suggestions for how the Township should proceed in selecting the projects. Two public meetings were held by the Township in order to gather input regarding the Township's Action Plan. The first meeting was held on April 7, 2014 and the second on April 24, 2014. All public comments from the meetings were recorded and have been provided in the appendix.

Citizen Participation

The Township solicits project ideas from the public, in particular low moderate income designated areas in the Township. Infrastructure improvement ideas are presented by the public to the administrator, the Township Affordable Housing Officer, and the Mayor. The public is welcome by the administrator, Township Affordable Housing Officer, and the Mayor during all business hours throughout the year, and encouraged to provide comments and suggestions for improvement of Township services. As always, CDBG funds are utilized to assist projects that meet national objectives criteria.

The Township modified its application procedures for FY 2014 to include one public and nonprofit meeting in December to better disperse information about the availability of CDBG

funds to the general public. This meeting was advertised in the Asbury Park Press and on the Los Latinos Unidos website. The Township solicits Public Service requests through an Application process. The Township maintains an interested nonprofits mailing list. Nonprofits on the mailing list were forwarded an application packet a few days after the nonprofit and public meeting. Nonprofit Services Applications are reviewed for compliance with national objectives. In addition, nonprofits are selected for funding based on the Township's need as specified by the 5-year Consolidated Action Plan and the Analysis of Impediment recommendations.

Upon the creation of the Action Plan, the Township consulted with the Mayor's Affordable and Fair Housing Committee comprised of Ocean County Departments, banks, non-profits, real estate representatives, ADA representatives, and affordable/fair housing advocacy group representatives. The Township held one public hearing prior to the creation of the Action Plan, on March 18, 2014 at 6:00pm to discuss the selection from all the projects submitted. The public hearing was advertised in the Asbury Park Press and on the Los Latinos Unidos website.

After the creation of the Toms River Action Plan a public review and comment period was provided and two public meetings were hosted. The public review period ran from March 21, 2014 to April 21, 2014, and was preceded by the comment period from April 21, 2014 to May 6, 2014. The public review and comment period was advertised in the Asbury Park Press on and published in the April Los Latinos Unidos edition. In addition, the noticed was posted on the Los Latinos Unidos website. The first Action Plan public meeting was held on April 7, 2014 and the second on April 24, 2014. Public Notice was given fourteen days prior to the meeting and again assistance for special needs was offered so long as 5 day notice was given prior to the meeting. This notice was also advertised in local newspapers and minority newspapers according to the Township's updated Citizen Participation Plan (attached in the appendix).

Notices for the three public hearings were posted in low-moderate income areas, specifically at the two community centers in the Holiday City low moderate income area, and the entrance common areas of apartment complexes located in the Jamestown & Parkridge low moderate income areas. The public notices were advertised in the Asbury Park Press, and Latinos Unidos de Nueva Jersey (a Spanish speaking newspaper) offered in a local Mexican Market. All public notices include language providing assistance for non-English speaking individuals and those requiring special accommodations or assistance.

The Action Plan was forwarded to the County for inclusion into the Ocean County Consortium Action Plan and released by the County for public comment on April 7, 2014.

The Toms River Action Plan Draft was made available on the Township website, in town hall, at the Ocean County Library and at the Ocean County Planning Department. All public comments have been included in the Appendix section of this document and been addressed.

Institutional Structure

The Toms River Township Division of Community Development will continue to administer the Township CDBG program. The Township has agreed to remain a member of the Ocean County Consortium. As such the County will continue to administer the HOME Program. The Township will continue to coordinate and collaborate with the Ocean County Consortium and comply with COAH state mandated regulations to provide its fair share of affordable housing units.

The following County Departments provide human services programs to Township residents: The Ocean County Department of Human Services, Ocean County Board of Social Services, Office of Senior Services, Office for the Disabled, and the Veteran's Bureau. In addition, the Township CDBG representatives participate in Ocean County Housing Advisory Committee (CHAC) meetings.

The Toms River Township Division of Community Development employs a Fair Housing Officer who is available to handle violations, disputes, and provide public outreach regarding issues concerning Fair Housing. All communication with members of the public regarding Fair Housing issues are addressed and documented. Such information gathered is contact information, concern and/or dispute, and assistance provided to remedy situation.

The Township has created an Affordable and Fair Housing Committee to guide in the development of its Analysis of Impediments. The committee is comprised of affordable and fair housing advocacy groups, several County departments, nonprofit, educational institutions, financial institutions, and ADA and real estate representatives. The Township has maintaining this committee and has utilized it in the creation of this 2014 Action Plan.

Monitoring

The Township of Toms River has created a CDBG monitoring process manual called the "Township of Toms River Procedures for Monitoring of Subrecipients". The manual has been developed utilizing the Managing CDBG A Guidebook for CDBG Grantees on Subrecipient Oversight: Monitoring Strategies and Procedures (chapter 5). Monitoring takes place to ensure that the Subrecipient complies with all regulations governing their administrative, financial and programmatic operations, as well as achieving performance objectives.

The Township selects Subrecipients to monitor based on their time in/with the Township CDBG program, high turnover in staff, Subrecipients that have made changes to their program, any previous compliance or performance problems, and those carrying out high risk activities. The

Township will continue to monitor projects to ensure Subrecipients are in compliance with the U.S. Department of Housing and Urban Development Community Development Block Grant.

In May of 2011, the Township's CDBG program was monitored. The Township was cited for not monitoring its subrecipients. As such the Township modified its monitoring procedures and established a time period of the year for monitoring: October to early February of each year. In addition, the subrecipients were broken into two groups so that an every other year monitoring pattern could be established. New subrecipients were identified and an additional 5 subrecipients were selected for monitoring starting in October of 2011. Monitoring events were scheduled, aiming to complete two per month. Erika Stahl, Assistant Planner, and Kimberly Bauer, Administrative Assistant, monitored each subrecipient as a monitoring team. Utilizing a monitoring team was beneficial to the process. One member would ensure that pertinent information was recorded and the other member would ask questions about the program, review files, and answer questions and concerns from the subrecipient. The team approach benefits the subrecipient that is pressed for time and staff by eliminating the need for a long monitoring review process. The team approach allows a review to be completed in two to three hours per subrecipient.

In FY 2013, the Township monitored a total of eight subrecipients for compliance with CDBG regulations: MOCEANS, Toms River Youth Services, Toms River Senior Services, Twenty-One Plus, Hands for All, STEPS, ARC, and East Dover Baptist Church. The monitoring process included notice, entrance and exit interviews, reviewing records and the program utilizing a monitoring checklist, and culminated with a monitoring letter summarizing findings of the review. Copies of the monitoring review correspondence and records are maintained in FY 2013 project files. Files for the past five years were reviewed onsite.

The Township had scheduled monitoring visits for the six subrecipients starting in the fall of 2012 along and had planned on monitoring any new subrecipients that received FY 2012 funding. However, due to Hurricane Sandy the Township was only able to monitor two of its subrecipients: Interfaith Hospitality & Providence House. Those that were not able to be monitored were rescheduled for the FY 2013 for monitoring.

Lead-based Paint

The Township of Toms River designed and implements a Lead-Based Paint Poisoning/Testing Procedure to address the provisions of section 302 of the Lead-Based Paint Poisoning Prevention Act, 42 U.S. C 4822. Kim Bauer administers the Township's Housing Rehabilitation program.

The policy of the Township Housing Rehabilitation program is to provide the homeowners with "Renovate Right" (attached in appendix). Homes located in a retirement community are not provided this material since their associations do not allow underage residents (children). All homeowners sign a statement stating that they have received "Renovate Right". All structures rehabilitated by the Township CDBG Rehabilitation program are assumed to have lead and therefore are rehabilitated by certified lead-based specialists. In addition, at the completion of the rehabilitation work a lead clearance test is performed by a lead certified consultant to ensure that lead residue from the construction work has not been dispersed throughout the house.

Future plans for modification of the program include:

1. The Township will purchase EPA lead-based kits and will test areas to be rehabilitated before preparing bid specifications. If the test indicates lead is present then bid documents for housing rehabilitation lead-based certified contractors will be prepared, otherwise the Township will prepare bid documents open to all housing rehabilitation contractors. The Township will maintain notarized documentation of the testing results in each housing rehabilitation project file.
2. For homes with identified lead-based paint, the Township will continue to require a lead clearance test by a lead-based certified consultant upon completion of the housing rehabilitation work. This test ensures that lead-based paint residue has not been dispersed throughout the house.

The township will continue to provide homeowners with "Renovate Right" and documentation procedures as currently implemented.

Housing

Toms River Township is a member of the Ocean County Consortium. Many of the Housing programs are provided by the County. The County of Ocean's Action plan provides more detail in regards to the HOME funded programs. The Township does not administer its own section 8 program. This program is administered by the NJ Department of Community Affairs. The Township refers residents to the state program.

The Township does operate its own Housing Rehabilitation program with CDBG funding. Residents that cannot be assisted due to the complexity of the project are forwarded to the County HOME housing rehabilitation program.

In addition, the Township has established an affordable housing ordinance, which allows it to collect development fees to be used in a variety of ways related to affordable housing. The collected fees are maintained in an affordable housing trust fund. The Affordable Housing Trust Funds are spent in accordance with the New Jersey Council on Affordable Housing (COAH) regulations.

The Township also provides funds to Ocean Inc. and Hands for All to provide Housing Rehabilitation services to Toms River residents. These two non-profits expand the services offered by the Township. The Township added Habitat for Humanity Brush of Kindness in FY 2011 to assist in providing Housing rehabilitation services to the township residents.

The Township has provided funding assistance to Interfaith Hospitality for year. Interfaith Hospitality provides temporary shelter to homeless families and individuals. In FY 2011 the Township added the services of Vetgroup, Inc. which provides assistance to homeless veterans including emergency housing assistance and placement. In FY 2012 the Township tried to add the services of Legacy International Life Center & Campus Inc., to provide emergency assistance to those that are homeless or about to become homeless. Legacy International Life Center & Campus Inc. utilizes the rapid rehousing model and prefers to find permanent housing solutions rather than temporary. As such their program provides assistance in locating landlords and providing them with first month's rent to place homeless individuals in permanent housing. Vetgroup Inc. and Legacy International Life Center & Campus Inc. both provide comprehensive services to assist individuals that have been homeless to become self-sufficient. Legacy International was not able to provide the Township with an executed Subrecipient Agreement and the Township was not able to get in touch with the agency. It is believed the agency was dismantled. As such the Township reallocated the funds that had been allocated to Legacy International to Solutions to End Poverty Soon (STEPS) and provided them additional housing assistance program funds to provide housing payments to households facing eviction and homelessness. The reallocation occurred as part of the Township's amended 2012 Action Plan which was submitted to HUD at the end of January 2013. At the March 2014 public meeting, STEPS was encouraged by the Township to partner with homeless advocates in the audience to

provide temporary housing during the three coldest months of the year to underserved homeless populations (single homeless men). Additional funding has been allocated to STEPS in anticipation of the additional clientele.

Specific goals for the Township are to:

1. Continue to coordinate with the Ocean County Planning Department and the Ocean County Consortium
2. Improve efforts to increase and maintain the supply of affordable housing within the Township.
3. Coordinate the COAH Affordable Housing program with the CDBG program, so that single family residential units that have been brought up to code can remain affordable in the future.
4. Coordinate with local organizations that are addressing or propose to address local housing needs.

Public Housing Agencies:

Toms River does not have a public housing agency. The 2011 Toms River Township Analysis of Impediments recommended that the Township research the feasibility of creating a public housing agency. At this time the Township is in the process of implementing this recommendation. A report of findings on the feasibility of creating a Toms River public housing authority has been proposed for completion in June of 2012.

The Township of Toms River complies with the NJ Council on Affordable Housing (COAH) regulations and has an affordable housing trust fund which it utilizes for affordable housing. The Township will continue to look for opportunities to continue to develop more affordable housing. Existing COAH approved affordable housing developments include both rental and owner occupied units.

The Township proposes, where trust funds have been used to enhance affordability or improve eligibility for financing market to affordable, to follow the guidelines in place through the Council on Affordable Housing and provide \$30,000 per unit for low income households and \$25,000 per unit for moderate income. The most recent use of the Trust Fund for this purpose was to supplement the 12 unit low and moderate income sales project through an average contribution of \$28,000 per unit. This project is now complete.

The Township funds a fair housing officer who is in charge of overseeing any fair housing complaints. All complaints and follow-up actions are documented.

HOME funds are administered by the County of Ocean. The Township will continue to partner with the County as a member of the Ocean County Consortium.

Barriers to Affordable Housing

The Township of Toms River is responsible for the day-to-day administration of CDBG Programs. As such, the Township provides a wide range of services including the preparation of the Action Plan. The Township Fair Housing Officer documents all complaints and follow-up actions regarding fair and affordable housing. Such complaints are further researched internally to see whether a solution can be found. Such solutions can include involving the Township legal representative when affordable and fair housing laws are not complied with. Other options include referral services to outside agencies such as Ocean Inc., Ocean County Board of Social Services, and other nonprofit organizations when assistance is required that is outside the scope of the Township's actions. In addition, individuals needing housing rehabilitation assistance are referred to the Township Housing Rehabilitation program, Ocean Inc., Hands for All, and Ocean County Housing Rehabilitation Program. Section 8 assistance is provided by the NJ Department of Community Affairs and local assistance by the Ocean County Board of Social Services.

The Township has established several meetings for the development of the Analysis of Impediments. Input from the nonprofit representatives, the Affordable & Fair Housing Advisory Committee, and public will help the Township identify areas to improve affordable housing opportunities for Township residents. In FY 2011, the Township will complete its Analysis of Impediments and will also work on ways to better market affordable housing. Many nonprofits have stated that a stigma is associated with Affordable Housing. The Analysis of Impediments was completed and submitted to HUD on July 31, 2011. Any recommendations stemming from the Analysis of Impediments will be incorporated into future Action Plans.

In 2012, the Township was developing a document to assist in preventing the Not In My Back Yard (NIMBY) backlash from the public, in particular with the development of Affordable Housing. Due to the storm, the Township staff has not been able to complete the report. Additional time will be needed to complete this document, and it is the goal of the Township to complete the document in calendar year 2014.

HOME/American Dream Down Payment Initiative (ADDI)

The Township does not receive HOME and American Dream Down Payment Initiative funding. The County of Ocean receives HOME funding. The Township benefits from Home Funding as a member of the Ocean County Consortium. The County of Ocean addresses how it plans to utilize HOME funding in its FY 2014 Action Plan.

Homeless: Specific Homeless Prevention Elements

The Ocean County Comprehensive Emergency Assistance System (CEAS) Committee is the lead agency for the development of the strategy for serving the homeless in Ocean County since 1983. The CEAS develops planning, programming and funding recommendations for the HSAC that then makes recommendations to the County Board of Chosen Freeholders. The CEAS committee serves as a committee of the whole for the Continuum of Care (CoC) process, meets monthly and is the countywide forum to address the service delivery system for the five core services and emergency food.

The Township does not receive CoC funds and McKinney-Vento Homeless Assistance Act funding. The Township funds several nonprofit organizations with its CDBG funds to assist its residents in trouble of foreclosure, being evicted and other financial hardships. The Township does not receive section 8 funding to disperse to residents; however residents in the Township do receive section 8 funding from the state.

The Township benefits from CoC funds that the county receives. The Ocean County Action Plan identifies actions for the CEAS committee and CoC program.

The following services for homelessness prevention are available to Toms River Township residents:

Back rent/mortgage/utility payments to prevent homelessness:

- ✓ The State Department of Community Affairs has a homeless prevention program to help families pay back rent/mortgage.
- ✓ OCBOSS pays back rent/mortgage/utilities through emergency assistance for recipients of Temporary Assistance to Needy Families, General Assistance and supplemental Security Income.
- ✓ OCEAN Inc., provides on-going and emergency payments for heating/cooling, back rent/mortgage/utilities, childcare assistance.

Rental Subsidies to Prevent Homelessness:

- ✓ State Department of Community Affairs and OCBOSS provide subsidy slots to prevent homelessness
- ✓ Solutions to End Poverty Soon (STEPS)– up to 3 months rent and counseling services (TR CDBG partially funded) to individuals facing homelessness

Food Assistance:

- ✓ Ocean Hunger Relief, Inc manages the food pantry network in the county and has over 38 pantries in place;
- ✓ Ocean County Health Department provides food vouchers for pregnant women and children.
- ✓ OCBOSS provide Food Stamps to eligible individuals.
- ✓ Ocean Inc., provides a Food Stamp outreach site
- ✓ Providence Housing provides food packages for needy victims of domestic abuse and their children

Security/utility deposits:

- ✓ OCBOSS provide assistance to categorically eligible clients.
- ✓ OCBOSS provides assistance to non-categorically eligible families and individuals through State and Federal grants.
- ✓ 3 DYFS has security and deposit funds available for families entering family reunification program.
- ✓ Ocean, Inc. provides utility deposits through the Energy Choice Utility Assistance

Case Management:

- ✓ OCBOSS, the Division of Youth and Family Services, Ocean Mental Health, and Preferred Behavioral Health receive case management services geared to helping clients maintain permanent housing through information, referral and assistance;
- ✓ Providence House provides case management and counseling to victims of domestic violence who remain in their own homes to help them maintain their housing and remain free from violence.

Counseling and Legal Services:

- ✓ Ocean Monmouth Legal Services provides representation for civil and administrative proceedings including eviction/foreclosure proceedings and Social Security Disability Benefit denials;
- ✓ OCBOSS staff attends Landlord/Tenant Court each week to assist in mediating complaints and obtaining assistance to forestall evictions/foreclosures
- ✓ Ocean, Inc. provides budgeting counseling to individuals/families who are in danger of losing housing because of credit problems

- ✓ Rutgers Cooperative Extension of Ocean County provides money management free of charge
- ✓ Providence House provides counseling, supportive and technical assistance to victims of domestic violence in the O.C. courts

Home Repair/Rehabilitation

- ✓ Ocean County Housing Rehabilitation Program
- ✓ Toms River Township Housing Rehabilitation Program
- ✓ OCBOSS provides home rehabilitation services for low-income seniors
- ✓ Homes for All, Inc. provides emergency rehabilitation services through their Hands for All Program
- ✓ Ocean, Inc. provides emergency rehabilitation and weatherization services.
- ✓ Habitat for Humanity Brush of Kindness provides emergency housing rehabilitation

Support Services:

- ✓ OCBOSS provides clothing, furniture and house wares to clients eligible for emergency assistance.
- ✓ Ocean, Inc. provides clothing to anyone in need.
- ✓ Northern Ocean Habitat for Humanity is providing clothing and furniture to clients of the Interfaith Hospitality Network of Ocean County
- ✓ Providence House provides clothing, personal care items, and holiday gifts. Providence House also has a program through which donated cars are provided to victims of domestic abuse who lack transportation.

Services Planned & Discharge Plans:

Any service modification to the Continuum of Care program is provided in the Ocean County Action Plan. Discharge Plan policies are created by the State and the County. More specifics are contained in the Ocean County Action Plan.

Emergency Shelter Grants (ESG)

The Township did not apply for Emergency Shelter Grant funding. The County of Ocean was not awarded funding for the Emergency Shelter Grant. In calendar year 2012 the Township further researched these grants to see if it could apply for the funding on behalf of its residents. A feasibility study was prepared for the creation of a housing authority and these funds were researched for the potential to support the housing authority. The Township is not eligible for the funds because it does not have enough of a population or number of individuals suffering from poverty to qualify. Only the Ocean County Consortium is eligible.

Homeless Shelter/Homelessness Prevention:

- ✓ Providence House – Domestic Violence Shelter (women and children)
- ✓ Ocean Harbor House – Transitional Youth Housing & Youth Shelter
- ✓ Interfaith Hospitality – provides shelter to homeless individuals with children
- ✓ Solutions to End Poverty Soon (STEPS) – provides emergency housing assistance for 3 months per year for homeless individuals and provides emergency assistance to prevent evictions.
- ✓ VetGroup – provides assistance to homeless honorably discharged veterans (from temporary to permanent placement)
- ✓ In addition: Ocean County Board of Social Services provides vouchers for Motels and other temporary shelter

Community Development Block Grant Program

The non-housing need of the Toms River Township entitlement includes a variety of project activities which have been ranked high, medium and low. Tom’s River’s 3-year objectives were modified to include priorities identified in its impediments to Fair Housing. All housing and non-housing elements meet one of the federally established National Objectives as well as one of the Township’s three-year objectives. All activities receiving CDBG funds benefit low-moderate income persons.

High Priority Activities include

- Housing Assistance programs to prevent homelessness
- Removal of architectural barriers/accessibility needs
- Rehabilitation of substandard housing units (both owner occupied and nonprofit owned for sale/rent to low/mod. households).
- Existing, new or expanded public services to address the Township’s low-moderate income population, including special target populations such as veterans and persons with disabilities.

Medium Priority Activities include:

- Construction/reconstruction of necessary infrastructure systems
- Construction or upgrading of neighborhood facilities
- Existing, new or expanded public services addressing transportation, childcare, senior programs and job training

Low Priority Activities Include:

- Addition or rehabilitation of facilities to house public service activities, which are directed to low-income persons.
- Rehabilitation of existing parks and recreational facilities

The long term objectives to be achieved during the scope of the Action Plan were determined by an analysis of the historical investment of CDBG funds and projected needs.

Public Service Needs – Fair Housing Counseling, Childcare Services, Senior Services, Veterans Services, Handicapped Services, Homelessness Assistance, Other Public Services needs

Housing Needs – Housing Rehabilitation, Housing Assistance Programs

Accessibility Needs – Accessibility Needs, including removal of architectural barriers

Economic Development –employment training for individuals with disabilities

Other community Development Needs – Code Enforcement

In FY 2014, the Township of Toms River anticipates an allocation of \$368,442.00. A total of eleven (11) public service activities are contained in the FY 2014 Action Plan and one (1) housing assistance (rental subsidy) activity. Please refer to the “Listing of Proposed CDBG Projects” and “Listing of Proposed Public Service Projects” in the appendix for a listing of project description. More project detail has been provided under the Allocation of Funds section.

Antipoverty Strategy

The Township of Toms River participates in meetings held by Ocean County. Ocean County is the lead agency for the Ocean County Consortium. The Ocean County Action Plan provides a regional antipoverty strategy, as well as details regarding HOME funding.

It is the goal of the Township to continue to coordinate and collaborate with nonprofit agencies, County agencies, and state agencies, since eliminating poverty requires a comprehensive regional approach.

On a more local level, the Township does its best to promote job creation for all residents of the Township, as well as affordable housing. In addition, the Township provides CDBG funds to nonprofits that assist the most vulnerable Township residents. In 2013, the Township has partnered with Solutions to End Poverty Soon to provide homelessness assistance services to residents facing eviction and those that are homeless. In addition, the Township continues to work with several agencies that provide homelessness assistance programs such as: Ocean Harbor House, Providence House, Interfaith Hospitality, and Vetgroup Inc. In addition, the township funds four housing rehabilitation programs to assist low-moderate income residents to remain in their existing housing. It is the goal of the Township to assist its most vulnerable residents with its CDBG Township funds.

Non-Homeless Special Needs Housing

Placement into special needs transitional housing is coordinated through the County and State. The populations that are identified as special needs persons are the elderly, persons with disabilities, substance abuse, HIV/AIDS, Homeless Youth, and Victims of Domestic Violence. The Ocean County CEAS and the Human Services Advisory Council are the lead agencies for Ocean County. The Township has transitional housing facilities located within its boundaries and has identified the properties in the table below. The Township does not place individuals into the facilities as indicated earlier.

Transitional Housing/Group Quarters in Toms River Township	
Facilities	Beds Provided
Dover Woods Supportive Shared Living housing	240

Group Quarters	
Facilities	Bedrooms Provided
Arc Ocean County (various addresses)	13
21 Plus (various addresses)	26
Association M.I. Blind	10
Ocean Mental Health	17
Cerebral Palsy	8
Easter Seal Society	8
Allies Homes, Inc.	11
Preferred Housing	6
Rapha, Inc.	4

Housing Opportunities for People with AIDS

Toms River Township previously received HOPWA formula allocations. It is no longer eligible for a formula allocation. Woodbridge will be the recipient of funding for the area as it has become the jurisdiction with the largest population in this area. However, Toms River Township is included in the formula allocation for the Edison, New Jersey Metropolitan Division. All previous funding has been closed.

HOME Program Match Requirement

The Township does not receive HOME funding and therefore is not required to provide HOME Program Match funding.

Affirmative Marketing

The Township has complied with all requirements set forth in the Township's Affirmative Marketing and Implementation Procedures. Affirmative Marketing is also a requirement by the New Jersey Council on Affordable Housing (COAH) for all rental and owner occupied affordable housing. The Township employs a consultant to ensure all affordable housing complies with affirmative marketing requirements. The Township continues to provide housing opportunities regardless of race, color, religion, sex, national origin, handicap or familial status.

Minority Outreach

The Township complies with Executive Orders 11625 and 12432 in regards to submitting Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) reports to HUD. The Division of Community Development conducts regular efforts to outreach to minority businesses for participation in CDBG activities in particular, related to construction activities and the Township Housing Rehabilitation Program. A list of minority and female owned businesses are maintained for circulation and announcements of upcoming projects to encourage bidding by such businesses.

Compliance with Housing Codes

The Township of Toms River requires that all Township Housing Rehabilitation projects be inspected by the Township Director of Inspections, who must retain a current Building Inspectors License. Housing Rehabilitation is required to be compliant with State building codes. CDBG funds are utilized for the Department of the Housing Rehabilitation Director of Inspections partial payroll expenses. Homes are inspected prior to housing rehabilitation and upon completion of work. A certificate of occupancy is not issued until the Township building Inspector has certified to the structures compliance with the building code.

The Township has procedures established for rental units utilized by low moderate income clients that were purchased with affordable housing trust and HUD funds. The Township ensures that every apartment is in compliance with building codes prior to awarding Certificates of Occupancy. In addition, the landlord must acquire rental certificate of occupancies prior to use of the apartment by a new tenant. This ensures that the apartments remain up to building code after the apartments are operating and are being properly maintained.

Fair Housing

The Township is committed to affirmative marketing procedures. In fact, the New Jersey Department of Council on Affordable Housing (COAH) requires that the Township affordable housing units comply with affirmative marketing procedures. The Township employs a management service to ensure all Townships affordable housing (owner and rental) complies with affirmative marketing procedures.

In addition, the Toms River Township Division of Community Development employs a Fair Housing Officer who is responsible for promoting fair housing practices throughout the Township. The Fair Housing Officer is in charge of in-taking fair housing complaints, which includes initial investigation and follow-up actions to resolve complaints. Follow-up actions include ensuring that rental apartments are complying with fair housing laws and local procedures that protect tenants. The Township will try its best to resolve problems internally, but when such complaints require actions outside the scope of the Township's services residents will be forwarded to Ocean Monmouth Legal Services and Legal Services of New Jersey. All complaints are documented. In addition, if such actions require the attention of HUD the Township will forward fair housing complaints to the Newark HUD office.

The Township has prepared an Analysis of Impediments to Fair Housing, which is being utilized to resolve and prevent impediments to Fair Housing. The Township's Analysis of Impediments

was submitted to HUD on July 31, 2011. As of April 2, 2014, the Township still has not been informed by the Department of Housing and Urban Development if the Township's Analysis of Impediments has been approved.

The Township requires that all new multi-family housing complexes set aside 20% of its units for low to moderate income housing homeowners. This set-aside requirement is required in all parts of the Township where multi-family housing is permitted and where any new use variance is granted to permit multi-family housing. Such a policy promotes the creation of inclusionary housing developments. All affordable housing has to be affirmatively marketed, see affirmative marketing section on page 29. Any developer that chooses to not provide the affordable housing units must pay into the Township Affordable Housing Trust Fund. The Affordable Housing Trust fund is utilized to develop affordable housing with 50% or more housing units are dedicated to low to moderate income homeowners.

In 2013, The Township of Toms River Planning Board approved Project Freedom's site plan proposal and the Township Council approved by resolution the transfer of Township land to Project Freedom. Project Freedom will provide special needs housing for physically disabled individuals. Approximately 50% of the units will be low-moderate income and all 72 units are handicap accessible. Project Freedom was also approved for a Payment in Lieu of Taxes (PILOT) program by the Township.

A multi-family development proposal was denied by the Zoning Board in 2013 because the applicant was proposing to construct double the amount of housing units that are permitted by the zone. The applicant was proposing to develop a planned unit development (PUD), which permits half the land to be utilized for housing at a density of 7.2 housing units per gross acre and the other half for commercial purposes. Applicant was seeking relief from having to provide the commercial component of the development and instead be permitted to construct more multi-family housing. The board denied the application because of the traffic problems and neighborhood change of character that would be caused by the additional housing units. The applicant by right can develop the site for multi-family housing as is permitted in the Township Zoning Code, but must also develop the commercial component.

In 2014, The Township Planning Board approved a master plan reexamination for a rezone request from an office to a multi-family 8 designation. The Township Council followed with an approval by an ordinance that permanently changed the parcel's land use zone designation. The MF-8 zone requires that 20% of the units be constructed for low/moderate income clientele.

Toms River Township Council also approved a PILOT program for a property off of Massachusetts Avenue for an age restricted development in 2014. A total of 80 affordable age-restricted units will be created by this project. Applicant has submitted a site plan for Planning

Board review. The Township continues to work with property owners and developers to create affordable housing.

Toms River Township has created the most affordable units compared to any other municipality in New Jersey.

1. Toms River	1,273
2. Bridgewater	1,134
3. Edison	1,031
4. Newark	1,017
5. Elizabeth	997
6. Franklin (Som)	993
7. Lawrence	977
8. Trenton	906
9. New Brunswick	841
10. East Brunswick	773
11. Hamilton (Mercer)	718
12. Woodbine	700
13. Bedminster	694
14. Tinton Falls	677
15. Mahwah	677
16. South Brunswick	669
17. Millville	649
18. West Windsor	594
19. Clifton	578
20. Wayne	571
21. Hackensack	564
22. Voorhees	564
23. Pennsauken	550
24. Paterson	545
25. Gloucester Twp.	537
26. Freehold Twp.	516
27. Parsippany	503
28. Vineland	483
29. Mount Laurel	477
30. Brick	464
31. Middletown	453
32. Cherry Hill	398
33. Stafford	371
34. Wall	339
35. Jackson	299
36. Lakewood	72

Source: Built affordable units throughout NJ, by municipality, COAH website.

In addition, Toms River has 1,182 mobile home park units within its borders, which are not classified as permanent affordable dwelling units by COAH. The Township and some housing advocates have been trying to persuade COAH to change its policies to include mobile homes as presumed affordable housing units. Such an action by COAH would make housing trust funds available for mobile home park owners to rehabilitate or replace outdated units. A typical lifespan of a mobile home unit is 30-40 years, and many units are failing due to being utilized past their lifespan.

Toms River Township has also been in touch with the Ocean County Lodge organization to provide guidance as they review various sites. The Ocean County Lodge has found a site that will need to be brought in front of the Zoning Board of Adjustment for Approval. There is no zone that permits a transitional/rehab facility for homeless individuals. The Ocean County Lodge has been informed that the Township cannot provide CDBG funds to cover their soft costs associated with developing engineer, architectural and legal costs associated with getting approval by the Zoning Board. The Township must stay neutral in all cases where Zoning Board approval is being sought, since the use is not a permitted use. They have been informed that they may apply for construction costs should the board approve their site plan application for FY 2015 CDBG program year. They were also encouraged to apply to the County CDBG program, state and to any HUD CDBG competitive program that may be available to assist them with their soft costs. Applicant was also informed that they may want to speak to the state and seek ESG funding.

CHDO: Project Information

The Township does not receive HOME Funding. All CHDO related information is provided in the Ocean County Action Plan.

Objectives and Outcomes

Activities to be undertaken:

The proposed projects identified summarize the Township's eligible activities to be undertaken with CDBG funds in FY 2014. The projects are outlined in detail on the individual project

summary pages. Each proposed project includes: an activity summary; the proposed accomplishment; the national objective and HUD eligibility citation; and the priority need that will be addressed; the location of the activity and service area, as applicable; and the estimated cost.

Outcome Performance Measurement System:

On March 7, 2006, HUD issued a notice entitled, "Notice on Outcome Performance Measurement System for Community Planning and Development Formula Grants Programs." The notice requires that grantees implement HUD's outcome Performance Measurement System (OPMS). Therefore, the Township of Toms River has included the OPMS within the Action Plan to ensure that it is in compliance with the new requirements.

The OPMS is intended to provide HUD and grantees with a standardized methodology to demonstrate the outcomes of the CDBG program. The OPMS has three main objectives: Objectives, Outcomes and Outcome Indicators. Each activity is assigned an objective and outcome. In addition, each activity will report on the outcome indicators throughout the year.

Objectives:

There are three objectives that originate from the statutory purposes of the formula grant programs. They are as follows:

1. **Creating a Suitable Living Environment:** In general, this objective relates to activities that are designed to benefit communities, families or individuals by addressing issues in their living environment.

2. **Provide decent affordable housing:** The activities that typically would be found under this objective are designed to cover a wide range of housing possibilities under CDBG. This objective focuses on housing programs where the purpose of the program is to meet individual, family or community needs and not programs where housing is an element of a larger effort (such as would be captured above under creating a suitable living environment).

3. **Creating economic opportunities:** This objective applies to the types of activities related to economic development, commercial revitalization or job creation.

*See attached chart of proposed objectives contained herein.

Outcomes

There are three outcomes that reflect what the grantee seeks to achieve by the funded activity. The three outcomes and their associated national objectives are as follows:

- 1. Availability/Accessibility:** This outcome category applies to activities which make services, infrastructure, housing or shelter available or accessible to low-income people. In this category, accessibility does not only refer to physical barriers, but also making the affordable basics of daily living available and accessible to low and moderate income people where they live. The national objectives that apply to this outcome are low and moderate income limited clientele and low and moderate income jobs.
- 2. Affordability:** This outcome category applies to activities which provide affordability in a variety of ways in the lives of low and moderate income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or daycare. The national objective that applies to this outcome is low and moderate-income housing.
- 3. Sustainability:** This outcome category applies to promoting livable or viable communities. This outcome applies to projects where the activity or activities are aimed at improving a neighborhood by helping make it more livable or viable for principally low and moderate income people through multiple activities, or by providing services that sustain communities or sections of communities. The national objectives that apply to this outcome are: low and moderate income area; addressing slums or blight on an area basis; addressing slums and blight on a spot basis; and urgent need.

The objectives and outcomes are included on the individual project pages. The outcome indicators will be reported for each activity in the Consolidated Annual Performance and Evaluation Report (CAPER) that is submitted to HUD at the end of each fiscal year.

* see attached chart of proposed outcomes contained herein.

Neighborhood Revitalization

The Township of Toms River does not have any designated neighborhood revitalization strategy areas as defined by HUD.

Appendix A:
FY 2014 Allocation Tables

2014 PROJECTS AND ACTIVITIES

PROPOSED ACCOMPLISHMENTS SUMMARY

Activity Title	Location/Service Area	Proposed Accomplishments	Amount Allocated
HOUSING REHAB. (14A)			
Housing Rehabilitation	Toms River Township	15 housing units	\$171,736.34
Hands For All – Emergency Housing Rehab.	Toms River Township	15 housing units	\$15,000.00
Ocean Inc. –Emergency Housing Rehab.	Toms River Township	9 housing units	\$20,000.00
Habitat for Humanity Brush of Kindness – Housing Rehab.	Toms River Township	10-15 housing units (dependent on scope of work)	\$20,000.00
Housing Rehabilitation Admin.	Toms River Township	N/A	\$39,000.00
GENERAL PROGRAM ADMINISTRATION (21A)			
CDBG Program Admin.	Toms River Township	N/A	\$66,376.31
PUBLIC SERVICES (GENERAL) (05)			
Ocean County Hunger Relief	Toms River Township	100 individuals	\$3,772.00
Vet Group, Inc.	Toms River Township	45 individuals	\$4,715.00
SENIOR SERVICES(05A)			
Caregivers, Inc. of Central Jersey	Toms River Township	250 individuals	\$3,772.00
Community Services of Ocean County	Toms River Township	100 individuals	\$3,772.00
Toms River Senior Services	Toms River Township	1400 individuals	\$4,243.00
YOUTH SERVICES (05D)			
Toms River Youth Services	Toms River Township	10 individuals	\$4,455.00

Activity Title	Location/Service Area	Proposed Accomplishments	Amount Allocated
BATTERED AND ABUSED SPOUSES (05G)			
Providence House	Toms River Township	55 individuals	\$9,430.00
EMPLOYMENT SERVICES (05H)			
21 Plus	Toms River Township	30 individuals	\$3,722.00
ABUSED AND NEGLECTED CHILDREN (05N)			
Ocean's Harbor House	Toms River Township	95 individuals	\$4,243.00
OPERATING COSTS HOMELESS/AIDS PATIENTS PROGRAMS (03T)			
Interfaith Hospitality Network	Toms River Township	35 individuals	\$3,772.00
Contact of Ocean & Monmouth Counties	Toms River Township	500 calls for Emergency Social Services	\$4,715.00
RENTAL HOUSING SUBSIDIES (05S)			
Solutions to End Poverty Soon (STEPS)	Toms River Township	11-43 individuals	\$19,000.00

Township of Toms River
FY 2014 Performance Objectives & Outcomes

Project	Amount	Objective	Outcome
HOUSING REHAB (14A)			
Housing Rehabilitation	\$171,736.34	Decent housing	Affordability
Hands For All – Emergency Housing Rehab.	\$15,000.00	Decent housing	Affordability
Ocean Inc. – Emergency Housing Rehab.	\$20,000.00	Decent housing	Affordability
Habitat for Humanity Brush of Kindness – Housing Rehab.	\$20,000.00	Decent housing	Affordability
Housing Rehabilitation Admin.	\$39,000.00	N/A	NA
GENERAL PROGRAM ADMINISTRATION (21A)			
CDBG Program Admin.	\$66,376.31	N/A	N/A
PUBLIC SERVICES (General) (05)			
Ocean County Hunger Relief	\$3,772.00	Suitable Living	Availability/ Accessibility
Vet Group, Inc.	\$4,715.00	Suitable Living	Availability/ Accessibility
SENIOR SERVICES (05A)			
Caregivers, Inc. of Central Jersey	\$3,772.00	Suitable Living	Availability/ Accessibility
Community Services of Ocean County	\$3,772.00	Suitable Living	Availability/ Accessibility
Toms River Senior Services	\$4,243.00	Suitable Living	Availability/ Accessibility

Township of Toms River

FY 2014 Performance Objectives & Outcomes

Project	Amount	Objective	Outcome
YOUTH SERVICES (05D)			
Toms River Youth Center	\$4,455.00	Suitable Living	Affordability
BATTERED AND ABUSED SPOUSES (05G)			
Providence House	\$9,430.00	Suitable Living	Availability/ Accessibility
EMPLOYMENT SERVICES (05H)			
21 Plus	\$3,772.00	Economic Opportunity	Availability/ Accessibility
ABUSED AND NEGLECTED CHILDREN (05N)			
Ocean's Harbor House	\$4,243.00	Suitable Living	Availability/ Accessibility
OPERATING COSTS HOMELESS/AIDS PATIENTS PROGRAMS			
Contact of Ocean County	\$4,715.00	Suitable Living	Availability/ Accessibility
Interfaith Hospitality Network	\$3,772.00	Suitable Living	Availability/ Accessibility
RENTAL HOUSING SUBSIDIES (05S)			
Solutions to End Poverty Soon (STEPS)	\$19,000.00	Decent Housing	Affordability

APPENDIX B:

SF 424



SF 424

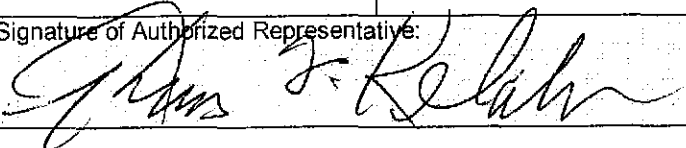
The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted: May 13, 2014	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
Toms River Township		UOG CODE: NJ340672 Toms River Township	
33 Washington Street		Organizational DUNS: 070417191	
P.O. Box 728		Organizational Unit: Township	
Toms River	New Jersey	Dept: Engineering & Community Development	
08753		Division: Community Development	
Employer Identification Number (EIN):		County: Ocean	
21-60000541		Program Year Start Date: 7/1/2014	
Applicant Type:		Specify Other Type if necessary:	
Local Government – Township			
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles: list is provided in Appendix A: FY 2013 Allocation Tables		Description of Areas Affected by CDBG Project(s)	
CDBG Grant Amount:	Additional HUD Grant(s) Leveraged	Describe	
\$349,349.00	\$0		
Additional Federal Funds Leveraged \$0		Additional State Funds Leveraged \$0	
Locally Leveraged Funds:		Grantee Funds Leveraged \$372,755.00	
Anticipated Program Income: \$0-\$5,000		Other (Describe) \$0	
Total Funds Leveraged for CDBG-based Project(s):			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged	\$Additional State Funds Leveraged		
\$Locally Leveraged Funds	\$Grantee Funds Leveraged		

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of: 3 (Jon Runyan)		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts	Project Districts		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input type="checkbox"/> No	Program is not covered by EO 12372
		<input type="checkbox"/> N/A	Program has not been selected by the state for review
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No		

Person to be contacted regarding this application		
Thomas	F	Kelahr
Mayor	(732) 341-1000	(732) 341-0828
TKelahr@tomsrivertownship.com	Tomsrivertownship.com	Jay Lynch, Director of Division of Community Development
Signature of Authorized Representative:		Date Signed:
		5/13/14



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

<input type="checkbox"/> This certification does not apply.
<input checked="" type="checkbox"/> This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

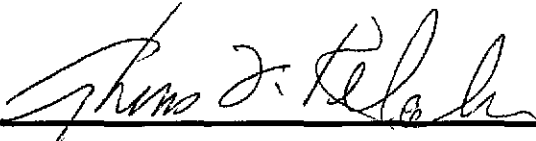
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



5/13/2014

Signature/Authorized Official

Date

Thomas F. Kelaher

Name

Mayor of Toms River Township

Title

33 Washington Street

Address

Toms River, NJ 08753

City/State/Zip

732-341-1000

Telephone Number

- This certification does not apply.
 This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during *program year(s) 2012, 2013, 2014, (a period specified by the grantee consisting of one, two, or three specific consecutive program years)*, shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public Improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



5/13/2014

Signature/Authorized Official

Date

Thomas F. Kelaher

Name

Mayor of Toms River Township

Title

33 Washington Street

Address

Toms River, NJ 08753

City/State/Zip

732-341-1000

Telephone Number

This certification does not apply.
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

<hr/>	<input type="text"/>
Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

This certification does not apply.
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official	<input type="text"/>
<input type="text"/>	Date
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

- This certification does not apply.
 This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.
 This certification is applicable.

ESG Certifications

I, _____, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official

Date

Name

Title

Address

City/State/Zip

Telephone Number

This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Toms River Township	33 Washington St.	Toms River	Ocean	NJ	08753

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

Jurisdiction

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



5/13/2014

Signature/Authorized Official

Date

Thomas F. Kelaher

Name

Mayor of Toms River Township

Title

33 Washington Street

Address

Toms River, NJ 08753

City/State/Zip

732-341-1000

Telephone Number

Project Name: Ocean County Hunger Relief					
Description:	IDIS Project #: UOG Code: NJ340672 DOVER TOWNSHIP				
food distribution to local churches, community centers, community programs, food pantries					
Location:	Priority Need Category				
917-5 N. Main Street, Toms River, NJ 08753	Select one: Public Services				
Expected Completion Date:	Explanation:				
6/30/2015	new or expansion of existing public services which benefit the Township's low and moderate income population, as well as persons with disabilities and Veterans				
Objective Category	Specific Objectives				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve the services for low/mod income persons				
Outcome Categories	2				
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	3				
Project-level Accomplishments	01 People	Proposed	2000	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Availability/Accessibility	# of low/mod persons assisted	provide in CAPER			
05 Public Services (General) 570.201(e)	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
Program Year 1	CDBG	Proposed Amt.	\$ 4,280.00	Fund Source:	Proposed Amt.
		Actual Amount	\$ 4,280.00		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2			Program Year 3			Program Year 4			Program Year 5						
CDBG	▼	Proposed Amt.	\$3,695.77	Fund Source:	▼	Proposed Amt.		CDBG	▼	Proposed Amt.	\$3,772	Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount				Actual Amount	
Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount				Actual Amount	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	
CDBG	▼	Proposed Amt.	\$ 4,000.00	Fund Source:	▼	Proposed Amt.		CDBG	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount				Actual Amount	
Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount				Actual Amount	
01 People	▼	Proposed Units	2,000	Accompl. Type:	▼	Proposed Units		01 People	▼	Proposed Units	100	Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	

Project Name: Community Services					
Description:	IDIS Project #: UOG Code: NJC40672 DOVER TOWNSHIP				
Provides food assistance to homebound seniors through a meals on wheels program					
Location:	Priority Need Category				
225 Fourth Avenue, Lakewood, NJ 08701	Select one: Public Services				
location:	Explanation:				
6/30/2015	new or expansion of existing public services which benefit the Township's low and moderate income population, as well as persons with disabilities.				
Objective Category	Specific Objectives				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve the services for low/mod income persons				
Outcome Categories	2				
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	3				
Project-level Accomplishments	01 People	Proposed	100	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Availability/Accessibility	# of low/mod disabled individuals assisted	provide in CAPER			
05A Senior Services 570.201(e)	Matrix Codes				
Matrix Codes	Matrix Codes				
Matrix Codes	Matrix Codes				
Program Year 1	Fund Source:	Proposed Amt.	\$ 5,350.00	Fund Source:	Proposed Amt.
		Actual Amount	\$ 5,350.00		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2			Program Year 3			Program Year 4			Program Year 5			
Fund Source:	▼	Proposed Amt.	\$	4,622.04	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount	\$	4,622.04			Actual Amount				Actual Amount	
Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount					Actual Amount				Actual Amount	
Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units					Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units					Actual Units				Actual Units	
Fund Source:	▼	Proposed Amt.	\$	-	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount	\$	-			Actual Amount				Actual Amount	
Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount					Actual Amount				Actual Amount	
Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units					Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units					Actual Units				Actual Units	
Fund Source:	▼	Proposed Amt.	\$	3,375	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount					Actual Amount				Actual Amount	
Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount					Actual Amount				Actual Amount	
01 People	▼	Proposed Units		15	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units					Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units					Actual Units				Actual Units	
CD8G	▼	Proposed Amt.	\$	3,772	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount					Actual Amount				Actual Amount	
Fund Source:	▼	Proposed Amt.			Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount					Actual Amount				Actual Amount	
01 People	▼	Proposed Units		100	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units					Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units			Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units					Actual Units				Actual Units	

Project Name: Caregiver Volunteer of Central Jersey					
Description:	IDIS Project #: UOG Code: NJ340672 DOVER TOWNSHIP				
provide support services for homebound elderly					
Location: 253 Chestnut Street, Toms River, NJ 08753	Priority Need Category: Select one: Public Services				
Expected Completion Date: 6/30/2015	Explanation: new or expansion of existing public services which benefit the Township's low and moderate income population, as well as persons with disabilities and Veterans				
Objective Category: <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives:				
Outcome Categories: <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 3				
Project-level Accomplishments	01 People	Proposed	250	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Availability/Accessibility	# of low/moderate elderly assisted	provide in CAPER			
05A Senior Services 570.201(e)		Matrix Codes			
Matrix Codes		Matrix Codes			
Matrix Codes		Matrix Codes			
Program Year 1	CDBG	Proposed Amt.	\$ 4,280.00	Fund Source:	Proposed Amt.
		Actual Amount	\$ 4,280.00		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2				Program Year 3				Program Year 4				Program Year 5			
CDBG	▶	Proposed Amt.	\$3,719.94	Fund Source:	▶	Proposed Amt.		CDBG	▶	Proposed Amt.	\$ 4,000.00	Fund Source:	▶	Proposed Amt.	
Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Actual Amount		Fund Source:	▶	Actual Amount	
		Actual Amount				Actual Amount				Proposed Amt.	\$3,772			Proposed Amt.	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Actual Amount		Accompl. Type:	▶	Actual Amount	
Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Proposed Amt.		Accompl. Type:	▶	Proposed Amt.	
										Actual Amount				Actual Amount	
CDBG	▶	Proposed Amt.	\$3,800.00	Fund Source:	▶	Proposed Amt.		01 People	▶	Proposed Units	250	Fund Source:	▶	Proposed Units	
Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Actual Units		Fund Source:	▶	Proposed Amt.	
		Actual Amount				Actual Amount				Proposed Units				Proposed Amt.	
01 People	▶	Proposed Units	250	Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units	
Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
										Actual Units				Actual Units	
										Proposed Units				Proposed Units	
										Actual Units				Actual Units	
										Proposed Units				Proposed Units	
										Actual Units				Actual Units	
										Proposed Units				Proposed Units	
										Actual Units				Actual Units	
										Proposed Units				Proposed Units	
										Actual Units				Actual Units	
										Proposed Units				Proposed Units	
										Actual Units				Actual Units	

Project Name: Ocean's Harbor House					
Description: provide support and emergency housing for youth in crisis	IDIS Project #: UOG Code: NJ30672 DOVER TOWNSHIP				
Location: PO BOX 622, Toms River, NJ 08753	Priority Need Category: Select one: Public Services				
Expected Completion Date: 6/30/2015	Explanation: new or expansion of existing public services which benefit the Township's low and moderate income population, as well as persons with disabilities and Veterans				
Objective Category: <input checked="" type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives:				
Outcome Categories: <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 3				
Project-level Accomplishments	01 People	Proposed	95	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Availability/Accessibility	# of low/mod children assisted	provide in CAPER			
05N Abused and Neglected Children 570.201(e)	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
Program Year 1	CDBG	Proposed Amt.	\$ 5,350.00	Fund Source:	Proposed Amt.
		Actual Amount	\$ 5,350.00		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2			Program Year 3			Program Year 4			Program Year 5						
CDBG	▼	Proposed Amt.	\$ 4,622.04	Fund Source:	▼	Proposed Amt.		CDBG	▼	Proposed Amt.	\$4,243	Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount				Actual Amount	
Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount				Actual Amount	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	
CDBG	▼	Proposed Amt.	\$4,600.00	Fund Source:	▼	Proposed Amt.		CDBG	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount				Actual Amount	
Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount				Actual Amount	
01 People	▼	Proposed Units	95	Accompl. Type:	▼	Proposed Units		01 People	▼	Proposed Units	95	Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	

Project Name: Interfaith Hospitality Network					
Description:	IDIS Project #: UOG Code: NJ340672 DOVER TOWNSHIP				
Homeless assistance program. Food and shelter provided by a network of local churches.					
Location:	Priority/Need Category				
253 Chestnut Street, Toms River, NJ	Select one: Public Services				
Expected Completion Date:	Explanation:				
6/30/2015	investing in programs and services that fight poverty and homelessness by equipping very low, low and moderate income persons with assistance to achieve self-sufficiency				
Objective Category	Specific Objectives				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve the services for low/mod income persons				
Outcome Categories	2				
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	3				
Project-level Accomplishments	01 People	Proposed	25	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Availability/Accessibility	# of low/mod individuals assisted	provide in CAPER			
03T Operating Costs of Homeless/AIDS Patients Programs	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
Matrix Codes	Matrix Codes	Matrix Codes			
Program Year 1	CDBG	Proposed Amt.	\$3,771.23	Fund Source:	Proposed Amt.
		Actual Amount	\$3,771.23		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2				Program Year 3				Program Year 4				Program Year 5			
CDBG	▶	Proposed Amt.	\$3,475.02	Fund Source:	▶	Proposed Amt.		CDBG	▶	Proposed Amt.	\$3,772	Fund Source:	▶	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount				Actual Amount	
Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount				Actual Amount	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	
CDBG	▶	Proposed Amt.	\$3,809	Fund Source:	▶	Proposed Amt.		CDBG	▶	Proposed Amt.	\$4,175.00	Fund Source:	▶	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount				Actual Amount	
Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount				Actual Amount	
01 People	▶	Proposed Units	25	Accompl. Type:	▶	Proposed Units		01 People	▶	Proposed Units	35	Accompl. Type:	▶	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
		Actual Units				Actual Units				Actual Units				Actual Units	

Project Name: Providence House					
Description: Provides shelter for abused women and their children in crisis	IDIS Project #: UOG Code: NJ340672 DOVER TOWNSHIP				
Location: PO BOX 414, Whiting, NJ 08759	Priority Need Category: Select one: Public Services				
Expected Completion Date: 6/30/2015	Explanation: new or expansion of existing public services which benefit the Township's low and moderate income population, as well as persons with disabilities and Veterans				
Objective Category: <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives:				
Outcome Categories: <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 3				
Project-level Accomplishments	01 People	Proposed	55	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome		Performance Measure		Actual Outcome	
Availability/Accessibility		# of low/mod individuals assisted		provide in CAPER	
05G Battered and Abused Spouses 570.201(e)		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Matrix Codes		Matrix Codes		Matrix Codes	
Program Year 1	CDBG	Proposed Amt.	\$12,140.17	Fund Source:	Proposed Amt.
		Actual Amount	\$12,140.17		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2			Program Year 3			Program Year 4			Program Year 5		
CDBG	▶	Proposed Amt.	\$10,050.91	Fund Source:	▶	Proposed Amt.		CDBG	▶	Proposed Amt.	\$9,430
		Actual Amount				Actual Amount				Actual Amount	
Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
		Actual Units				Actual Units				Actual Units	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
		Actual Units				Actual Units				Actual Units	
CDBG	▶	Proposed Amt.	\$10,051	Fund Source:	▶	Proposed Amt.		CDBG	▶	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount	
Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount	
01 People	▶	Proposed Units	55	Accompl. Type:	▶	Proposed Units		01 People	▶	Proposed Units	55
		Actual Units				Actual Units				Actual Units	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
		Actual Units				Actual Units				Actual Units	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
		Actual Units				Actual Units				Actual Units	
CDBG	▶	Proposed Amt.	\$ 10,051.00	Fund Source:	▶	Proposed Amt.		CDBG	▶	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount	
Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount	
01 People	▶	Proposed Units	55	Accompl. Type:	▶	Proposed Units		01 People	▶	Proposed Units	
		Actual Units				Actual Units				Actual Units	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
		Actual Units				Actual Units				Actual Units	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
		Actual Units				Actual Units				Actual Units	

Project Name:							
Description:		IDIS Project #:			UOG Code:	NJ340672 DOVER TOWNSHIP	
To provide housing assistance by providing up to 3 months of rent							
Location:		Priority Need Category					
PO BOX 638, Lakewood, NJ 08701		Select one:		Priority Need Category ▼			
Explanation:							
Expected Completion Date:		new program providing an opportunity to homeless and those in need of housing					
6/30/2015							
Objective Category <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity		Specific Objectives					
Outcome Categories <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability		1	Improve access to affordable rental housing ▼				
		2					
		3					
Project-level Accomplishments	01 People ▼	Proposed	35		Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
	Accompl. Type: ▼	Proposed			Accompl. Type: ▼	Proposed	
		Underway				Underway	
		Complete				Complete	
Proposed Outcome		Performance Measure			Actual Outcome		
affordability		# of low/mod individuals assisted			provide in CAPER		
05S Rental Housing Subsidies (if HOME, not part of 5% 570.204 ▼					Matrix Codes ▼		
Matrix Codes ▼					Matrix Codes ▼		
Matrix Codes ▼					Matrix Codes ▼		
Program Year 1	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Fund Source: ▼	Proposed Amt.			Fund Source: ▼	Proposed Amt.	
		Actual Amount				Actual Amount	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	
	Accompl. Type: ▼	Proposed Units			Accompl. Type: ▼	Proposed Units	
		Actual Units				Actual Units	

Project Name: Toms River Youth Center					
Description:	IDIS Project #: UOG Code: NJ340672 DOVER TOWNSHIP				
Provide after school care for low/moderate income families					
Location: 1505 N. Bay Avenue, Toms River, NJ 08753	Priority Need Category: Select one: Public Services				
Expected Completion Date: 6/30/2015	Explanation: new or expansion of existing public services which benefit the Township's low and moderate income population, as well as persons with disabilities and veterans.				
Objective Category: <input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	Specific Objectives:				
Outcome Categories: <input type="checkbox"/> Availability/Accessibility <input checked="" type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 3				
Project-level Accomplishments	01 People	Proposed	10	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome		Performance Measure		Actual Outcome	
Affordability		# of low/mod children assisted		provide in CAPER	
05D Youth Services 570.201(e)			Matrix Codes		
Matrix Codes			Matrix Codes		
Matrix Codes			Matrix Codes		
Program Year 1	Fund Source:	Proposed Amt.	\$ 5,400.00	Fund Source:	Proposed Amt.
		Actual Amount	\$ 5,400.00		Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Project Name: Toms River Senior Center					
Description:	IDIS Project #: UOG Code: NJ340672 DOVER TOWNSHIP				
provides transportation to health care and food stores for seniors					
Location:	Priority Need Category				
652 Garfield Avenue, Toms River, NJ 08753	Select one: Public Services ▼				
Expected Completion Date:	Explanation:				
6/30/2015	new or expansion of existing public services which benefit the Township's low and moderate income population, as well as persons with disabilities and Veterans				
Objective Category	Specific Objectives				
<input type="radio"/> Decent Housing <input checked="" type="radio"/> Suitable Living Environment <input type="radio"/> Economic Opportunity	1 Improve the services for low/mod income persons ▼ 2 ▼ 3 ▼				
Outcome Categories					
<input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability					
Project-level Accomplishments	01 People ▼	Proposed	4500	Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Availability/Accessibility	# of low/mod individuals assisted	provide in CAPER			
05A Senior Services 570.201(e) ▼	Matrix Codes ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼			
Matrix Codes ▼	Matrix Codes ▼	Matrix Codes ▼			
Program Year 1	Fund Source: ▼	Proposed Amt.	\$ 5,400.00	Fund Source: ▼	Proposed Amt.
		Actual Amount	\$ 5,400.00		Actual Amount
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units
		Actual Units			Actual Units

Program Year 2			Program Year 3			Program Year 4			Program Year 5		
Fund Source:	▼	Proposed Amt.	\$ 4,622.04	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount	\$ 4,622.04			Actual Amount				Actual Amount	
Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units	
CDBG	▼	Proposed Amt.	\$4,600.00	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount	
Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount	
01 People	▼	Proposed Units	4500	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units	
CDBG	▼	Proposed Amt.	\$4,600	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount	
Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount	
01 People	▼	Proposed Units	1400	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units	
CDBG	▼	Proposed Amt.	\$4,243	Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount	
Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.		Fund Source:	▼	Proposed Amt.	
		Actual Amount				Actual Amount				Actual Amount	
01 People	▼	Proposed Units	1400	Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units	
Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units		Accompl. Type:	▼	Proposed Units	
		Actual Units				Actual Units				Actual Units	

Project Name: Twenty-One Plus					
Description: provide job training to handicapped adults	IDIS Project #: UOG Code: NJ340672 DOVER TOWNSHIP				
Location: 252 Washington Street, Toms River, NJ	Priority Need Category: Select one: Public Services				
Expected Completion Date: 6/30/2015	Explanation: new or expansion of existing public services which benefit the Township's low and moderate income population, as well as persons with disabilities and Veterans.				
Objective Category: <input type="radio"/> Decent Housing <input type="radio"/> Suitable Living Environment <input checked="" type="radio"/> Economic Opportunity	Specific Objectives:				
Outcome Categories: <input checked="" type="checkbox"/> Availability/Accessibility <input type="checkbox"/> Affordability <input type="checkbox"/> Sustainability	1 Improve the services for low/mod income persons 2 3				
Project-level Accomplishments	01 People	Proposed	45	Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
	Accompl. Type:	Proposed		Accompl. Type:	Proposed
		Underway			Underway
		Complete			Complete
Proposed Outcome	Performance Measure	Actual Outcome			
Availability/Accessibility	# of low/mod handicapped persons assisted	provide in CAPER			
05B Handicapped Services 570.201(e)	Matrix Codes				
05H Employment Training 570.201(e)	Matrix Codes				
Matrix Codes	Matrix Codes				
Program Year 1	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.
		Actual Amount			Actual Amount
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units
	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units
		Actual Units			Actual Units

Program Year 2			Program Year 3			Program Year 4			Program Year 5		
CDBG	Proposed Amt.	\$4,589.51	Fund Source:	Proposed Amt.		CDBG	Proposed Amt.	\$ 4,200.00	Fund Source:	Proposed Amt.	\$3,772
	Actual Amount			Actual Amount			Actual Amount			Actual Amount	
Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount			Actual Amount			Actual Amount	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units			Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Units			Actual Amount			Actual Amount			Actual Amount	
CDBG	Proposed Amt.	\$4,590	Fund Source:	Proposed Amt.		CDBG	Proposed Amt.	\$ 4,200.00	Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount			Actual Amount			Actual Amount	
Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount			Actual Amount			Actual Amount	
01 People	Proposed Units	45	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units			Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units			Actual Units			Actual Units	
01 People	Proposed Units	30	Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Units			Actual Amount			Actual Amount			Actual Amount	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Amount			Actual Amount			Actual Amount	
CDBG	Proposed Amt.	\$3,772	Fund Source:	Proposed Amt.		CDBG	Proposed Amt.	\$ 4,200.00	Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount			Actual Amount			Actual Amount	
Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.		Fund Source:	Proposed Amt.	
	Actual Amount			Actual Amount			Actual Amount			Actual Amount	
01 People	Proposed Units	30	Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units			Actual Units			Actual Units	
Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units		Accompl. Type:	Proposed Units	
	Actual Units			Actual Units			Actual Units			Actual Units	

Project Name: Vetgroup, Inc.																		
Description:	IDIS Project #: UOG Code: NJ340672 DOVER TOWNSHIP																	
provide low/moderate honorably discharged veterans with support with food, shelter, clothing, transportation to health services																		
Location:	Priority Need Category																	
103 North Main Street, Forked River, NJ 08731	<table border="1" style="width:100%;"> <tr> <td style="width:30%;">Select one:</td> <td>Public Services ▼</td> </tr> </table>	Select one:	Public Services ▼															
Select one:	Public Services ▼																	
Expected Completion Date:	Explanation:																	
6/30/2015	new or expansion of existing public services which benefit the Township's low and moderate income population, as well as persons with disabilities and Veterans.																	
<table border="1" style="width:100%;"> <tr> <td colspan="2">Objective Category</td> </tr> <tr> <td><input checked="" type="radio"/> Decent Housing</td> <td></td> </tr> <tr> <td><input type="radio"/> Suitable Living Environment</td> <td></td> </tr> <tr> <td><input type="radio"/> Economic Opportunity</td> <td></td> </tr> </table>	Objective Category		<input checked="" type="radio"/> Decent Housing		<input type="radio"/> Suitable Living Environment		<input type="radio"/> Economic Opportunity		Specific Objectives									
Objective Category																		
<input checked="" type="radio"/> Decent Housing																		
<input type="radio"/> Suitable Living Environment																		
<input type="radio"/> Economic Opportunity																		
<table border="1" style="width:100%;"> <tr> <td colspan="2">Outcome Categories</td> </tr> <tr> <td><input checked="" type="checkbox"/> Availability/Accessibility</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Affordability</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Sustainability</td> <td></td> </tr> </table>	Outcome Categories		<input checked="" type="checkbox"/> Availability/Accessibility		<input type="checkbox"/> Affordability		<input type="checkbox"/> Sustainability		<table border="1" style="width:100%;"> <tr> <td style="width:5%;">1</td> <td style="width:85%;">Improve the services for low/mod income persons</td> <td style="width:10%;">▼</td> </tr> <tr> <td>2</td> <td></td> <td>▼</td> </tr> <tr> <td>3</td> <td></td> <td>▼</td> </tr> </table>	1	Improve the services for low/mod income persons	▼	2		▼	3		▼
Outcome Categories																		
<input checked="" type="checkbox"/> Availability/Accessibility																		
<input type="checkbox"/> Affordability																		
<input type="checkbox"/> Sustainability																		
1	Improve the services for low/mod income persons	▼																
2		▼																
3		▼																
Project-level Accomplishments	01 People ▼	Proposed 15		Accompl. Type: ▼	Proposed													
		Underway			Underway													
		Complete			Complete													
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed													
		Underway			Underway													
		Complete			Complete													
	Accompl. Type: ▼	Proposed		Accompl. Type: ▼	Proposed													
		Underway			Underway													
		Complete			Complete													
Proposed Outcome		Performance Measure		Actual Outcome														
Availability/Accessibility		# of Veterans assisted		provide in CAPER														
05 Public Services (General) 570.201(e) ▼				Matrix Codes ▼														
Matrix Codes ▼				Matrix Codes ▼														
Matrix Codes ▼				Matrix Codes ▼														
Program Year 1	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.													
		Actual Amount			Actual Amount													
	Fund Source: ▼	Proposed Amt.		Fund Source: ▼	Proposed Amt.													
		Actual Amount			Actual Amount													
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units													
		Actual Units			Actual Units													
	Accompl. Type: ▼	Proposed Units		Accompl. Type: ▼	Proposed Units													
		Actual Units			Actual Units													

Program Year 2				Program Year 3				Program Year 4				Program Year 5			
CDBG	▶	Proposed Amt.	\$4,589.51	Fund Source:	▶	Proposed Amt.		CDBG	▶	Proposed Amt.	\$4,715	Fund Source:	▶	Proposed Amt.	
Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Actual Amount		Fund Source:	▶	Actual Amount		Fund Source:	▶	Proposed Amt.	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units	
01 People	▶	Proposed Amt.	4,600.00	01 People	▶	Proposed Units	15	01 People	▶	Proposed Units		01 People	▶	Proposed Units	15
Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Actual Amount		Fund Source:	▶	Actual Amount		Fund Source:	▶	Actual Amount	
Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.	
Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units	
01 People	▶	Proposed Amt.		01 People	▶	Proposed Units		01 People	▶	Proposed Units		01 People	▶	Proposed Units	
Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Actual Amount		Fund Source:	▶	Actual Amount		Fund Source:	▶	Actual Amount	
Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.		Fund Source:	▶	Proposed Amt.	
Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units	
Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units		Accompl. Type:	▶	Proposed Units	
Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units		Accompl. Type:	▶	Actual Units	

Appendix C:
Public Hearing Minutes & Responses

TOMS RIVER TOWNSHIP

PUBLIC HEARING

Non-PROFIT APPLICATION MEETING

DECEMBER 16, 2013

MINUTES

A public hearing for the Community Development Block Grant Action Plan for Fiscal Year 2014 was held on December 16, 2013 at 6:00 pm in the L. Manuel Hirshblond Meeting Room in the Toms River Township Municipal Building located at 33 Washington Street, Toms River, NJ. Said meeting was advertised in accordance with all open public meetings act in the Asbury Park Press .

The following staff members were present: Erika Stahl, Asst. Township Planner; Paul Shives, Township Administrator.

Erika Stahl opened up the meeting at approximately 6:15 pm and noted that no members of the public were present for this application meeting, but that we were present and did wait 15 minutes before starting the meeting. Applications are available in our office as well as will be mailed to our list agencies requesting an application.

As there were no further comments from the public, the meeting was adjourned at approximately 6:20 pm.

Respectfully submitted,



Kimberly Bauer
Administrative Assistant
Community Development

TOMS RIVER TOWNSHIP

PUBLIC HEARING – CDBG ACTION PLAN – FISCAL YEAR 2014

RANKING OF PROPOSED PROJECTS

MARCH 18, 2014

(meeting originally scheduled for 3/3/14 – rescheduled due to snow)

MINUTES

A public hearing for the Community Development Block Grant Action Plan for Fiscal Year 2014 was held on March 13, 2014 at 6:00 pm in the L. Manuel Hirshblond Meeting Room in the Toms River Township Municipal Building located at 33 Washington Street, Toms River, NJ. Said meeting was advertised in accordance with all open public meetings act in the Asbury Park Press in both English & Spanish, as well as in Latinos Unidos.

The following staff members were present: Erika Stahl, Asst. Township Planner; Kimberly Bauer; Administrative Assistant.

Ms. Stahl gave out a list of the 2014 CDBG Applications. This list includes who applied, what type of funding they were requesting, how much they were requesting, a small description of their project as well as if we gave them any funding last year. It was noted that the selections that would be made would not be the final selection and our Draft Action Plan would be available by the end of March in the Ocean county Library, Ocean County Planning Board as well as our office.

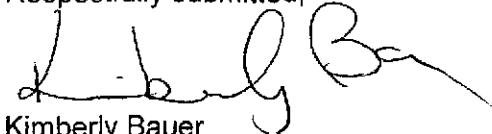
It was noted that The Lodge submitted after the Mayor's Affordable and Fair Housing Committee Meeting. It was noted at the Mayor's Affordable and Fair Housing Committee Meeting that The Lodge submit their application to this program, so said application was received after the deadline date noted on the applications. Ms. Stahl did state that we are unable to fund this application as it has not yet been approved by the Zoning Board of Adjustment. Once the Zoning Board approves of the application, The Lodge may apply for funding through this program as well as the County.

Ms. Stahl explained how the projects were broken down and how we accumulated their score.

It was noted that Big Brothers/Big Sisters application would remain on the waiting list and if additional funding is available, we will consider giving them funding.

The formation of a Housing Authority was brought up once again by the audience. Ms. Stahl noted that there was a recommendation by HUD to not form a Housing Authority as many in the State are not doing very well. As there were no further comments from the public, the meeting was adjourned at approximately 6:46 pm.

Respectfully submitted,



Kimberly Bauer
Administrative Assistant
Community Development

TOMS RIVER TOWNSHIP

PUBLIC HEARING – CDBG ACTION PLAN – FISCAL YEAR 2014

1st PUBLIC HEARING

April 7, 2014

MINUTES

A public hearing for the Community Development Block Grant Action Plan for Fiscal Year 2014 was held on April 7, 2014 at 6:15 pm in the L. Manuel Hirshblond Meeting Room in the Toms River Township Municipal Building located at 33 Washington Street, Toms River, NJ. Said meeting was advertised in accordance with all open public meetings act in the Asbury Park Press in both English & Spanish, as well as in Latinos Unidos.

The following staff members were present: Erika Stahl, Asst. Township Planner; Kimberly Bauer; Administrative Assistant.

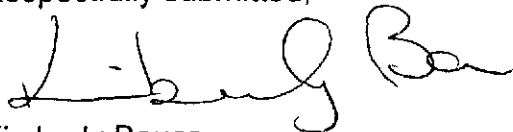
No members of the public were present at this meeting.

The proposed 2014 Allocation is very similar to the Mayors Affordable & Fair Housing Committee suggested the Township spend their allocation on. The Department of Housing and Urban Development decreased our amount to \$349,349. This is \$40,093 less than our allocation for Fiscal 2013. With this decrease, we did decrease all public services the same percentage for Fiscal Year 2014. There is also approximately \$52,424.65 of present CDBG funds to be reallocated which will be incorporated into the budget for Fiscal 2014.

Ms. Stahl gave the breakdown of funds being allocated to Housing Rehab, Administrative Expenses and Public Service and Housing Assistance Program.

As there were no further comments from the public, the meeting was adjourned at approximately 6:30 pm.

Respectfully submitted,



Kimberly Bauer
Administrative Assistant
Community Development

TOMS RIVER TOWNSHIP

PUBLIC HEARING – CDBG ACTION PLAN – FISCAL YEAR 2014

2nd PUBLIC HEARING

April 24, 2014

MINUTES

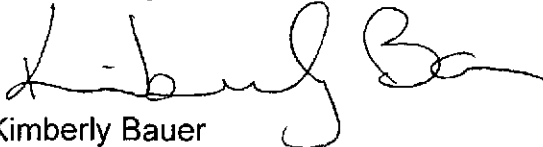
A public hearing for the Community Development Block Grant Action Plan for Fiscal Year 2014 was held on April 24, 2014 at 6:15 pm in the Lomell Meeting Room in the Toms River Township Municipal Building located at 33 Washington Street, Toms River, NJ. Said meeting was advertised in accordance with all open public meetings act in the Asbury Park Press in both English & Spanish, as well as in Latinos Unidos.

The following staff members were present: Erika Stahl, Asst. Township Planner.

Ms. Stahl noted that there were no members of the public present at said meeting and noted that no changes to the Action Plan have taken place since our first meeting of April 7, 2014.

As there were no further comments from the public, the meeting was adjourned at approximately 6:30 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Kimberly Bauer', written in a cursive style.

Kimberly Bauer
Administrative Assistant
Community Development

WE AIN'T JUST EGGS"

www.wallachsfarms.com

203 River Ave./Ruta 9 – Frente al 7-Eleven –

AVISO PÚBLICO

La División de Desarrollo Comunitario del Municipio de Toms River anuncia el calendario de las siguientes reuniones públicas. Todas las reuniones se llevarán a cabo en el Complejo Municipal, ubicado en 33 Washington Street River, N.J. Se invita al público a asistir y dar su opinión sobre el propuesto Plan de Acción para el Año Fiscal 2014 el programa de Subvención para Desarrollo Comunitario (CDBG) de Toms River. El municipio deberá tomar en todas las opiniones antes de presentar la última versión del Plan de Acción, a más tardar el 15 de mayo del 2014.

Reunión Pública	Lugar	Fecha	Hora
2da Reunión Pública – Ranking de Proyectos	Sala de Juntas Hirshblond	Lunes 3 de marzo del 2014	6:00 PM
1ra Reunión Pública – Plan de Acción	Sala de Juntas Hirshblond	Lunes 7 de abril del 2014	6:00 PM
2da Reunión Pública – Plan de Acción	Sala de Juntas Leonard G. Lomell	Jueves 24 de abril del 2014	6:00 PM
CAPER/CDBG – Progreso del Programa	Sala de Juntas Hirshblond	Martes 9 de septiembre del 2014	6:00 PM

Las personas que necesitan ayuda especial deben comunicarse, al menos 5 días antes de la reunión, con Kim Bauer al: 732-341-1000 ext. 8351.

Affidavit of Publication

Publisher's Fee \$49.50 Affidavit \$35.00

State of New Jersey }
Monmouth/Ocean Counties } SS.

Personally appeared *Pat McGinnis*

Of the **Asbury Park Press**, a newspaper printed in Freehold, New Jersey and published in Neptune, in said County and State, and of general circulation in said county, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

2/04/14

A.D. 2014

Pat McGinnis
Sworn and subscribed before me, this
4 day of February, 2014

Kathleen A. Gibson
Notary Public of New Jersey

TOWNSHIP OF TOMS RIVER

PUBLIC NOTICE

Please be advised that the Township of Toms River, Division of Community Development will be hosting the following meetings. All meetings will take place at Toms River Township, Town Hall, 33 Washington Street, Toms River, NJ at the locations and times noted below. The public is invited to voice their opinions concerning the proposed Toms River Fiscal Year 2014 CDBG Action Plan. The Township shall consider all comments prior to the submission of the Final Action Plan on or before May 15, 2014.

Toms River Community Development Block Grant FY 2014 Meeting Schedule

Meeting	Location	Date	Time
Public Meeting 2 - Ranking of proposed projects	Hirschblond Meeting Room	Monday, March 3, 2014	6:00 PM
1st Action Plan Public Meeting	Hirschblond Meeting Room	Monday, April 7, 2014	6:00 PM
2nd Action Plan Public Meeting	Leonard G. Lomeli Meeting Room	Thursday, April 24, 2014	6:00 PM
CAPER - CDBG activity progress	Hirschblond Meeting Room	Thursday, September 9, 2014	6:00 PM

Public members requiring special assistance should contact Kim Bauer at 732-341-1000 ext. 8351 at least 5 days prior to the meeting.

Kathleen A. Gibson
Notary Public State of New Jersey
My Commission Expires Dec. 18, 2014

98452

Affidavit of Publication

Publisher's Fee \$22.50 Affidavit \$35.00

State of New Jersey

Monmouth/Ocean Counties

} **SS:**

Personally appeared *Ray M. Ginnis*

Of the **Asbury Park Press**, a newspaper printed in Freehold, New Jersey and published in Neptune, in said County and State, and of general circulation in said county, who being duly sworn, deposes and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

3/05/14

A. D. 2014

Ray M. Ginnis
Sworn and subscribed before me, this

5 day of March, 2014

Kathleen A. Gibson

Notary Public of New Jersey

TOWNSHIP OF TOMS RIVER

**Public Notice
Toms River Township 2014 Action Plan
Amendment Public Meeting and
Comment Period**

The Township of Toms River is hosting a Community Development Block Grant public meeting on **March 18, 2014**, at 6:00pm in the **Lomeli Meeting Room** located on the 1st floor of the Toms River Municipal Complex located at 33 Washington Street Toms River NJ 08753. This meeting has been scheduled in place of the March 3, 2014 meeting which was cancelled due to weather conditions. All Toms River Township public members are welcome to provide input on ranking of received applications and how funds should be allocated to the projects. Individuals requiring special assistance and/or translation assistance should contact Kim Bauer at (732) 341-1000 Ext. 8351.
(\$22.50) 017495

Kathleen A. Gibson
Notary Public State of New Jersey
My Commission Expires Dec. 18, 2014

Affidavit of Publication

Publisher's Fee \$51.30 Affidavit \$35.00

State of New Jersey } SS.

Monmouth/Ocean Counties

Personally appeared

Ana Pugliese

Of the **Asbury Park Press**, a newspaper printed in Freehold, New Jersey and published in Neptune, in said County and State, and of general circulation in said county, who being duly sworn, depose and saith that the advertisement of which the annexed is a true copy, has been published in the said newspaper 1 times, once in each issue as follows:

3/26/14

Kathleen A. Gibson

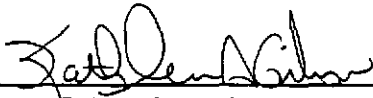
Notary Public State of New Jersey

My Commission Expires Dec. 18, 2014

A.D. 2014



Sworn and subscribed before me, this
26 day of March, 2014



Notary Public of New Jersey

TOWNSHIP OF TOMS RIVER

PUBLIC NOTICE

FISCAL YEAR 2014 ACTION PLAN. The Township of Toms River Division of Community Development is hosting its 1st Action Plan public meeting on Monday April 7, 2014 for the Toms River Township Community Development Block Grant (CDBG) Program at 6:00 pm in the L. Manuel Hirschblond Meeting Room, as well as their 2nd Action Plan public meeting on Thursday, April 24, 2014 in the Lomell Meeting Room. Both Meeting Rooms are located in Town Hall at 33 Washington Street, Toms River, NJ. The public is invited to voice their opinions concerning the proposed Toms River Township Fiscal Year 2014 CDBG Action Plan. The Township of Toms River shall consider all comments prior to submitting the Final Action Plan on or before May 15, 2014 to the US Department of Housing and Urban Development, Region II, Newark, NJ. Individuals requiring special assistance and/or translation assistance should contact 732-341-1000 ext. 8351 at least 5 days prior to said meeting.

AVISO PUBLICO

AÑO FISCAL 2014 PLAN DE ACCIÓN. El municipio de la División de Toms River de Desarrollo Comunitario está organizando su primera reunión pública del Plan de Acción del lunes 07 de abril 2014 para el Programa de Toms River Township Community Development Block Grant (CDBG) a las 6:00 pm en la Sala Manuel L. Hirschblond Reunión, así como su segunda reunión pública del Plan de Acción sobre jueves, 24 de abril 2014 en el Lomell Sala de reuniones. Ambas salas están ubicadas en el Ayuntamiento a las 33 Washington Street, Toms River, Nueva Jersey. Se invita al público a expresar sus opiniones en relación con el río de Toms Township Año Fiscal 2014 Plan de Acción CDBG propuesta. El municipio de Toms River tendrá en cuenta todos los comentarios antes de presentar el plan de acción final en o antes del 15 de mayo 2014 con los EE.UU. Departamento de Vivienda y Desarrollo Urbano, Región II, Newark, NJ. Las personas que requieran asistencia especial y / o asistencia de traducción deben ponerse en contacto 732-341-1000 ext. 8351 al menos 5 días antes de dicha reunión.
(\$51.30) 040145

Public Comments and Responses

Mr. Connie Pascal submitted public comments for the 2nd Public Meeting held prior to the creation of the Action Plan. Mr. Pascal indicated that he thought Toms River Township should provide funding to the Ocean County Lodge Project for soft costs. The Ocean County Lodge project was determined to be eligible for CDBG funding, however due to the fact that the Township must remain neutral until the applicant receives approval from the Zoning Board of Adjustment the Township cannot fund this project for Fiscal Year 2014. The Ocean County Lodge was informed of this decision at the March 18th 2nd Public Meeting and were advised to apply for the Ocean County and New Jersey CDBG programs. In addition, they were advised to apply for ESG funding through the state.

Mr. Connie Pascale submitted written public comments on April 30, 2014 concerning Ocean County/Ocean County Consortium (including Jackson Township), Brick Township, Lakewood Township and Toms River Township. The Township's comments have been provided after his comments.

1. The process used to produce the Action Plan is not in compliance with the County's own Citizen Participation Plan and the applicable federal regulations. The County's execution of the mandatory "Specific CDBG Certifications" which includes a certification that it is "in full compliance with and following a detailed citizen participation plan," is therefore patently inaccurate. This renders the Action Plan "substantially incomplete" and subject to rejection by HUD. The Action Plan must consequently be withdrawn and the process recommenced, this time in compliance with both the applicable law and the Ocean County Citizen Participation Plan....

This comment does not pertain to the Township's CDBG program. The Township maintains and complies with its own citizen participation plan. The Township hosts 4 public meetings through the selection of projects and creation of the proposed Action Plan. In addition, the Township maintains a list of nonprofit agencies that outreach to various interest groups, religious groups, and minority groups and provides them the Township's CDBG meeting schedule and mails them letters prior to public meetings. The Township also encourages members of its Mayor's Affordable and Fair Housing Committee to forward meeting dates to organizations that may be interested in providing public comments or provide insight to the homeless population or other special need groups. All public meetings are hosted at 6:00pm so that those that work can easily access the meeting after their work day. In addition, the Township accepts written comments from all public members. All public meetings are advertised in the Asbury Park Press and Los Latinos Unidos (website or monthly publication).

2. The Brick and Lakewood Action Plans exhibit even worse deficiencies with regard to Citizen Participation, and their execution of the mandatory “Special CDBG Certification” with regard to citizen participation would clearly be inaccurate. Both municipalities, like the County, must start over and make a concerted effort to encourage citizen participation.....

This comment does not pertain to Toms River. See response to question one.

3. The County/Consortium FY 2014 Action Plan (including the CDBG project selected by Jackson Township) is deficient because many of the proposed CDBG-funded activities do not qualify as meeting one of the three national objectives of the CDBG program and are therefore ineligible. The current version of the 2014 Plan must therefore be withdrawn, and subsequently revised and amended pursuant to a public process that insures that *legally compliant and eligible projects will be identified*.....

This comment does not pertain to Toms River’s CDBG Action Plan.

4. The County/Consortium FY 2014 Action Plan is deficient in that it fails to identify, analyze, and propose effective strategies for overcoming key barriers to affordable housing and the prevention/remediation of homelessness.

This comment does not pertain to Toms River’s CDBG Action Plan.

5. The Brick, Lakewood, and, to a lesser extent, Toms River Action Plans exhibit similar deficiencies and must be revised and amended accordingly.

The Township has assumed that Connie is referring to Statement 4. The Township of Toms River does not receive enough CDBG funds to operate its own homeless shelter or provided all the needed services that those that are on the verge of becoming homeless require. It is Toms River’s strategy to partner with various nonprofit organizations to leverage state, county, and private funds to assist as many of its most vulnerable residents. Connie should refer to page 20 and the Housing section which states the Township’s strategies to address housing needs including those facing homelessness or are currently homeless. The barriers to affordable housing were identified in the Township’s 2011 Analysis of Impediments as was indicated in the Barrier’s to Affordable Housing section. The Township is still waiting for final approval for the Toms River 2011 Analysis of Impediments to Fair and Affordable Housing from the U.S. Department of Housing and Urban Development. Strategies such as creating a plan to counteract NIMBY, creation of affordable housing utilizing affordable housing trust fund, rezoning, and other strategies were reviewed and concrete recommendations made in the TR AI. Connie should refer to pages 30-33 of the Township Action Plan which provides concrete actions that the Township has taken to provide more affordable housing opportunities through strategies such as rezoning, PILOT programs, utilization of the Township’s Affordable Housing Trust Fund within the past year. In addition, the Township’s zoning code already provides **an incentive to developers of rental affordable housing units by providing them the opportunity to construct additional market rate and affordable units. As has been indicated in the**

Township's AI, affordable housing creation is driven by developers. Township provides opportunities to meet with Township Planners and Zoning Officials to better understand issues that may arise with the selection of a parcel of land, answer zoning questions, provide planning board/zoning board jurisdiction determinations, and market condition/demographic questions. It is the Township's strategies to continue to work with nonprofit and for-profit developers to create affordable housing.

6. The Action Plans of all of the jurisdictions in question should include a real, meaningful affordable housing strategy, one that would provide a true blueprint for crafting annual goals and objectives, something along the lines of the following....

The Township of Toms River has an Affordable Housing Plan that is must comply with and is mandated by the State of New Jersey. The Township of Toms River does not receive enough CDBG funding to supplement its Affordable Housing Trust Fund. CDBG funds are utilized primarily to provide assistance to low/moderate income households that are not being assisted by the Township's Affordable Housing Trust Fund. The Housing Plan is an element of the Township's Master Plan and must be updated at least every ten years. The Township is in the process of reviewing its Housing Plan Element and is waiting for Round 3 numbers from the New Jersey Council on Affordable Housing (COAH). The Township takes all actions such as dedicating land, utilization of housing trust fund, rezoning, modification of zoning ordinance, payment in lieu of taxes (PILOT) program, etc. to ensure that the units are constructed. The Township has provided a copy of its Housing Plan. It should be noted that the Township's Master Plan is provided on the Township's website for public download. In addition, the Toms River 2011 Analysis of Impediments to Affordable and Fair Housing already indicates that the Township does not discriminate based on modular or stick-built construction and has identified strategies to create more affordable housing.

It should be noted that the Township is more than willing to coordinate with the County to develop a county affordable housing plan, should they elect to create one. Regional issues such as addressing homelessness, poverty and providing shelter for those that are currently homeless should be addresses in a regional housing plan. CDBG and Home funds should be discussed as potential funding sources for implementation of identified strategies.

Appendix D:
“Renovate Right”

Renovate Right

Important Lead Hazard
Information for Families,
Child Care Providers
and Schools



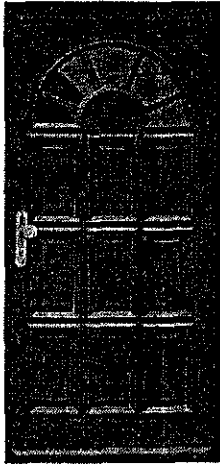
It's the Law!

Federal law requires that individuals receive certain information before renovating six square feet or more of painted surfaces in a room for interior projects or more than twenty square feet of painted surfaces for exterior projects in housing, child care facilities and schools built before 1978.

- Homeowners and tenants: renovators must give you this pamphlet before starting work.
- Child care facilities, including preschools and kindergarten classrooms, and the families of children under the age of six that attend those facilities: renovators must provide a copy of this pamphlet to child-care facilities and general renovation information to families whose children attend those facilities.

Also, beginning April 2010, federal law will require contractors that disturb lead-based paint in homes, child care facilities and schools, built before 1978 to be certified and follow specific work practices to prevent lead contamination. Therefore beginning in April 2010, ask to see your contractor's certification.

Renovating, Repairing, or Painting?



- Is your home, your building, or the child care facility or school your children attend, being renovated, repaired, or painted?
- Was your home, your building, or the child care facility or school your children under age 6 attend, built before 1978?

If the answer to these questions is YES, there are a few important things you need to know about lead-based paint.

This pamphlet provides basic facts about lead and information about lead safety when work is being done in your home, your building or the childcare facility or school your children attend.

The Facts About Lead

- Lead can affect children's brains and developing nervous systems, causing reduced IQ, learning disabilities, and behavioral problems. Lead is also harmful to adults.
 - Lead in dust is the most common way people are exposed to lead. People can also get lead in their bodies from lead in soil or paint chips. Lead dust is often invisible.
 - Lead-based paint was used in more than 38 million homes until it was banned for residential use in 1978.
 - Projects that disturb lead-based paint can create dust and endanger you and your family. Don't let this happen to you. Follow the practices described in this pamphlet to protect you and your family.
-

Who Should Read This Pamphlet?

This pamphlet is for you if you:

- Reside in a home built before 1978,
- Own or operate a child care facility, including preschools and kindergarten classrooms, built before 1978, or
- Have a child under six who attends a child care facility built before 1978.

You will learn:

- Basic facts about lead and your health,
- How to choose a contractor, if you are a property owner,
- What tenants, and parents/guardians of a child in a child care facility or school should consider,
- How to prepare for the renovation or repair job,
- What to look for during the job and after the job is done,
- Where to get more information about lead.

This pamphlet is not for:

- **Abatement projects.** Abatement is a set of activities aimed specifically at eliminating lead or lead hazards. EPA has regulations for certification and training of abatement professionals. If your goal is to eliminate lead or lead hazards, contact the National Lead Information Center at 1-800-424-LEAD (5323) for more information.
- **"Do-it-yourself" projects.** If you plan to do renovation work yourself, this document is a good start, but you will need more information to complete the work safely. Call the National Lead Information Center at 1-800-424-LEAD (5323) and ask for more information on how to work safely in a home with lead-based paint.
- **Contractor education.** Contractors who want information about working safely with lead should contact the National Lead Information Center at 1-800-424-LEAD (5323) for information about courses and resources on lead-safe work practices.



Lead and Your Health

Lead is especially dangerous to children under six years of age.

Lead can affect children's brains and developing nervous systems, causing:

- Reduced IQ and learning disabilities.
- Behavior problems.

Even children who appear healthy can have dangerous levels of lead in their bodies.

Lead is also harmful to adults. In adults, low levels of lead can pose many dangers, including:

- High blood pressure and hypertension.
- Pregnant women exposed to lead can transfer lead to their fetus.

Lead gets into the body when it is swallowed or inhaled.

- People, especially children, can swallow lead dust as they eat, play, and do other normal hand-to-mouth activities.
- People may also breathe in lead dust or fumes if they disturb lead-based paint. People who sand, scrape, burn, brush or blast or otherwise disturb lead-based paint risk unsafe exposure to lead.

What should I do if I am concerned about my family's exposure to lead?

- Call your local health department for advice on reducing and eliminating exposures to lead inside and outside your home, child care facility or school.
- Always use lead-safe work practices when renovation or repair will disturb lead-based paint.
- A blood test is the only way to find out if you or a family member already has lead poisoning. Call your doctor or local health department to arrange for a blood test.

For more information about the health effects of exposure to lead, visit the EPA lead website at www.epa.gov/lead/pubs/leadinfo.htm or call 1-800-424-LEAD (5323).



There are other things you can do to protect your family everyday.

- Regularly clean floors, window sills, and other surfaces.
 - Wash children's hands, bottles, pacifiers, and toys often.
 - Make sure children eat a healthy, nutritious diet consistent with the USDA's dietary guidelines, that helps protect children from the effects of lead.
 - Wipe off shoes before entering house.
-

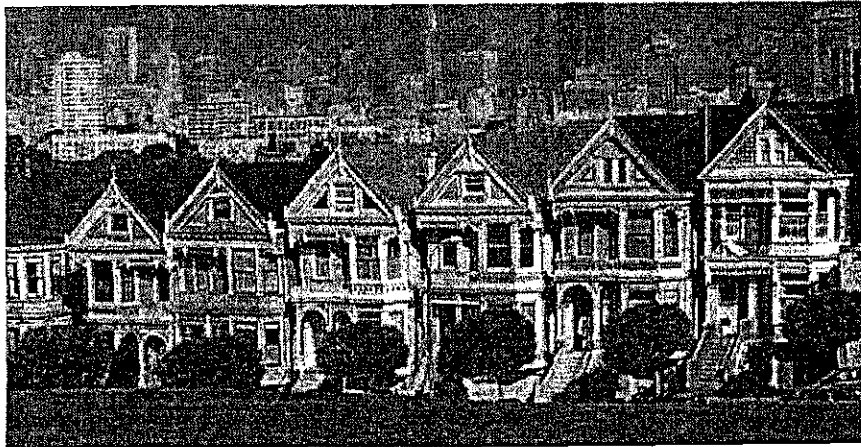
Where Does the Lead Come From?

Dust is the main problem. The most common way to get lead in the body is from dust. Lead dust comes from deteriorating lead-based paint and lead-contaminated soil that gets tracked into your home. This dust may accumulate to unsafe levels. Then, normal hand to-mouth activities, like playing and eating (especially in young children), move that dust from surfaces like floors and windowsills into the body.

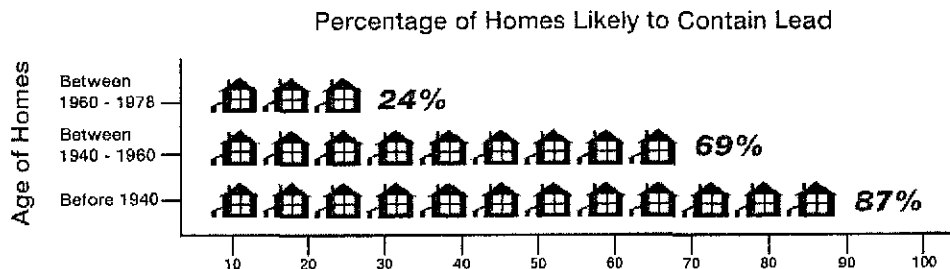
Home renovation creates dust. Common renovation activities like sanding, cutting, and demolition can create hazardous lead dust and chips.

Proper work practices protect you from the dust. The key to protecting yourself and your family during a renovation, repair or painting job is to use lead-safe work practices such as containing dust inside the work area, using dust-minimizing work methods, and conducting a careful cleanup, as described in this pamphlet.

Other sources of lead. Remember, lead can also come from outside soil, your water, or household items (such as lead-glazed pottery and lead crystal). Contact the National Lead Information Center at 1-800-424-LEAD (5323) for more information on these sources.



Checking Your Home for Lead-Based Paint



Older homes, child care facilities, and schools are more likely to contain lead-based paint. Homes may be single-family homes or apartments. They may be private, government-assisted, or public housing. Schools are preschools and kindergarten classrooms. They may be urban, suburban, or rural.

You have the following options:

You may decide to assume your home, child care facility, or school contains lead. Especially in older homes and buildings, you may simply want to assume lead-based paint is present and follow the lead-safe work practices described in this brochure during the renovation, repair, or painting job.

You or your contractor may also test for lead using a lead test kit. Test kits must be EPA-approved and are available at hardware stores. They include detailed instructions for their use.

You can hire a certified professional to check for lead-based paint. These professionals are certified risk assessors or inspectors, and can determine if your home has lead or lead hazards.

- A certified inspector or risk assessor can conduct an inspection telling you whether your home, or a portion of your home, has lead-based paint and where it is located. This will tell you the areas in your home where lead-safe work practices are needed.
- A certified risk assessor can conduct a risk assessment telling you if your home currently has any lead hazards from lead in paint, dust, or soil. The risk assessor can also tell you what actions to take to address any hazards.
- For help finding a certified risk assessor or inspector, call the National Lead Information Center at 1-800-424-LEAD (5323).

For Property Owners

You have the ultimate responsibility for the safety of your family, tenants, or children in your care. This means properly preparing for the renovation and keeping persons out of the work area (see p. 8). It also means ensuring the contractor uses lead-safe work practices.

Beginning April 2010, federal law will require that contractors performing renovation, repair and painting projects that disturb lead-based paint in homes, child care facilities, and schools built before 1978 to be certified and follow specific work practices to prevent lead contamination.

Until contractors are required to be certified, make sure your contractor can explain clearly the details of the job and how the contractor will minimize lead hazards during the work.

- Ask if the contractor is trained to perform lead-safe work practices and to see a copy of their training certificate.
- Ask them what lead-safe methods they will use to set up and perform the job in your home, child care facility or school.
- Ask if the contractor is aware of the lead renovation rules. For example, contractors are required to provide you with a copy of this pamphlet before beginning work. A sample pre-renovation disclosure form is provided at the back of this pamphlet. Contractors may use this form to make documentation of compliance easier.
- Ask for references from at least three recent jobs involving homes built before 1978, and speak to each personally.

Always make sure the contract is clear about how the work will be set up, performed, and cleaned.

- Share the results of any previous lead tests with the contractor.
- Even before contractors are required to be certified you should specify in the contract that they follow the work practices described on pages 9 and 10 of this brochure.
- The contract should specify which parts of your home are part of the work area and specify which lead-safe work practices should be used in those areas. Remember, your contractor should confine dust and debris to the work area and should minimize spreading that dust to other areas of the home.
- The contract should also specify that the contractor clean the work area, verify that it was cleaned adequately, and re-clean it if necessary.

Once these practices are required, if you think a worker is failing to do what they are supposed to do or is doing something that is unsafe, you should:

- Direct the contractor to comply with the contract requirements,
- Call your local health or building department, or
- Call EPA's hotline 1-800-424-LEAD (5323).

For Tenants, and Families of Children Under Age Six in Child Care Facilities and Schools

You play an important role ensuring the ultimate safety of your family.

This means properly preparing for the renovation and staying out of the work area (see p. 8).

Beginning April 2010, federal law will require that contractors performing renovation, repair and painting projects that disturb lead-based paint in homes, child care facilities and schools built before 1978 that a child under age six visits regularly to be certified and follow specific work practices to prevent lead contamination.

The law will require anyone hired to renovate, repair, or do painting preparation work on a property built before 1978 to follow the steps described on pages 9 and 10 unless the area where the work will be done contains no lead-based paint.

Once these practices are required, if you think a worker is failing to do what they are supposed to do or is doing something that is unsafe, you should:

- Contact your landlord,
- Call your local health or building department, or
- Call EPA's hotline 1-800-424-LEAD (5323).

If you are concerned about lead hazards left behind after the job is over, you can check the work yourself (see page 10).



If your property receives housing assistance from HUD (or a state or local agency that uses HUD funds), you must follow the more stringent requirements of HUD's Lead-safe Housing Rule and the ones described in this pamphlet.

Preparing for a Renovation

The work areas should not be accessible to occupants while the work occurs. The rooms or areas where work is being done may be blocked off or sealed with plastic sheeting to contain any dust that is generated. The contained area will not be available to you until the work in that room or area is complete, cleaned thoroughly, and the containment has been removed. You will not have access to some areas and should plan accordingly.

You may need:

- Alternative bedroom, bathroom, and kitchen arrangements if work is occurring in those areas of your home.
- A safe place for pets because they, too, can be poisoned by lead and can track lead dust into other areas of the home.
- A separate pathway for the contractor from the work area to the outside, in order to bring materials in and out of the home. Ideally, it should not be through the same entrance that your family uses.
- A place to store your furniture. All furniture and belongings may have to be moved from the work area while the work is done. Items that can't be moved, such as cabinets, should be wrapped in heavy duty plastic.
- To turn off forced-air heating and air conditioning systems while work is done. This prevents dust from spreading through vents from the work area to the rest of your home. Consider how this may affect your living arrangements.

You may even want to move out of your home temporarily while all or parts of the work are being done.

Child care facilities and schools may want to consider alternative accommodations for children and access to necessary facilities.



During the Work

Beginning April 2010, federal law will require contractors that are hired to perform renovation, repair and painting projects in homes, child care facilities, and schools built before 1978 that disturb lead-based paint to be certified and follow specific work practices to prevent lead contamination.

Even before contractors are required to be certified and follow specific work practices, the contractor should follow these three simple procedures, described below:

1. **Contain the work area.** The area should be contained so that dust and debris do not escape from that area. Warning signs should be put up and heavy-duty plastic and tape should be used as appropriate to:

- Cover the floors and any furniture that cannot be moved.
- Seal off doors and heating and cooling system vents.

These will help prevent dust or debris from getting outside the work area.

2. **Minimize dust.** There is no way to eliminate dust, but some methods make less dust than others. For example, using water to mist areas before sanding or scraping; scoring paint before separating components; and prying and pulling apart components instead of breaking them are techniques that generate less dust than alternatives. Some methods generate large amounts of lead-contaminated dust and should not be used. They are:

- Open flame burning or torching.
- Sanding, grinding, planing, needle gunning, or blasting with power tools and equipment not equipped with a shroud and HEPA vacuum attachment.
- Using a heat gun at temperatures greater than 1100°F.

3. **Clean up thoroughly.** The work area should be cleaned up daily to keep it as clean as possible. When all the work is done, the area should be cleaned up using special cleaning methods before taking down any plastic that isolates the work area from the rest of the home. The special cleaning methods should include:

- Using a HEPA vacuum to clean up dust and debris on all surfaces, followed by
- Wet mopping with plenty of rinse water.

When the final cleaning is done, look around. There should be no dust, paint chips, or debris in the work area. If you see any dust, paint chips, or debris, the area should be re-cleaned.



For Property Owners: After the Work is Done

When all the work is finished, you will want to know if your home, child care facility, or school has been cleaned up properly. Here are some ways to check.

Even before contractors are required to be certified and follow specific work practices, you should:

Ask about your contractor's final cleanup check. Remember, lead dust is often invisible to the naked eye. It may still be present even if you cannot see it. The contractor should use disposable cleaning cloths to wipe the floor of the work area and compare them to a cleaning verification card to determine if the work area was adequately cleaned.

To order a cleaning verification card and detailed instructions visit the EPA lead website at www.epa.gov/lead or contact the National Lead Information Center at 1-800-424-LEAD (5323) or visit their website at www.epa.gov/lead/nlic.htm.

You also may choose to have a lead-dust test. Lead-dust tests are wipe samples sent to a laboratory for analysis.

- You can specify in your contract that a lead-dust test will be done. In this case, make it clear who will do the testing.
- Testing should be done by a lead professional.

If you choose to do the testing, some EPA-recognized lead laboratories will send you a kit that allows you to collect samples and send them back to the lab for analysis.

Contact the National Lead Information Center at 1-800-424-LEAD (5323) for lists of qualified professionals and EPA-recognized lead labs.

If your home, child care facility, or school fails the dust test, the area should be re-cleaned and tested again.

Where the project is done by contract, it is a good idea to specify in the contract that the contractor is responsible for re-cleaning if the home, child care facility, or school fails the test.



For Additional Information

You may need additional information on how to protect yourself and your children while a job is going on in your home, your building, or childcare facility.

- The National Lead Information Center at 1-800-424-LEAD (5323) or www.epa.gov/lead/nlic.htm can tell you how to contact your state, local, and/or tribal programs or get general information about lead poisoning prevention.

- State and tribal lead poisoning prevention or environmental protection programs can provide information about lead regulations and potential sources of financial aid for reducing lead hazards. If your State or local government has requirements more stringent than those described in this pamphlet, you must follow those requirements.
- Local building code officials can tell you the regulations that apply to the renovation work that you are planning.
- State, county, and local health departments can provide information about local programs, including assistance for lead-poisoned children and advice on ways to get your home checked for lead.

- The National Lead Information Center can also provide a variety of resource materials, including the following guides to lead-safe work practices. Many of these materials are also available at www.epa.gov/lead/pubs/brochure.htm.

- Lead Paint Safety, a Field Guide for Painting, Home Maintenance, and Renovation Work
- Protect Your Family from Lead in Your Home
- Lead in Your Home: A Parent's Reference Guide



For the hearing impaired, call the Federal Information Relay Service at 1-800-877-8339 to access any of the phone numbers in this brochure.

EPA Contacts

EPA Regional Offices

EPA addresses residential lead hazards through several different regulations. EPA requires training and certification for conducting abatement, education about hazards associated with renovations, disclosure about known lead paint and lead hazards in housing, and sets lead-paint hazard standards.

Your Regional EPA Office can provide further information regarding lead safety and lead protection programs at www.epa.gov/lead.

Region 1

(Connecticut, Massachusetts, Maine, New Hampshire, Rhode Island, Vermont)
Regional Lead Contact
U.S. EPA Region 1
Suite 1100
One Congress Street
Boston, MA 02114-2023
(888) 372-7341

Region 2

(New Jersey, New York, Puerto Rico, Virgin Islands)
Regional Lead Contact
U.S. EPA Region 2
2890 Woodbridge Avenue
Building 205, Mail Stop 225
Edison, NJ 08837-3679
(732) 321-6671

Region 3

(Delaware, Maryland, Pennsylvania, Virginia, Washington, DC, West Virginia)
Regional Lead Contact
U.S. EPA Region 3
1650 Arch Street
Philadelphia, PA 19103-2029
(215) 814-5000

Region 4

(Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee)
Regional Lead Contact
U.S. EPA Region 4
61 Forsyth Street, SW
Atlanta, GA 30303-8960
(404) 562-9900

Region 5

(Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin)
Regional Lead Contact
U.S. EPA Region 5
77 West Jackson Boulevard
Chicago, IL 60604-3507
(312) 886-6003

Region 6

(Arkansas, Louisiana, New Mexico, Oklahoma, Texas)
Regional Lead Contact
U.S. EPA Region 6
1445 Ross Avenue,
12th Floor
Dallas, TX 75202-2733
(214) 665-6444

Region 7

(Iowa, Kansas, Missouri, Nebraska)
Regional Lead Contact
U.S. EPA Region 7
901 N. 5th Street
Kansas City, KS 66101
(913) 551-7003

Region 8

(Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming)
Regional Lead Contact
U.S. EPA Region 8
1595 Wynkoop Street
Denver, CO 80202
(303) 312-6312

Region 9

(Arizona, California, Hawaii, Nevada)
Regional Lead Contact
U.S. Region 9
75 Hawthorne Street
San Francisco, CA 94105
(415) 947-8021

Region 10

(Alaska, Idaho, Oregon, Washington)
Regional Lead Contact
U.S. EPA Region 10
1200 Sixth Avenue
Seattle, WA 98101-1128
(206) 553-1200

Other Federal Agencies

CPSC

The Consumer Product Safety Commission (CPSC) protects the public from the unreasonable risk of injury or death from 15,000 types of consumer products under the agency's jurisdiction. CPSC warns the public and private sectors to reduce exposure to lead and increase consumer awareness. Contact CPSC for further information regarding regulations and consumer product safety.

CPSC

4330 East West Highway
Bethesda, MD 20814
Hotline 1-(800) 638-2772
www.cpsc.gov

CDC Childhood Lead Poisoning Prevention Branch

The Centers for Disease Control and Prevention (CDC) assists state and local childhood lead poisoning prevention programs to provide a scientific basis for policy decisions, and to ensure that health issues are addressed in decisions about housing and the environment. Contact CDC Childhood Lead Poisoning Prevention Program for additional materials and links on the topic of lead.

CDC Childhood Lead Poisoning Prevention Branch

4770 Buford Highway, MS F-40
Atlanta, GA 30341
(770) 488-3300
www.cdc.gov/nceh/lead

HUD Office of Healthy Homes and Lead Hazard Control

The Department of Housing and Urban Development (HUD) provides funds to state and local governments to develop cost-effective ways to reduce lead-based paint hazards in America's privately-owned low-income housing. In addition, the office enforces the rule on disclosure of known lead paint and lead hazards in housing, and HUD's lead safety regulations in HUD-assisted housing, provides public outreach and technical assistance, and conducts technical studies to help protect children and their families from health and safety hazards in the home. Contact the HUD Office of Healthy Homes and Lead Hazard Control for information on lead regulations, outreach efforts, and lead hazard control research and outreach grant programs.

U.S. Department of Housing and Urban Development

Office of Healthy Homes and Lead Hazard Control
451 Seventh Street, SW, Room 8236
Washington, DC 20410-3000
HUD's Lead Regulations Hotline
(202) 402-7698
www.hud.gov/offices/lead/d

APPENDIX E:

HOUSING ANALYSIS

Toms River Township Housing Assessment

Disproportionate need for Housing:

The Township of Toms River has reviewed CHAS data to demonstrate the number of households in need of housing assistance. The CHAS data identifies households with existing housing problems. There are four housing problems in the CHAS Data: 1) housing unit lacks complete kitchen facilities 2) housing unit lacks complete plumbing facilities; 3) household is overcrowded; and 4) household is cost burdened. Overcrowding is defined as more than 1 person per room and severe overcrowding as more than 1.5 persons per room. A household is cost burdened when its monthly housing costs (including utilities) exceed 30% of monthly income. Severe cost burden is defined as a household with monthly housing costs (including utilities) exceeds 50% of monthly income. A household is said to have a housing problem if they have any 1 or more of these problems.

2005-2007 CHAS Estimated Household Cost Burden by Race/Ethnicity								
Race/Ethnicity	Tenure	% of Average Median Income					Total with housing problems	% of total
		30% or less	30.1% to 50%	50.1 to 80%	80.1 to 95%	95.1% and above		
American Indian	O	0	0	0	0	0	0	0%
	R	0	0	0	0	0		
Asian	O	20	25	325	0	50	680	4.94%
	R	20	70	80	0	90		
Black	O	70	0	0	15	25	310	2.25%
	R	25	85	90	0	0		
Hispanic	O	160	130	160	30	395	1,320	9.58%
	R	125	245	40	0	35		
Other	O	20	0	25	0	0	60	0.44%
	R	15	0	0	0	0		
Pacific Islander	O	0	0	0	0	0	0	0%
	R	0	0	0	0	0		
White	O	2110	1690	2075	1015	2435	11,395	82.72%
	R	745	600	510	115	100		
All	R	2385	1845	2585	1065	2910	13775	100%
	O	930	1000	720	115	225		

Source: 2005-2007 CHAS data Table 1

Prepared by: Township of Toms River Division of Community Development

According to the 2005-2007 ACS CHAS data, Toms River Township has a total of 34,925 households of which 13,775 are estimated to have housing problems. The 13,775 estimated with household problems consists of 10,785 renter occupied households and 2,990 owner occupied households.

The white population has an 82.72% of housing problems compared to the total households with housing problems. They also make up 86% percent of the housing problems for those with 30% or less of median income and 80.49% of the 30.1% to 50% of median income groups. Whites are disproportionately impacted at the 80.1 to 95% of median income household ranges. They make up 95.8% of the total households with housing problems in this income group. Whites are the least impacted at the 50.1 to 80% of median household income range with 78.2%.

Hispanics are the second with housing problems of housing assistance with 9.58% of the total amount of households requiring housing assistance and are disproportionately impacted at the 30% and less and 30.1 to 50% of median household income ranges. Hispanics make up 8.6% of the total households requiring assistance and earning less than 30% of median income and 13.18% of households with income ranging from 30.1% to 50 of median household income with housing problems. Both of these percentages are above the Hispanic population percentage of 7.9. Hispanics only make up 2.5% of the total households with housing problems/needs in the household income range of 80.1% to 95% of median household income.

Asians are disproportionately impacted at the 50.1 to 80% of median income with 12.25% of the total households with housing problems/needs. All of the other income ranges for Asians are well below the percentage of Toms River Asian population.

Blacks, American Indian, Pacific Islander, and Other are the only categories that did not have disproportionate housing problems/ compared to their population percentages.

The Township racial/ethnic housing needs were compared to the 2010 Census population percentages per racial/ethnic category as provided in the table below.

Population by Race and Hispanic Origin for Toms River Township		
	2010	% of total
Total Population	91,239	100%
White	82,035	89.9%
Black	2,465	2.7%
American Indian Eskimo Aleutian	156	0.2%
Asian *	3,266	3.5%
Native Hawaiian or Other Pacific Islander*	17	.02%
Other race	1,785	2.0%
Two or more races	1,515	1.7%
Hispanic Origin**	7,231	7.9%

*These fields were combined in the 2000 census data as Asian and Pacific Islander.

**Hispanic Origin is for all individuals that classified themselves as such regardless of race

Source: U.S. Census Bureau, 2010 Census Redistricting Data (Public Law 94-171) Summary File, Table P2 and
Census 2000 Redistricting Data (Public Law 94-171) Summary File

Prepared by: Toms River Township Division of Community Development

A comprehensive housing affordability analysis by tenure was performed to assess the renter versus homeowner needs of the Toms River population and has been provided below.

Comprehensive Housing Affordability Strategy (CHAS) Housing Cost Burden

Table 30: 2005-2007 CHAS Estimated Renter-Household Cost Burden

2005-2007 CHAS Estimated Renter-Household Cost Burden										
% of Average Median Income	All Renter Households	No Cost Burden			Moderate Cost Burden			Severe Cost Burden		
		All	Sub-standard	Standard	All	Sub-standard	Standard	All	Sub-standard	Standard
30% or less	1,240	130	0	130	11 5	0	115	820	0	820
30.1% to 50%	1,175	195	0	195	65 5	0	655	325	0	325
50.1 to 80%	1,165	470	0	470	64 5	0	645	50	15	35
80.1 to 95%	325	210	0	210	10 0	0	100	15	0	15
95.1% and above	1,445	1,340	0	1,340	10 0	0	100	0	0	0
Total:	5,350	2,345	0	2,345	1,615	0	1,615	1,210	15	1,195

Note: information marked as N/A was not included in this table, therefore rows do not total the all rental housing units estimates.
 Source: U.S. Department of Housing and Urban Development utilizing 2005-2007 3-year American Community Survey
 Prepared by: Toms River Township Division of Community Development

The U.S. Department of Housing and Urban Development prepares Comprehensive Housing Affordability Strategy (CHAS) data to be utilized by all CDBG entitlements. Households identified with no cost burden paid 30% or less of their income on housing costs. Households identified with moderate Cost Burden paid more than 30% of their income but less than 50% on housing costs. Households identified with Severe Cost Burden paid more than 50% of their income on housing costs.

Table 30, above, indicates that there are 1,615 (30%) renter-households with moderate cost burdens, and 1,210 (22.6%) with severe cost burdens out of 5,350 total renter-households within Toms River Township. There are 1240 renter-households with an average median income of 30% or less and of those 130 (10.5%) households are moderately cost burdened and 820 (66%) households are severely cost burdened. There are 1,175 renter-households with an average 30.1% to 50% of median income and of those 655 (55.7%) are moderately cost burdened and 325 (27.7%) are severely cost burdened. There are 1,165 renter-households with an average income of 50.1% to 80% of median income and of those 645 (55%) are moderately cost burdened and 50 (4%) are severely cost burdened. There are 325 renter-households with an average income of 80.1% to 95% of median income and of those 100 (30.8%) are moderately cost burdened and 15 (5%) severely cost burdened. Approximately, 7% of the 1445 renter-households earning above 95% of the average median income are moderately cost burdened and none are severely cost-burdened.

Table 31: 2005-2007 CHAS Homeowner – Household Cost Burden

2005-2007 CHAS Homeowner – Household Cost Burden										
% of Average Median Income	All Homeowner Households	No Cost Burden			Moderate Cost Burden			Severe Cost Burden		
		All	Sub-standard	Standard	All	Sub-standard	Standard	All	Sub-standard	Standard
30% or less	2,685	260	0	260	725	0	725	1,655	0	1,655
30.1% to 50%	2,860	1,050	0	1,050	860	0	860	950	0	950
50.1 to 80%	5,195	2,635	0	2,635	1,740	15	1,720	820	0	820
80.1 to 95%	2,675	1,610	0	1,610	695	55	640	370	0	370
95.1% and above	16,165	13,410	20	13,390	2,355	0	2,355	400	0	400
Total:	29,580	18,965	20	18,945	6,375	70	6,300	4,195	0	4,195

Note: information marked as N/A was not included in this table, therefore rows do not total the all homeowner households estimates.

Source: U.S. Department of Housing and Urban Development utilizing 2005-2007 3-year American Community Survey
 Prepared by: Toms River Township Division of Community Development

The table above indicates that Toms River Township has an estimated 6,375 (21.6%) medium cost burdened homeowner households and 4,195 (14%) severely cost burdened homeowner households out of a total of 29,580 homeowner households. There are 2,685 homeowner households earning less than 30% of the Average Median Income and of those 725 (27%) are moderately cost burdened and 1,655 (62%) severely cost burdened. There are 2,860 homeowner households earning 30.1% to 50% of the average median income of which 860 (30%) are moderately cost burdened and 950 (33%) are severely cost burdened. In addition, there are 5,195 households earning 50.1% to 80% of average median income of which 695 (13%) are moderately cost burdened and 370 (7%) are severely cost burdened. An additional 2,675 households are earning 80.1% to 95% of average median income and of those 695 (26%) are moderately cost burdened and 370 (14%) are severely cost burdened. There are 16,165 households earning 95.1 or above of average median income of which 2,355 (14.6%) are moderately cost burdened and 400 (2.5%) are severely cost burdened.

Table 32: CHAS Total Toms River Township Housing Cost Burden

Homeowner Household						
Average Median Income	% Moderately Cost Burdened	% Severely Cost Burdened	% of total renter households	% Moderately Cost Burdened	% Severely Cost Burdened	% of total homeowner households
30% or less	11%	66%	18%	27%	62%	8%
30.1% to 50%	56%	28%	18%	30%	33%	6%
50.1% to 80%	55%	4%	13%	13%	7%	9%
80% to 95 %	31%	5%	2%	26%	14%	4%
95.1% and over	7%	0%	2%	15%	3%	9%
All Incomes	30%	23%	53%	22%	14%	36%

Source: U.S. Department of Housing and Urban Development utilizing 2005-2007 3-year American Community Survey
 Prepared by: Toms River Township Division of Community Development

As indicated by the Table 29 above, those that are very low to extremely low income have a disproportionately higher percentage of being moderately to severely cost burdened. Those that fall in the moderate income range also have affordability problems, mostly within the moderately cost burdened. Moderate income households can be presumed to need non-housing related help such as childcare, utility bill, and food assistance. Those that are severely cost burdened can be presumed to require both housing and non-housing assistance. The Township should anticipate that housing assistance may be needed for 1,210 renter-households and 4,195 homeowner households that fall under the Severely Cost Burdened category for a total of 5,405 households. Assistance can include providing affordable housing, temporary housing facilities, and housing vouchers. Ocean County provides Tenant Based Rental Assistance housing vouchers for residents of Toms River Township. The New Jersey Department of Community Affairs provides Section 8 vouchers to residents of Toms River. Affordable housing is developed by non-profits utilizing a variety of funding sources, including Township Affordable Housing Trust Funds. The Township of Toms River requires that all new multi-family developments provide 20% affordable housing units. In addition, the Township plans on complying with the New Jersey Council of Affordable Housing (COAH) policy statement of requiring that 13% of the Township's housing stock serves extremely low-income individuals. COAH defines extremely low-income individuals to be those that are earning 30% of median income or less, low-income are those that are earning between 30% to 50% of median income, and moderate income are those earning between 50% to 80% of median income.

In addition, 1,615 renter-households and 6,375 homeowner-households will need some assistance. The Township of Toms River provides assistance to homeowners through its housing rehabilitation program. This program provides up to \$25,000 in housing assistance to homeowners to replace windows, doors, furnace, hot water heaters, and in some cases repairs kitchens, bathrooms and any other item within the housing that is not up to building code. This program also assists anyone that may need handicap accessibility, which may include installing a handicap accessible ramp and rehabilitating the inside to make it handicap accessible. Through its partnership with OCEAN Inc. and Hands for All, the township provides homeowners emergency rehabilitation. As a member of the Ocean County Consortium, Toms River residents

receive up to \$50,000 in housing rehabilitation to bring it up to building code. The Township partners with several nonprofits that provide affordable childcare, food, utility assistance, foreclosure assistance, and other forms of help. Nonprofit assistance is provided to both homeowners and renters. Renters are at higher risk of becoming homeless due to the fact that they have little financing opportunities to assist them during hard times, whereas homeowners can potentially tap into their equity. Due to the 2008 economic slowdown this option for homeowners has been decreased, thereby putting many homeowners in jeopardy of becoming homeless. Homeowners earning more than 80% of median income (770 households) who are severely cost burdened should be monitored. These households do not qualify for many assistance programs and could easily become homeless due to foreclosures. Financial education programs would be of some assistance to these households, as well as moderately cost burdened households, regardless of tenure.

2012 Ocean County Point in Time Count

On January 25, 2012 there were 648 homeless men, women and children counted in the Ocean County Point in Time Count meeting the U.S. Department of Housing and Urban Development (HUD) regulations.

The actual number of people who are homeless over the course of the year may be between two to four times larger than the number counted at one point in time. This means that the Ocean County Homeless population may range from 1,296 to 2,592. Using the statistical formula developed in the publication "Estimating the Need", it is projected that over the course of the year 1,908 adults and children are homeless in Ocean County.

The Demographics of the Ocean County homeless population was self-reported by 493 respondents. Approximately 56% (280) identified themselves as male, 39.3% (203) as female, and one (1) as transgender. Approximately, 47.7% of the homeless population self-identified themselves as White, 14.7% as Black and 7.6% as Hispanic. Approximately 51% (253) of the respondents fell in the age ranged from 25-49. Approximately, 72% (354) of the respondents

were in the age groups of 21 to 59 years old. The number of respondents per age category has been provided below.

Ocean County Homeless Population Age Distribution		
2012 Age	#	%
Under 18	11	2.1%
18-20	27	5.2%
21-24	46	8.9%
25-29	80	15.5%
30-39	87	16.9%
40-49	86	16.7%
50-59	55	10.7%
60-64	15	2.9%
65+	3	0.6%
No response	106	20.5%

Self-reported Estimated Yearly Income		
2012 Yearly Income	#	%
No income	101	19.6%
\$1,000 - \$4,999	274	53.1%
\$5,000 - \$9,999	65	12.6%
\$10,000 - \$14,999	6	1.2%
\$15,000 - \$19,999	4	0.8%
\$20,000 - \$24,999	0	0.0%
\$25,000 - \$29,999	1	0.2%
\$45,000 - \$49,999	1	0.2%
No Response	64	12.4%

Source: 2012 PITC-Ocean County, CSH report
Prepared by Toms River Division of Community Development

In Ocean County, the largest percentage of respondents stated that they had income less than \$5,000. Approximately 85% of the respondents self-reported projected annual incomes less than \$10,000 dollars. The highest ranking factor that respondents stated contributed to their homelessness in Ocean County was loss of a job and inability to find work. In Ocean County, the top service received was emergency shelter and the top service that was reported as needed was housing. The contributing factors to homelessness and the 2012 Service Needs tables have been provided below.

Contributing Factors to Homelessness	
Contributing Factors to Homelessness	%
Lost job/cannot find work	26.7%
Housing costs too high	17.8%
Relationship/family breakup/death	15.5%
Eviction or at risk of eviction	12.6%
Medical problems/ physical or developmental disability	12.0%
Alcohol or drug abuse problems	11.8%
Mental illness/emotional problems	10.9%
Lost job due to lack of transportation	9.9%
Utility costs too high	7.6%
Domestic violence	7.2%
Incarceration	6.4%
Have work but wages are too low	2.5%
Foreclosures or at risk of foreclosure	1.9%
Loss of child support	1.0%
House condemned	0.4%
Natural Disaster	0.4%

2012 Service Needs		
Received	#	%
Emergency Shelter	202	39.1%
Housing	124	24.0%
Emergency food or meal assistance	118	22.9%
Need	#	%
Housing	15	23.1%
Employment Assistance	2	72%
Educational Training	9	59%

Source: 2012 PITC-Ocean County
 Prepared by Toms River Division of
 Community Development

The cities/towns most frequently cited by respondents as the last place they lived before becoming homeless are below (those with a rate of 5% or higher). The largest number reported last living in Toms River. These numbers do not indicate that the individual/family was a resident of Toms River but that the last place they stayed was in Toms River.

Town	#	%
Toms River	93	18.0%
Lakewood	35	6.8%

It should be noted that Toms River Township is the County Seat of Ocean County and therefore has many agencies located in Toms River Township that provides social assistance to residents of Ocean County, including the Ocean County Board of Social Services. Toms River also has two shelters located within its borders: Harbor House (youth shelter) and Providence House (domestic violence shelter). The Ocean County Jail is located in Toms River, as well as numerous mental health and residential health facilities.

Township Actions to Assist those with Housing Problems:

The Township of Toms River was and continues to coordinate with the Shore Community Land Trust and housing advocates to come up with a solution to assist the Homeless population. The Township was willing and planning on committing \$50,000 in CDBG assistance for FY 2012 to the Ocean County Lodge Project. The Ocean County Lodge nonprofit requested funds to rehabilitate and convert an existing building on the Assembly of God property into a temporary homeless shelter. The Ocean County Lodge withdrew their application when it appeared that they did not have local community support from neighbors. They also withdrew their Planning Board application that had been scheduled to be heard in April of 2012. The Township of Toms River has had follow-up meetings with the nonprofit. The Ocean County Lodge organization had requested the assistance of the Township planning staff to review three properties that they were considering for the permanent location of the Ocean County Lodge. Township staff met with the organization and provided the background information of the property and zoning information. It is the organizations intent to focus on finding a permanent location.

The Township will continue to coordinate with homeless assistance advocates. In addition, the Township plans on submitting an amendment to its 2012 Action Plan to address some of the housing issues identified in this report. STEPS, nonprofit providing homelessness assistance has approached the Township for funding, in July 2012, to assist them with housing placement for homeless individuals or those in the process of being evicted. Township staff explained the CDBG regulations to the organization and informed them that the Township is capped for the public services element but we may be able to provide housing funds for emergency housing assistance. The housing payments are not be made directly to the client but rather paid to the landlord of the housing unit. Township staff also informed STEPS that we would review some ongoing projects to see if anything came under budget from previous years and monitor our micro-enterprise program to see if we had any left-over funds. The Township has recently come across grants that can be closed or modified to free up CDBG funds. As such, the Township will submit an amended Action Plan to include the addition of Housing Assistance grant funding to STEPS and should any public service funding become available it too will be reallocated to

STEPS for homelessness counseling and operating cost assistance. In addition, other funds will be reallocated into the Township's Housing Rehabilitation Program, which is quickly running out of funds for new projects. The Township believes that all three of these modifications to the 2012 FY Action Plan will assist Township residents of every race, ethnicity, and ability, but particularly those that are very low and low income, in maintaining and securing affordable housing and assisting in preventing homelessness.

The purpose of the NJ Council on Affordable Housing is to create policy and regulations to guide municipalities in creating affordable housing to further fair housing, however as implemented some of the policies and regulations do not work. As indicated in the Township's 2011 Analysis of Impediments to Fair and Affordable Housing, the Township will try to persuade the New Jersey Council on Affordable Housing to modify their existing policies and procedures, which when implemented disproportionately impact households that are extremely low and low income, households with a member that has disabilities, and some minority groups.