

**APPLICATION FOR BURIAL**  
**GEORGIA VETERANS MEMORIAL CEMETERY**  
**GLENNVILLE, GEORGIA**  
PH (912) 654-5398 FAX (912) 654-2963

The Application for Burial form, military discharge form (DD214), and marriage certificate (for spouses only) must be submitted prior to approval. All interment arrangements are tentative until approved by cemetery staff.

**Deceased's Information**

Name \_\_\_\_\_  
First
Middle
Last

Address at Death \_\_\_\_\_  
City
State
ZIP
County

Date of Birth \_\_\_\_\_ Date of Death \_\_\_\_\_ Social Security Number \_\_\_\_\_

Decedent's Relationship to Veteran:   \_\_\_ Spouse   \_\_\_ Dependant   \_\_\_ Veteran (self)

Decedent's Marital Status (at time of death):  \_\_\_ Married   \_\_\_ Divorced   \_\_\_ Widowed   \_\_\_ Single (never married)

**Veteran Information**

Name \_\_\_\_\_  
First
Middle
Last

Maiden Name \_\_\_\_\_ (If current last name is different from name on Military Discharge)

Social Security Number \_\_\_\_\_ VA Disability Pension?   \_\_\_ Yes   \_\_\_ No

Military Status:  \_\_\_ Active Duty   \_\_\_ Retired   \_\_\_ Veteran   Is the surviving spouse a Veteran?   \_\_\_ Yes   \_\_\_ No

Has the Deceased or Veteran ever been convicted of a state or federal capital crime or a Tier III Sex Offense for which the punishment was life imprisonment?   \_\_\_ Yes   \_\_\_ No

**Next of Kin Information**

Name \_\_\_\_\_  
First
Middle
Last

Mailing Address \_\_\_\_\_  
Street/PO Box
City
State
ZIP

Phone Number \_\_\_\_\_ Relationship \_\_\_\_\_

**Note:** Next of Kin information is for the Decedent's next of kin or the person that will be responsible for contact with the cemetery or the Department of Veterans Affairs.

**Funeral Home Information**

Funeral Home \_\_\_\_\_ Phone \_\_\_\_\_

Location (City & State) \_\_\_\_\_ Fax \_\_\_\_\_

Burial Type: Casketed:   \_\_\_ Single Vault   \_\_\_ Double Vault\*   If a Double, is it a re-open   \_\_\_ Yes   \_\_\_ No

Cremaains:   \_\_\_ Columbarium   \_\_\_ In-Ground   \_\_\_ Memorial Marker Only (no burial)

\***Note:** Double Vault is for a Vet & Spouse to be buried together at the cemetery. Re-Open is if one of them is already buried here and the other is now deceased, and will be buried in the same plot.

If it is a casketed burial, is the casket oversized?   \_\_\_ Yes   \_\_\_ No   If Yes, what size \_\_\_\_\_

Tentative Date for the Service at the Cemetery \_\_\_\_\_

Desired Time of Service ( Please Check One )   \_\_\_ 10:00am   \_\_\_ 1:00pm   \_\_\_ 3:00pm

**The above statements are true and accurate to the best of my knowledge.**

Signature of Veteran/Spouse/Other \_\_\_\_\_ Date \_\_\_\_\_

Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_

# INSTRUCTIONS FOR FILLING OUT THE APPLICATION FORM

## (Information provided must be typed or printed legibly)

The Application for Burial form, military discharge form (DD214), and marriage certificate (for spouses only) must be submitted prior to approval. If deceased is a dependent child then we must have a birth certificate for the child. If the deceased is a life-long dependent due to physical or mental difficulties then we must also have a doctor's statement stating type of illness, date of onset of illness and capability of self-support.

The request for burial cannot be approved until this information is provided and all burial arrangements are tentative until approved by cemetery staff. All documents provided must be legible and hand written or unauthorized changes cannot be made to the copies.

**Deceased Information:** This is the information about the person that is to be buried. This information is used to verify eligibility, to prepare the temporary marker, and to request the permanent marker. Is the decedent (person who has passed away) the veteran, the spouse of the veteran or an authorized dependent? Was the decedent married, divorced, widowed, legally separated, or single (never having been married) at the time of his or her death.

**Veteran Information:** This is the information about the veteran who is establishing eligibility for burial. It is either the deceased (Deceased's Information and Veteran's Information is the same person), the spouse, or parent of the deceased. Has the Deceased or the Veteran ever been convicted of a state or federal capital crime or a Tier III Sex Offense (a crime for which the sentence could have been death, life in prison without parole, or life in prison)? If the answer to this question is yes, then you must include information concerning the crime and conviction with this application for verification of eligibility.

**Next of Kin (NOK) Information:** The next of kin is a close relative of the deceased eighteen years of age or older, legal guardian, legally authorized to act on behalf of the deceased (such as having power of attorney, executor of the estate/will, & etc), or anyone acting on behalf of the deceased if no living relatives are present. It is most commonly the spouse if the deceased was married, but may be an adult child or legal guardian for medical reasons. The person is responsible for contact with cemetery personnel and/or the Department of Veteran Affairs concerning the deceased.

**Funeral Home Information:** This is the funeral home that is handling the burial arrangements. Please provide telephone and fax numbers as they might have changed since the last time we worked with them. If there is no funeral home involved in the arrangements, such as a cremation service handled by the family, then please state this.

Double Vaults are for a veteran and spouse or dependant (if desired by the family or if the veteran is not married) to be buried in the same plot at the cemetery and have a maximum casket size of 30" Wide x 87" Long. If the casket is oversized for the deceased then please indicate this so cemetery staff can make the appropriate arrangements.

The Columbarium has a space of 10" Wide x 14" High x 20" Deep, for up to two urns. Please take this into consideration as they must fit into this allotted space, whether it is a single urn to be placed or two urns for a veteran & spouse. In-Ground burial of urns has no size restrictions.

We only conduct committals Monday through Friday (excluding State holidays). Requested times are subject to availability. Do not make final arrangements until this time has been confirmed by the cemetery staff. A faxed confirmation will be sent to the funeral home finalizing arrangements.

The funeral home is responsible for requesting Military Honors from the appropriate branch of service and providing the burial flag..

This form must be signed prior to submittal by family or funeral director. The person signing this document must be able to verify the information provided including capital crimes information.