

APPLICATION FOR TURKU SCHOOL OF ECONOMICS DOCTORAL PROGRAMME
☐
DOCTORAL CANDIDATE POSITION
☐
DOCTORAL CANDIDATE POSITION AND POSTGRADUATE STUDIES AT TSE
FOR ALL APPLICANTS TO FILL (instructions on page 3)

Last name	First name(s)	Date of birth
Street address		
Postal code and town		Country
E-mail address		Student number at UTU
Telephone (home/mobile)		Sex <input type="checkbox"/> Female <input type="checkbox"/> Male

FOR APPLICANTS FOR POSTGRADUATE STUDIES TO FILL

I apply for the right to pursue postgraduate studies for the degree of: <input type="checkbox"/> Doctor of Science in Economics and Business Administration <input type="checkbox"/> Doctor of Social Sciences (Econ) <input type="checkbox"/> Doctor of Philosophy at the Turku School of Economics	
INFORMATION ON THE DEGREE COMPLETED (officially certified copies of the certificates attached)	
Completed degree	
University	Year of graduation
Major subject	
Grade of major studies	Grade of Master's thesis

The structure for my doctoral degree:	
General postgraduate studies	16 cr
Postgraduate studies in major subject	32 cr, name the subject:
Elective studies	12 cr, name the subject(s):
Topic of doctoral thesis	

Additional information

FOR CURRENT DOCTORAL CANDIDATES AT TURKU SCHOOL OF ECONOMICS TO FILL

<p>The target degree in the doctoral programme at Turku School of Economics</p> <p><input type="checkbox"/> D.Sc. (Econ. & Bus. Adm.) <input type="checkbox"/> D.Soc.Sci (Econ) <input type="checkbox"/> Ph.D.</p>
Major subject
Supervisor(s) of doctoral thesis
Postgraduate studies started
<p>I have studied</p> <p><input type="checkbox"/> full-time</p> <p><input type="checkbox"/> part-time and of my working hours I spent on it about (%):</p> <p><input type="checkbox"/> on my own time alongside my full-time job</p>
<p>An overall estimate of the completion rate of the doctoral dissertation</p> <p><input type="checkbox"/> 10 % or less <input type="checkbox"/> ca. 25 % <input type="checkbox"/> ca. 50 % <input type="checkbox"/> ca. 75 % <input type="checkbox"/> 90 % or more</p>
<p>Estimated month/year of completing the doctoral degree</p> <p>Additional information</p>

FOR ALL APPLICANTS TO FILL

<p>I'm applying for the funded doctoral candidate position</p> <p>for the period of: _____ - _____</p>	<p>(starting from 1.1.2014, max until 31.12.2017)</p>
Form of previous funding	
<input type="checkbox"/> Employment(s) at the University of Turku, title(s) and period:	
<input type="checkbox"/> Grant(s) funded by and period:	
<input type="checkbox"/> Other(s), please specify and period:	
<input type="checkbox"/> no previous funding	

<p>The connection of my research topic to the research profile of Turku School of Economics and its subjects</p>
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<p>The result of the selection can be sent by e-mail</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>Date ____ / ____ 20____</p> <p>Signature of the applicant</p>

INSTRUCTIONS FOR FILLING THE APPLICATION FORM

This application form is used for applying for **the Doctoral Candidate positions** of the Doctoral Programme of Turku School of Economics (starting 1st January, 2014 for maximum of four years). The Doctoral Candidate positions are available for current postgraduate students at Turku School of Economics and for those applying for postgraduate studies at Turku School of Economics during the application period. This application form is thus used also for applying for the right to pursue postgraduate studies for the degrees of Doctor of Science in Economics and Business Administration, Doctor of Social Sciences (Econ) and Doctor of Philosophy at the Turku School of Economics. The Doctoral Programme of Turku School of Economics is part of the University of Turku Graduate School (UTUGS).

Please fill in the application carefully.

- 1) Fill in your personal information and your student number at the University of Turku if you already have one.
- 2) *Applicants for postgraduate studies:*
 - You can only apply **for one study right and for one major** at a time. Please mark the degree clearly.
 - Fill in information on the degree based on which you are applying for doctoral studies. The degree must be completed by the end of the application period.
 - The structure for the doctoral degree: Please name the major subject of the doctoral degree and the elective studies. The elective studies can be completed in any of the subjects.
- 3) *Current doctoral candidates:* Fill in information on your postgraduate studies and an overall estimate of the completion rate of your doctoral dissertation.
- 4) Fill in the period of time for which you are applying the Doctoral Candidate position (starting 1st January, 2014 for maximum of four years) and information on possible previous funding.

Majors available in the Doctoral Programme of Turku School of Economics:

- | | |
|--|--------------------------------------|
| • Accounting and Finance | • Business Law |
| • Management and Organisation | • Economic Geography |
| • Marketing | • Economic Sociology |
| • International Business | • Quantitative Methods in Management |
| • Operations & Supply Chain Management | • Information Systems Science |
| • Entrepreneurship | • Futures Studies |
| • Economics | |

The criteria for the selection of doctoral candidates at Turku School of Economics are available on [TSE's web site](#).

APPLICATION PERIOD

Application period is **2nd – 30th September, 2013**. The study right is granted and the employment decision is made by the Dean of Turku School of Economics by the end of November, 2013. All applicants are notified of the selection results by e-mail (if they have accepted this procedure).

REQUIRED ENCLOSURES

For current postgraduate students at Turku School of Economics the required application enclosures are as follows:

1. Research plan
2. Curriculum Vitae ([according to the instructions of the Academy of Finland and the Finnish Advisory Board on Research Integrity](#))
3. List of publications ([according to the instructions of the Academy of Finland](#))
4. Official transcript of records

For those applying for postgraduate studies the required application enclosures are as follows:

1. Research plan
2. Curriculum Vitae ([according to the instructions of the Academy of Finland and the Finnish Advisory Board on Research Integrity](#))
3. List of publications ([according to the instructions of the Academy of Finland](#))
4. Official transcript of records
5. Officially verified* copy of the degree certificate
6. Official translations** (to Finnish, Swedish or English) of the degree certificates and transcripts of records if the documents are in some other language
7. Language test scores or other verification of English language skills (foreign applicants, see below)

* All photocopies must be officially certified (legalised), i.e. they must bear the stamp and signature of an official entitled to attest documents: an authorised school or university official, a notary public, a commissioner of oaths etc. TSE does not certify any documents or photocopies.

** TSE will not process applications if the requested documents are not received either in Finnish, Swedish or English. All translations need to be official, i.e. issued by home institution, or an officially certified copy of a translation issued by home institution, or translated by an official translator or an officially certified copy of a translation made by an official translator.

Verification of English language proficiency (foreign applicants)

All foreign applicants applying for postgraduate studies need to prove their English language proficiency in one of the following ways:

- Applicants who have received their secondary or university education in English must prove their knowledge of English by submitting an officially certified copy of secondary school leaving certificate or university degree certificate.
 - Other applicants must have one of the following certificates:
 - IELTS (International English Language Testing System) with an overall band score 6.5 and no individual score below 5.5
 - TOEFL (Test Of English as a Foreign Language) with minimum score of 575 (paper-based test) or 232 (computer-based test) or 90 (internet-based test)
 - CPE (Cambridge Certificate of Proficiency in English): Level C
 - GMAT (Graduate Management Admission) Test with the minimum score of 520 points
 - Test scores must be sent to Turku School of Economics *directly by the organisation administering the test*.
 - Photocopies of test scores are not accepted.
 - TOEFL code for TSE is 9881.
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SUBMITTING THE APPLICATION AND ENCLOSURES

Applications and the enclosures must arrive to the Records Office (asiakirjapiste) of the Turku School of Economics by mail or e-mail **no later than on Monday 30th September at 15.45 (GMT +2)**. The postal address is: **Records Office (asiakirjapiste) of the Turku School of Economics, FI-20014 TURUN YLIOPISTO** (visiting address: Turku School of Economics, Rehtorinpellonkatu 3, Turku, 2nd floor). Applications by email can be sent to: tse-asiakirjat(a)utu.fi.

Please note that applications sent only via e-mail will not be taken into consideration. If you send the application by e-mail, you must send the official enclosures by mail before the end of the application period. The application documents will not be returned. During the selection process the applicant may be asked for additional information.

Further information

Additional information from the Academic Affairs Officer Jenni Heervä, tel. +358 (0)2 333 9521, jenni.heerva(a)utu.fi.