

FOOD RELATED & CLEANING PRODUCTS BID

The Dorchester County Food Service Department will accept price quotes for supplying Food Related Products (paper/plastic items) and Food Service Cleaning Products to the Dorchester County Schools during the 2014-2015 school year.

Packets can be obtained from the Dorchester County Board of Education Food & Nutrition Department, 700 Glasgow Street, Cambridge, MD 21613 or by calling 410-221-1111 (ext. 1016).

Price quotes must be returned to the Dorchester County Board of Education Food & Nutrition Department on or before 4:00 p.m., Monday, August 4, 2014.

The Dorchester County Board of Education does not discriminate in admissions, access, treatment, or employment in its programs and activities on the basis of race, color, sex, age, national origin, religion, disability, sexual orientation, or any other basis prohibited by law.

The Dorchester County Board of Education has the right to accept and/or reject all bids.

Mr. Henry V. Wagner, Jr., Ed.D.
Superintendent of Schools

**DORCHESTER COUNTY BOARD OF EDUCATION
FOOD & NUTRITION DEPARTMENT
700 GLASGOW STREET
CAMBRIDGE, MARYLAND 21613
PHONE: 410-221-1111 Ext. 1016**

2014-2015 SCHOOL YEAR PRICE QUOTES

Please return a signed copy of this form and the attached Food Related Quote Forms to the Board of Education of Dorchester County, Food & Nutrition Department, 700 Glasgow Street, Cambridge, MD 21613, on or before 4:00 p.m., Monday, August 4, 2014. If a different unit/pack or brand name than might be specified is quoted please indicate the change. Price quotes are for the 2014-2015 school year.

AWARD OF CONTRACT: This contract will be awarded on the basis of bottom line cost of all items. The numbers listed in the usage column represent the estimated annual usage data. Where no usage number is provided, a delivery amount of one case a month will be assumed and used to arrive at a bottom line total. There is no obligation on the part of the Board of Education to purchase any item included in this quote request. Nor is there an obligation on the part of the Board of Education to spend any amount of money for any item or any combination of items. Dorchester County Public School has the option of requesting yearly extensions.

SAMPLES: The Board of Education reserves the right to require a company offering a quote to furnish within five (5) days, two (2) samples of any item on which the quote is offered at no cost to the Board of Education. Samples are required only upon request.

DELIVERY: Deliveries shall be made bi-weekly to individual schools (see enclosed map and list of schools) on the day (s) agreed upon by the company to which this contract is awarded and the Dorchester County Board of Education. Deliveries are to be made between the hours of 7:30 a.m. and 1:30 p.m. Deliveries shall not be complete until all items delivered are placed at the point within the building designated by the Food Service Manager.

SUBSTITUTIONS: It is imperative that the Contractor make every effort to minimize the substitution of brand names and grades. If necessary, the Board of Education will accept substitutions under the following conditions:

1. The substitution is of the same or higher grade and style than specified on the quote forms. Where substitutions require the contractor to deliver a product of higher value, no price advance or like penalty will be accepted by the Board of Education.
2. The Contractor informs a designated representative of the Dorchester County Food & Nutrition Office, as well as the manager of the school (s) affected, no fewer than three (3) days prior to delivery.

ESCALATOR CLAUSE: Should it become necessary within the quote period to make adjustments in the prices quoted, the Contractor must submit a request for approval of such adjustments, with evidence to support the adjustments, in writing, to the County Manager, Food & Nutrition Department, 700 Glasgow Street, Cambridge, MD 21613. The request for approval must be submitted thirty (30) days prior to the date on which the adjustments are to become effective.

An authorized representative of the company submitting a quote agrees to all conditions and requirements listed above upon signature of this form.

COMPANY NAME

NAME OF AUTHORIZED REPRESENTATIVE/
TITLE (PRINT OR TYPE)

ADDRESS

SIGNATURE

PHONE # (PERSON COMPLETING BID)

DATE