



UNIVERSITY OF OREGON  
DEPARTMENT OF INTERCOLLEGIATE ATHLETICS



**Student-Athlete Institutional/Charitable/Educational/Non-Profit Promotional Waiver (2008-09)**

Please complete the information below. You must be an authorized representative of the requesting agency to submit this request. Please note the following:

- Submitting a form does *not* guarantee the request will be fulfilled.
- Requests must be received at least *two* weeks prior to date of activity.
- Requests for specific student-athletes or teams are not guaranteed.

**REQUESTOR INFORMATION**

Requestor's name: \_\_\_\_\_  
 Email address: \_\_\_\_\_  
 Telephone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

**AGENCY INFORMATION**

Name of agency: \_\_\_\_\_  
 Agency address: \_\_\_\_\_  
 Your organization is:  Charitable Agency  
 (check one)  Educational Agency  
 Nonprofit Agency  
 University of Oregon entity (e.g. fraternity, sorority, student gov't, etc.)

**EVENT INFORMATION**

Description/purpose of activity: \_\_\_\_\_  
 Description of Student-Athlete expectations and responsibilities: \_\_\_\_\_

How many student-athletes are you requesting? \_\_\_\_\_

Location of the activity (include city, state and specific site): \_\_\_\_\_

Date and Time of activity: \_\_\_\_\_

Specific time student-athlete needs to appear: \_\_\_\_\_

Expenses being provided: (Check all the apply)	Breakfast	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Total miles: _____ What other expenses will be provided? _____
	Lunch	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	Dinner	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	Overnight lodging	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	Mileage (\$0.35/mile)	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
	Other expenses	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	

Student-athlete(s) or teams being requested: \_\_\_\_\_

If this student-athlete or team is unavailable, would you like another assigned to your request?  Yes  No

**ADDITIONAL QUESTIONS**

Are funds being raised at this event?  
 Yes  No If yes, what will the funds be used for? \_\_\_\_\_

Will any other agency aside from the requesting agency receive moneys from this appearance?  
 Yes  No If yes, please explain: \_\_\_\_\_

Will the appearance benefit individuals in 9<sup>th</sup> through 12<sup>th</sup> grades?  
 Yes  No If yes, please explain: \_\_\_\_\_

Will the student-athlete(s) appearance involve any athletics participation?  
 Yes  No If yes, please explain: \_\_\_\_\_

Is the event location a commercial establishment?  
 Yes  No If yes, please explain: \_\_\_\_\_

If yes, will the commercial establishment be a cosponsor, advertise or promote the event?  
 Yes  No If yes, please explain: \_\_\_\_\_

Will the student-athlete(s) name, picture or appearance be used to promote any commercial ventures?  
 Yes  No If yes, please explain: \_\_\_\_\_

Will there be any outside organizations involved in this activity?  
 Yes  No If yes, please explain: \_\_\_\_\_

Will there be any advertisement or promotion of this activity?  
 Yes  No If yes, please explain: \_\_\_\_\_

Will any promotional items bearing the name(s) or picture(s) of the student-athlete(s) be used? \_\_\_\_\_

Yes  No      If yes, please explain: \_\_\_\_\_



UNIVERSITY OF OREGON  
DEPARTMENT OF INTERCOLLEGIATE ATHLETICS



**Student-Athlete Institutional/Charitable/Educational/Non-Profit Promotional Waiver (2008-09)**

**Applicable NCAA Legislation**

**NCAA Guidelines for Fund-Raising Activity**

The University of Oregon and its staff, student-athletes and boosters (with limited exceptions\*) are not permitted, directly or indirectly, to assist in raising funds for high schools or organizations that consist of any prospects. A prospect is any student who has entered the ninth grade.

**NCAA Bylaw 12.5.1.1 Institutional, Charitable, Educational or Nonprofit Promotions**

According to NCAA Bylaw 12.5.1.1, the University Of Oregon Department Of Intercollegiate Athletics is required to present written approval for any student-athlete participating in any institutional, or noninstitutional charitable, educational, or non-profit activity or project considered incidental to the student-athlete's participation in intercollegiate athletics.

The University of Oregon, the PAC-10 Conference, or a noninstitutional charitable, educational, or non-profit agency may use a student-athlete's name, picture, or appearance to support its charitable or educational activities, but as stipulated under NCAA Bylaws 12.5.1.1(a-i), **an Oregon student-athlete may participate in an institutional, or noninstitutional charitable, educational, or non-profit promotion only under the following conditions:**

- The student-athlete receives written approval to participate from the Director of Athletics (or his designee);
- The student-athlete and an authorized representative of the charitable, educational, or non-profit agency must sign a release statement ensuring that the student-athlete's name, image, or appearance will not be used for any commercial purpose;
- The specific activity or project in which the student-athlete participates does not involve cosponsorship, advertisement, or promotion by a commercial agency. The sponsoring organization may reproduce their regular trademark or logo (along with their address and telephone number) only on printed materials such as pictures, posters, or calendars;
- The name or picture of a student-athlete with remaining eligibility may not appear on an institution's printed promotional item (e.g., poster, calendar) that includes a reproduction of a product with which a commercial entity is associated if the commercial entity's officially registered regular trademark or logo appears on the item;
- The student-athlete does not miss class;
- All monies derived from the activity or project go directly to the University of Oregon, the PAC-10 Conference, or the charitable, educational, or non-profit agency;
- The student-athlete's name, picture, or appearance is not utilized to promote the commercial ventures of any non-profit agency.



UNIVERSITY OF OREGON  
DEPARTMENT OF INTERCOLLEGIATE ATHLETICS



**Student-Athlete Institutional/Charitable/Educational/Non-Profit Promotional Waiver (2008-09)**

**SIGNATURES**

*Type name in appropriate line if being submitted by email.*

I certify that all information listed above is accurate and that I am an authorized representative of the agency making the request. As the authorized representative, I certified that the student-athlete(s) name, image or appearance will be used in a manner consistent with the NCAA legislation outlined above.

---

**Authorized representative of the requesting agency signature**

**Date**

I authorize the participation of the named student-athlete in the above named institutional or noninstitutional charitable, educational, or non-profit activity.

---

**Director of Athletics (or designee) signature**

**Date**

I am volunteering to participate in this activity and understand that if the above mentioned NCAA legislation is not followed, my eligibility may be impacted.

---

**Student-athlete(s) signature**

**Date**

Please submit a completed form to Katie Harbert via email at [kharbert@uoregon.edu](mailto:kharbert@uoregon.edu) or fax at 541-346-6458. You may also send a completed form to:

University of Oregon Athletic Department  
Attn: Katie Harbert  
2727 Leo Harris Parkway  
Eugene, OR 97401