

# MEMORANDUM OF AGREEMENT OF SPONSORSHIP

Sponsor Name \* : \_\_\_\_\_

Street Address \* : \_\_\_\_\_

City \* : \_\_\_\_\_ State \* : \_\_\_\_\_ Zip \* : \_\_\_\_\_

Sponsor's Federal Taxpayer Identification Number \* : \_\_\_\_\_

Contact Person's Name \* : \_\_\_\_\_

Contact Person's Title \* : \_\_\_\_\_

Contact Person's Telephone \* : \_\_\_\_\_

Sponsored Student Name \* : \_\_\_\_\_

Student Social Security Number \* : \_\_\_\_\_

Semester \* : \_\_\_\_\_ Year \* : \_\_\_\_\_  
Fall/Spring/Summer/JanPlan

**Course Number(s)** \* :            **Course Description(s)** \* :            **Course Credit Hour(s)** \* :

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Total Credit Hours\*** : \_\_\_\_\_

**Total Payment Authorized** to FLCC by the Sponsor \* : \$ \_\_\_\_\_

THIS MEMORANDUM OF AGREEMENT is entered into by and between the above-mentioned Sponsor and Finger Lakes Community College (FLCC). The Sponsor agrees to pay FLCC in full and without condition, the tuition and fees for the Sponsored Student mentioned above.

The Sponsor unconditionally guarantees full payment upon billing and agrees to all terms and conditions as specified in FLCC Catalog and the Course Listing Publication.

The Sponsor agrees to the following FLCC Delinquent Account Policy:

*Sponsor will be billed for delinquent accounts at the above-mentioned address. If a Sponsored Student account becomes delinquent and is not resolved with the Bursar's Office, Sponsored Student will not be able to register for the next semester, and her/his statement of grades and/or official transcripts will be withheld until the delinquent balance is paid in full. It is the policy of the College to assign delinquent accounts to a collection agency. If a Sponsored Student account is submitted to a third party collection agency, Sponsor will be responsible for the outstanding balance on the Sponsored Student account, PLUS all the late payment fees, collection agency fees in the range of 33.33% to 66.67%, court costs and attorney fees. Furthermore, the third party collection agency will notify all credit bureaus of the Sponsor's outstanding debt with the College. It is important to pay all bills when due.*

By signing below, I acknowledge that I have read and understand the statements and policies as set in the College Catalogue, Course Listing Publications, and on this agreement.

\_\_\_\_\_  
*Signature of Authorized Sponsor Officer \**

\_\_\_\_\_  
*Print Name of Authorized Sponsor Officer \*    Date*

\_\_\_\_\_  
*Signature of Authorized FLCC Official \**

\_\_\_\_\_  
*Print Name of FLCC Authorized Official \*    Date*

**(\* Required information.)**