

Speech Evaluation Form

Grade:

(Bring this evaluation form to your instructor on the day of your speech)

Name:

Topic:

Speaker #:

Overall Assignment Criteria

Speech met time frame: (_____)	Excellent	Good	Fair	Weak
Appropriate to audience:	E	G	F	W
Speech narrowed enough to be adequately developed	E	G	F	W
Speech focused on topic and thesis:	E	G	F	W

Introduction

Gained attention of audience and created interest:	E	G	F	W
Oriented audience to topic:	E	G	F	W
Central idea (thesis) clearly established:	E	G	F	W
Main points previewed:	E	G	F	W
Established Ethos (credibility):	E	G	F	W

Internal Organization

Main points easily identified in delivery:	E	G	F	W
Main points support the central idea (thesis):	E	G	F	W
Transitions provide directive links between ideas:	E	G	F	W
Internal summaries used:	E	G	F	W

Support Materials and Evidence

Two types of support used for each main point:		E	G	F	W
Examples	Statistics	Testimony	Analogy	Definition	
Evidence credible and orally cited if applicable:		E	G	F	W
Visual aids appropriate:		E	G	F	W
Visual aids delivered smoothly:		E	G	F	W

Word/Symbol Usage--Language

Extemporaneous delivery:		E	G	F	W
Action words and picture words used effectively:		E	G	F	W
Simile	Metaphor	Descriptive		Active verbs	
Grammar and pronunciation:		E	G	F	W
Terminology appropriate for audience:		E	G	F	W

Delivery

Stance & posture free of distracting mannerisms:		E	G	F	W
Frequent and direct eye contact:		E	G	F	W
Enthusiasm and expressive:		E	G	F	W
Gestures and body used effectively:		E	G	F	W
Volume, pitch, and inflection appropriate:		E	G	F	W
Articulate and fluent tone:		E	G	F	W
Pause used effectively:		E	G	F	W
Absence of fillers "uhm, you know, like":		E	G	F	W

Conclusion

Summary of main points:	E	G	F	W
Concluding tone:	E	G	F	W
Reinforce thesis or call to action:	E	G	F	W
Accomplishes specific purpose statement:	E	G	F	W
Memorable closing statement:	E	G	F	W

Things you did well:

Things you could improve:

I especially liked . . .