



REQUEST FOR DOCUMENTATION REVIEW

DEMANDE DE RÉVISION DE DOCUMENTS

No. of pages including cover sheet Nbre de pages incluant la page couverture _____	Driver Waiting / Camionneur en attente <input type="checkbox"/> Yes / Oui <input type="checkbox"/> No / Non		or ou	Estimated arrival time Heure d'arrivée approximative _____	Date _____	Time / Heure _____								
Broker / Courtier (or Importer / ou Importateur)			CBSA release office / Bureau de mainlevée (ASFC)											
Contact Name / Personne ressource			Telephone No. / N° de téléphone	Extension / Poste	Facsimile No. / N° de télécopieur									
TRANSACTION No. / N° DE TRANSACTION <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>										Importer / Importateur				
Safe Food For Canadians Licence Number / Numéro de licence de la salubrité des aliments au Canada		COMMODITY / PRODUITS			QUANTITY / QUANTITÉ									
Delivery Address / Adresse de livraison														
MEAT SHIPMENT (Name and number of registered reinspection establishment) EXPÉDITIONS DE VIANDE (Nom et numéro de l'établissement agréé de réinspection)		UNMARKED MEAT SHIPMENT (Name and number a processing establishment of destination) EXPÉDITIONS DE VIANDE NON MARQUÉE (Nom et numéro de l'établissement de transformation comme destination)												
TRANSPORTATION Vessel name or Transportation Co. TRANSPORT Nom du navire ou Cie de transport				Voyage Number / N° de voyage										
Container Number / N° de conteneur	First Point of Entry in Canada / Premier point d'entrée au Canada			Air way/Bill of lading No. / N° de connaissance										
<p>** Please note that commodities requiring ISC release must be cleared by CFIA at first point of entry before moving inland or to an inland CBSA bonded warehouse.</p> <p>** Prenez note que les produits nécessitant l'approbation de mainlevée du CSI doivent être autorisé par l'ACIA avant de quitter le premier point d'entrée au Canada et/ou avant de se diriger vers un entrepôt sous-douanes.</p> <p>COMMENTS (PAYMENT CARD INDUSTRY SECURITY STANDARDS PROHIBITS THE INCLUSION OF CREDIT CARD INFORMATION ON THIS FORM) / COMMENTAIRES (LES STANDARDS DE SÉCURITÉ DU SECTEUR DES CARTES DE PAIEMENT (PCI) INTERDISSENT LES INFORMATIONS DE CARTE DE CRÉDIT D'ÊTRE INCLUS SUR CE FORMULAIRE)</p>														
METHOD OF PAYMENT / MÉTHODE DE PAIEMENT														
Name of the Payer / Nom du payeur														
CFIA client account number / N° de compte client de l'ACIA <table border="1"><tr><td>1</td><td>0</td><td>0</td><td> </td><td> </td><td> </td><td> </td></tr></table>							1	0	0					
1	0	0												
<p>To obtain a Client Account Number, please contact Accounts Receivable (see contact info in Appendix) / Pour obtenir un numéro de compte client, SVP contacter les comptes débiteurs (voir annexe pour coordonnées)</p> <p><input type="checkbox"/> Pay by Credit Card / Payer par carte de crédit</p> <p>In order to adhere to the Payment Card Industry (PCI) security standards, providing your credit card information on this form is not permitted or secured. This sensitive information is only to be provided by phone. To pay by credit card, please select the "Pay by Credit Card" option and someone from the Import Service Centre (ISC) will call you to take payment. Pour respecter les normes de sécurité des cartes de paiement (PCI), fournir les informations de votre carte de crédit sur ce formulaire n'est pas autorisé ni sécurisé. Ces informations sensibles doivent nous être fournies seulement par téléphone. Pour payer par carte de crédit, sélectionnez l'option « Payer par carte de crédit » et un membre du Centre de service d'importation (CSI) vous contactera au numéro de téléphone indiqué ci-dessus, lorsque votre dossier sera prêt à être payé.</p>														
<p>Inspector's Stamp and Signature Sceau et signature de l'inspecteur</p>														

APPENDIX TO THE REQUEST FOR DOCUMENTATION REVIEW

General - Submit the request to the Import Service Centre (ISC) when the Automated Import Reference System (AIRS) indicates "refer to CFIA". All required documentation must accompany the request . Send original certificates to the address indicated exception made of meat and eggs that must be inspected, originals must be presented with the shipment at the registered inspection establishment.

Driver Waiting or Estimated arrival time - Indicate "Yes" only when the driver is at the border otherwise specify the expected time or date of arrival.

CBSA release office - As defined by Canada Border Services Agency (CBSA). Example: 009- Halifax, 395- Montreal, 495-Toronto, 821-Vancouver.

Contact name - Person who sent the request and has details on the merchandise, transportation and destination.

Telephone number - Contact's telephone and the extension number.

Importer - Legal name of the company or the importer in Canada.

Safe Food For Canadians Licence Number - Valid licence number issued by CFIA

Commodity - Type of merchandise regulated by CFIA. A detailed description must appear on the commercial invoice submitted.

Quantity - Quantity of the full load. Number of units or total weight. Example: 500 bags or 20,000 kg.

Delivery address - First canadian destination. If there are multiple delivery addresses, indicate multiple drop. Complete addresses must be clearly indicated on each invoice submitted.

Meat shipment - Name and registered reinspection establishment number (exception: skip lots).

Unmarked meat shipment - For unmarked meat, processing plant address and establishment number must be indicated.

Transportation - Name of the vessel arriving at the Canadian seaport or the transportation company in other cases.

Voyage number - Vessel or flight number. Container number must be clearly indicated.

First Point of entry in Canada - First physical point of entry in Canada. Example: Port of Halifax, Port of Montreal, Toronto Airport, (LBPIA), Coutts, Emerson, Pacific Highway.

Please note that commodities requiring ISC release must be cleared by CFIA at first point of entry before moving inland or to an inland CBSA bonded warehouse.

Airway/bill of lading - Number of the air, ship, train or truck waybill.

Comments - Must be used to exchange information or instruction between broker/importer and ISC.

Name of the payer - The person/ company who will receive and pay the invoice issued by CFIA (broker or importer).

CFIA client account number - Must correspond to the payer name. To obtain more information on how to establish a CFIA Client Account Number, please contact the National Accounts Receivable Service Centre:

E-mail : cfia.arcentrecd.acia@canada.ca
Telephone : 1-888-677-2342 (Canada & U.S.)
Telephone: 1-800-2342-2342 (Outside North America)
Facsimile: 1-506-777-3777

All information must be clear and legible.