



TITLE: Nurse Specialist - Community Placement Plan

BIWEEKLY SALARY: \$1,463.27 - \$2,270.01

STARTING DATE: Position Open Until Filled

POSITION DESCRIPTION: Under general supervision of the Program Manager – Resource Development and Transportation, is responsible for monitoring and evaluating the implementation of the individual plan objectives, which includes healthcare and insure support source needs identified in the consumer’s individual care plan. This applies to consumers who are transitioning and/or have transitioned from a state developmental center. Has no supervisory responsibility.

MINIMUM QUALIFICATIONS/CRITICAL CLASS REQUIREMENTS:

EDUCATION: BSN in Nursing and possession of a valid license as a registered nurse.

EXPERIENCE: Five (5) years of nursing experience, preferably with people with developmental disabilities.

OTHER: Full use of an automobile, possession of a valid driver's license and automobile liability insurance for the minimum amount prescribed by law or ability to provide for independent transportation. Must have and maintain a safe driving record.

WORKING CONDITIONS AND PHYSICAL REQUIREMENTS: The majority of these job duties are performed in the field and in the office. The ability to drive an automobile is absolutely required on a daily basis. The ability to sit, stand or walk for moderate distances on uneven or difficult terrain and the ability to enter inaccessible facilities is also required on a daily basis. Daily, 4-6 hours of reading, writing, and phone work are required. Good oral and written communication skills are required as is the ability to utilize office equipment requiring manual dexterity.

APPLICATION PROCEDURE:

Submit the following: Completed employment application.

TO: Human Resources Dept.

INLAND REGIONAL CENTER

1365 S. Waterman Ave.

San Bernardino CA 92408

MAIL TO: P.O. BOX 6127

San Bernardino CA 92412

E-MAIL: HR@Inlandrc.org

CLOSING DATE: Applications accepted until position filled.

APPLICATION INFORMATION: The acceptance of your application will depend on whether you have clearly demonstrated that you meet the minimum requirements. Based on a review of your application and supportive information, only the 10 most qualified candidates will advance to the interview portion weighted at 100%. The interview will cover experience, personal suitability, education and general ability to perform the duties of the position.

DATE OF POSTING: March 21, 2011

STATE EQUAL OPPORTUNITY EMPLOYER