

next{community handbook}



MIT Housing Mission Statement

“At the core of the MIT housing experience is a powerful sense of community. Every undergraduate and graduate residence offers its own rich social network, a distinct culture, lifestyle, and perspective. The goal of the MIT Housing Office is to keep those residences functioning and the communities within them thriving.” – MIT Housing Website

Community Standards for:
Next House (W71)
500 Memorial Dr.
Cambridge, MA 02139

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General Next House Information

Introductory Overview

Next House is one of the largest and friendliest dorms on campus, a welcoming environment open to all with diversity, bonds, and close friendships. No matter what your interests are, there is a place for you at Next House, your home away from home.

Facilities Overview

Next House has the following facilities: bike room/lounges/racks, an Athena cluster with commercial scanner/copier, an ice cream vending machine, a weight room, a cardio exercise room, an expansive main lounge (the Tastefully Furnished Lounge), a large courtyard, a music practice room, a dining hall, ten washers and twelve dryers, a Country Kitchen with five stoves and five fridges, two conference rooms, full basement recreation center, and elevators. In each of our eight wings, we have single and double rooms, at least one mini-lounge and large lounge, and multiple bathrooms.

Residence Based Advising

Next House has the MIT Residence-Based Advising (RBA) program, where all the Resident Associate Advisors (RAAs) and fellow advisees live within Next House. RBA strengthens the support network for first-year students and enriches the community with in Next House. With this system and the resources provided, students will be able to more easily create study groups, learn in review sessions, and prepare themselves for success at MIT.

Next House Student Groups

Next House provides funding for people to start their own interest groups, some of which right now include: Next Act, Next Make, Next Gamers, Next Sustain and Next Service. We encourage other people to develop their own interest groups and propose them to NextExec for funding and approval.

Social Events

Next House holds weekly social events for its residents, ranging from restaurant trips and in-house snacks to ski trips and the Fall Formal.

We would like to remind people to RSVP to large social events and show up promptly. Last minute cancellations will be charged a cancellation fee.

Guest List Policy

Per MIT regulations, Next House has a guest list policy that allows each residents of Next House to have up to two guests on their guest list.

Guest List Regulations

- Each resident may designate up to two (2) MIT students with valid MIT IDs as their guests.
- Each Guest must identify him/herself to a Next Desk worker at Next House front desk with his/her valid MIT ID.
- Desk workers will check each MIT ID against an Excel document kept at desk and maintained by desk captains or desk workers.
- Guests will only be let into Next House without escort if they are listed in the guest list under a current Next House resident.
- Residents must notify their guests of Next House guest list regulations pertaining to their visit, such as making sure the guests bring their MIT ID, checking in with front desk, etc.
- Abuse of the guest list will result in loss of guest list privileges. Abuse of guest list may include actions of the following:
 - Non-compliance of any of guest list regulations
 - Attempting to designate more than two (2) guests.
 - Repeated failure to notify guests of guest list policies such as bringing their MIT IDs.
- Having the guest list policy does not permit violation of current Next House guest policies regarding extended stay.
- No guests are permitted to stay more than three (3) days with a resident without first registering with MIT.
- Residents are responsible for the actions of their guests.
- Residents may change the guests on their guest list at any time by notifying desk workers or captains in person.
- Only MIT students may be designated as guests.

People in Next House

House Team

- Housemaster: Dean Chris Colombo (ccolombo@mit.edu)
- Housemaster: Bette Colombo (bcolombo@mit.edu)
- Next House Area Director: Laurel Dreher (ldreher@mit.edu)
- House Manager: Jason Doucette (jason84@mit.edu)
- Graduate Resident Tutors (GRT):
 - 2E: Robert Erdmann (rerdmann@mit.edu) and Ann Erdmann
 - 2W: Husain Danish (hhdanish@mit.edu)
 - 3E: Andrew Clare (aclare@mit.edu) and Brianne Holmbeck (bri15@mit.edu)
 - 3W: Rob Goodspeed (rgoodspe@mit.edu) and Libby Benton (ebenton@mit.edu)
 - 4E: Jacqueline Ohmura (ohmura@mit.edu)
 - 4W: Nicole DeNisco (ndenisco@mit.edu)
 - 5E: YunXiang Chu (yunxiang@mit.edu)
 - 5W: Forest Meyen (meyen@mit.edu)

Next Exec (next-exec@mit.edu)

- President: Austin Brinson (next-president@mit.edu)
- VP Relations: Karinna Vivanco (next-vprelations@mit.edu)
- VP Facilities: Navi Tansaraviput (next-vpfacilities@mit.edu)
- Treasurer: John Kongoletos (next-treasurer@mit.edu)
- Secretary: Laya Rajan (next-secretary@mit.edu)
- Tech Chair: Michael Hernandez (next-website@mit.edu)
- Social Chair: Jordan Marks (next-social@mit.edu)
- Alumni Chair: Dorian Burks (next-alumni@mit.edu)
- Athletics Chair: Sam Bader (next-athletics@mit.edu)
- Housing Chair: Linda Seymour (next-housing@mit.edu)
- Dining Chair: Antonio Moreno (next-dining@mit.edu)
- JudComm Chair: Natalia Guerrero (next-judcomm@mit.edu)

Other Important Contacts

- Residential Computing Chair (RCC): resolves computer issues at Next - you can file a ticket at <http://rcc.mit.edu/help/help>.
- WingReps: up to 2 representatives for the wing who will work with the GRTs and use the wing budget to plan wing events and study breaks.
- RAAs: There are 13 Residential Associate Advisors in Next. All freshmen are paired with one of the RAAs.
- MedLinks: To find the MedLinks in Next House, visit <http://web.mit.edu/medlinks/>.

Important Mailing Lists and Rules

- next@mit.edu: House-related emails to all of Next. You cannot remove yourself from this list.
- next-forum@mit.edu: Casual emails to all of Next. You can filter these emails or unsubscribe from this list.
- next2e@mit.edu, next2w@mit.edu, next3e@mit.edu, next3w@mit.edu, next-4e@mit.edu, next-4w@mit.edu, next5e@mit.edu, next5w@mit.edu: Wing-related emails to relevant wing. You are only added to your wing's list.
- next-exec@mit.edu: Emails all of Next Exec with questions/comments/concerns about Next House

Community Standards

General MIT Housing Rules and Residence Policies

- Lock your doors during parties and when leaving your room for extended periods of time (especially vacation).
- Leaving items, especially laptops, in public areas, such as Dining, TFL, or lounges, is at your own risk.
- Nightwatch patrols Next House later at night and is available at Desk during these hours.
- There is a Blue Light unit outside Next House to contact Campus Police.
- Many areas of Next will have card access to gain entry, including the conference room and the Country Kitchen.

What Next Isn't Responsible For:

Next House does not take responsibility for some things. This includes, but is not limited to:

- Theft of property
- Lost packages or mail

General Dining Policies

- Students can only enter Dining once per meal and cannot re-enter.
- Students studying in Dining before dining hours begin must exit and re-enter to continue eating/studying.
- Students can enter and exit Dining freely before food service starts and after food service has concluded.
- Clean up after working in Dining; remove any food, drinks, and trash and return plates to the dish drop. If you don't clean up after yourselves, Next House will be fined for the cleaning costs.
- Removing dishes, cups, etc. from Dining is not allowed.
- To reserve the Private Dining Room (PDR), email next-exec@mit.edu and next-forum@mit.edu with the event, date and estimated duration to reserve the space.
- The PDR can be used during dining hours, but all people entering must swipe for a meal.

- Please clean up after using the PDR. Remove any trash or food and move chairs back to their places. Turn off the lights, projector, and speakers, if used.
- You are not allowed to take plates, bowls, utensils, etc. out of the dining hall. You may also not bring your own storage container for food. The only take out options are those described on dining.mit.edu.
- You may take out a reasonable size cup of coffee or tea.

Public Space Use

Lounges

- Lounge furniture does not belong in your room.
- Each wing has its own printer. If you jam it, fix it. Don't print huge documents that hog the queue. Be courteous: this is a shared resource and the printers are new. If there's a problem, email next-printer@mit.edu
- Keep in mind that the lounges are adjacent to rooms: keep the volume down when it gets late.
- Clean up after large gatherings. Lounges are social and study spaces.
- Visiting friends are not permitted to sleep in the lounge. Night Watch workers will be walking around to check that this does not occur.

Lounge Kitchens and Fridges

- Hot plates, toaster ovens, toasters, coffee pots, and all other small appliance with a heating element are prohibited in lounges and dorm rooms.
- Label your food with a name or initials.
- Keep the fridges clean by throwing due items away. Keep microwaves clean after use, especially if there is a spill.
- Don't leave dirty pots and dishes in the sink. They may be confiscated.

Hallways/ "Mini" Wing Lounges

All hallways should remain free and clear. Personal belongings outside your door and in the hallways are a safety issue and fire hazard. Items of concern include:

- Shoes: limit shoes to three pairs per resident; Shoe racks are not permitted.

- Trash cans are not permitted in hallways and will be removed and discarded.
- Research projects and supplies are not permitted to be stored in hallways or at the end of corridors and will be removed.
- Air conditioners cannot be stored outside your door during the cool months. Place these in student storage in the basement or inside your room.
- Electrical appliances may not be left in mini wing lounges and are not permitted in student rooms at any time.
- Personal refrigerators are not permitted in mini wing lounges. These will be tagged with a notice to place them inside your room.
- Broken TVs, refrigerators, computers, and other appliances/hardware/furniture cannot be stored or forgotten in any lounges or hallways. These will be tagged with a notice of removal, and you will be given an opportunity to place them inside your room.

Country Kitchen

- Clean up after yourself.
- Label food you store in the fridges and throw away old/expired items.
- Ensure all equipment and lights are turned off before you leave.
- To reserve the Country Kitchen, email next-exec@mit.edu with the event, date and estimated duration to reserve the space.
- If you have an event in the Country Kitchen, but aren't using the entire space, please share the open space.
- The Country Kitchen cabinet lottery will occur once per year. Please clean out your cabinet by the time the year ends.
- Failure to comply with these standards will result in loss of access to the Country Kitchen.
- A custodian is assigned to clean the Country Kitchen on a daily basis. However, it is expected that you wipe down counters, tables, and stove tops after each use. It is expected that you return the area to a neat and clean condition. Cleaning supplies are under the sink.

Game Tables

- Equipment can be checked out at desk.
- Make sure to return any equipment (pool cues, ping pong balls, etc.) borrowed from desk.

- If equipment is broken or damaged when you return it, you will be held responsible.
- Do not sit, stand, lie, or dance on the tables.
- Keep noise down when people are working in the conference room or TFL, especially at the air hockey table.

Conference Room

- To reserve the Conference Room, email next-exec@mit.edu with the event, date and estimated duration to reserve the space.
- Please keep it clean and remove all trash and food when you are done working.
- Keep noise and music to a respectful level if multiple groups are using the space.
- Only connect to cables that are marked as public cables. Do not disconnect cables from any equipment, or connect anything directly to the TV. Do not remove any cables or equipment from the conference room.

Laundry

- Washers and Dryers cost \$1.00 per load.
- Get your clothes as soon as you can once the cycle is done. Washer/dryer status can be checked online at <http://www.laundryview.com/lvs.php> or by cell phone.
- If you are transferring someone else's clothes to make space for your own, make sure you don't lose any of it. Bins are available for laundry that has been left in the washers/dryers
- Clean up spilled detergent and throw away dryer lint.
- Don't leave clothes in the sink.
- If you have a problem with a machine, please report it at <http://www.laundryview.com/lvs.php> or to Jason at jason84@mit.edu. The problem is usually fixed within a day.

TFL (Tastefully Furnished Lounge)

- Please put furniture back in its original location if you move it, and throw away any trash or food.
- Report any broken furniture or torn upholstery via work order.

- When using the TV, keep in mind it is for public use and that studying may be going on nearby.
- Keep noise down when other events are going on in the TFL, such as Next Act rehearsal or House Meetings.
- Piano quiet hours are 11pm-7am

Weight Room and Cardio Room

- Do not take weights from the weight room.
- Do not drop weights.
- Many of the machines are very new. Treat them with respect.
- Wipe down machines after use.
- Keep TV and music volume at an appropriate level.
- The weight room is off limits from 11pm-7pm.

Mailboxes

- There is one mailbox per person, and each one should be keyed to your room key.
- If you have trouble with your mailbox, ask Jason for help.

Athena Cluster

- Log off when you're done.
- Clean up any food, drinks, or trash after use.
- Be mindful of speaker volume levels when other people are in the cluster.
- If you need to plug your laptop in, remove a monitor from the outlet.

Courtyard

- Email the Next House President (next-president@mit.edu) to obtain keys to the grill utensils and charcoal.
- Use the grill responsibly and clean after use. Store charcoal in the cabinet.
- Remember to close the gate after you when entering or leaving.
- Be mindful of the noise level if you're doing something in the courtyard at night - a lot of rooms overlook the courtyard and noise carries easily.
- Email the Tech Chair for access to the outdoor speakers.

Off-Limits Areas

- Don't go on the roof.
- Do not enter any unknown hallways in the basement.
- Do not exit or enter Next through emergency exits. Also, do not prop these doors open.

Room Regulations and Furniture

Furniture

These items are provided with your room:

- Twin bed, extra long with mattress (39"x80")
- Dresser and closet for clothes
- Desk and chair
- Bookshelves
- Wastebasket

You are responsible for the furniture supplied in your room. If you wish to remove furniture from your room, contact Jason.

Prohibited Items

MIT policies prohibit the following in rooms:

- Microwave
- Hot plates
- Candles or incense
- Open heating elements
- Illegal drugs
- Weapons of any kind, including guns and knives

Room Modifications

- Air Conditioning - Window air conditioner units are allowed. For help with installation, file a work order. All air conditioners must be approved by the Next House Mechanic.
- Mounting on walls - You may mount things on your walls using 3M Command strips. If anything needs to be attached with screws or nails, fill out a work order and the Next House mechanic will help you out. You may be held responsible for any modifications that you do yourself.
- Room painting - Painting is currently not allowed on any surfaces in room.

- DO NOT poke holes in your ceiling.

Safety/Fire Code Checklist

This is a list of the most common safety hazards found during room inspections. Avoid these mistakes, and you'll probably pass your yearly room inspection:

- Illegal electrical appliances/devices
- Overloaded electrical receptacles
- Refrigerator not plugged directly into outlet or heavy-duty extension cord
- Improper flammable and combustible liquid storage
- Remove candles and/or oil lamps
- Excessive combustible items on walls/ceilings/doors/floor - must cover no more than $\frac{1}{3}$ of available space
- Bed too close to ceiling (must have 36" from mattress to ceiling)
- Furniture directly against room heating elements
- Hazardous materials
- Obstructed egress (your door must open all the way)
- Halogen lamps without grates

Here are some other sites for your reference:

<http://housing.mit.edu/sites/default/files/FireSafetyInspection.pdf>

<http://housing.mit.edu/sites/default/files/firesafety.pdf>

Fire Drills/Emergency Evacuations Info

- You must participate in fire drills/evacuations if you are in Next House at that time.
- The meeting point for Next is at the rear entrance of New House.
- In inclement weather, the meeting place is inside the New House lobby.
- Be aware of the fire escape routes near your room.
- Do NOT hang anything from the fire sprinkler heads.
- Rooms will be inspected annually to check adherence to fire code.
- During a fire drill, you are allowed to use fire exits!

Bikes/Parking

Bicycles must be stored either:

- Outside on the bike racks
- In the lobby bike room
- In the designated bike storage areas on each wing.

These storage areas are clearly marked, and carpeting/furniture has been removed. Bicycles left in the hallway or in other lounges will be removed immediately and placed in the nearest bike storage area. For repeat offenders, your bike will be stored and you may visit Jason during work hours, Monday through Friday, to reclaim your bike. A \$25/incident fine will be charged to your house account. This fine will rise for repeat offenders.

Hang up bikes on hooks in the bike room, and park as far to the end as possible in the racks and bike lounges to save space. Abandoned bikes will be auctioned off at least once per year

Summer Storage

- Storage is available at Metro Storage near the student center.

Desk Policies

- You are required to check in when you move into Next House and check out when you move out.
- If you check out an item, please return it promptly when done.
- There is limited space behind the desk, so pick up your packages promptly.

Trash/Recycling

Trash

- You must dispose of your room's trash on your own. A trash can is provided with your room furniture, and trash bags are available next to the trash chute on every floor.
- Do not throw food trash in your bathroom.
- Trash bags may be thrown out in the trash chute on every floor. Trash chutes are located to the left of the elevators in each floor lobby.
- If you have heavy or sharp items, please double-bag your trash and don't make bags too heavy. Even though you just have to throw

trash down the chute, our custodians have to unload the chute into the dumpster.

Recycling

- There are containers for battery/technology recycling and plastic shopping bag recycling next to the front desk.
- Each floor has large paper/plastic recycling cans and a box room for larger cardboard boxes near the elevator.
- Each wing's main lounge also has recycling bins.

Mailing List Regulations

- All emails directed to next@mit.edu will be moderated by Next Exec and/or the Housemasters before being sent to the rest of the house. Next@mit.edu is for official emails only.
- Next-forum@mit.edu is unmoderated.
- Be considerate when advertising non-Next events on next-forum@mit.edu.

Printers

Next house has many public printers. They are here for you to use as much as you need for free, but please be respectful and don't abuse them.

Tree-Eater

- Use Tree-Eater (Athena Cluster printer) to print large documents.
- If the printer jams, unjam it. If it runs out of paper, refill it. Call the IS&T number on the sticker on the printer for any major problems.
- Tree-eater is an IS&T Athena printer. Follow IS&T's instructions for installing Athena printers.

Color Copier/Printer/Scanner

- Instructions are available in the Athena cluster and at Desk.
- Do not print color textbooks or other very large color documents on the printer.
- A list of copier usernames and passwords will be available at desk.

Wing printers

- Each wing in Next House has its own printer. These are owned by Next House and not IS&T, so we maintain them.
- Next Exec provides all paper and toner for the printers. If you need more paper, you can get it in the Athena cluster. For toner or any other problems, email next-printer@mit.edu.
- Printer names:

2E: justinbieber.mit.edu	2W: next2w.mit.edu
3E: nalgas.mit.edu	3W: indignation.mit.edu
4E: fourest.mit.edu	4W: derp.mit.edu
5E: stirfry.mit.edu	5W: page-fault.mit.edu

Wing Printer setup instructions:

Note: You must be connected to MIT/MIT N/MIT SECURE for wireless. MIT GUEST does not have access to printers.

Windows:

32 bit Windows: <http://next.mit.edu/drivers/wp/Win32.zip>

64 bit Windows: <http://next.mit.edu/drivers/wp/Win64.zip>

- Open the zip file, run the .exe file and it will extract the file to the c:\ drive
- Go to start -> Devices and Printers -> Add a printer
- Add a network printer -> The printer that I want isn't listed
- "Add a printer using a TCP/IP address or hostname"
- Put in printer address for your wing (See above), uncheck the box that says saying "query the printer...", press next
- When the next screen shows up, press "Have Disk"
- Browse to c:\HP_laserjet_enterprise{really long folder name}\ and then press open. Press OK. Press Next.
- Change the printer name to something meaningful, such as "Next 1W - Printername" and press Next.
- Do not share the printer. Set as the default printer if you wish.

Mac

- Download <http://next.mit.edu/drivers/wp/Mac.dmg>
- Open the file
- Select "Continue", "Continue", "Agree", and then "Install"
- Wait for installation to finish, and then press "Add Printer..."
- Choose IP at the top of the window, and then enter your printer address (See above), and press add.
- Press continue

If you have any problems with setup, toner, or any other problems with the printer, email next-printers@mit.edu.

Note: These printers belong to Next House, not IS&T. If you have problems, contact next-printers@mit.edu. IS&T will not help you.

Reporting Problems

Room Problems

Having issues with the heat in your room? Are your light bulbs burnt out? In order to get these room problems dealt with quickly and effectively you should take the following steps:

1. File a work order here: <http://tinyurl.com/3jqnjtm> (there is also a link at the bottom of <http://next.mit.edu>)
2. Send an email to next-repairs@mit.edu.

If no progress is made, file another work order and email next-repairs@mit.edu again to follow up.

Bathroom or Lounge Problems

- Follow the same process as a room problem.

Network/Internet Problems

For computer/internet/network problems, file a ticket with the Residential Computing Consultant at <http://rcc.mit.edu/help/help> .

Locked Out?

We've all been there - its midnight and you've just gotten back from writing that massive essay, only to realize that you left your room key IN the room. DON'T PANIC - instead just follow these quick and easy steps to reunite yourself with all the cool stuff in your room.

- Go to front desk and check out your spare key - make sure you return this promptly - there's a \$30 fee if you are missing a key at the end of the year.
- If it's late enough at night, you can track down a NightWatch worker to let you back into your room.
- If all else fails, you can call Lockout at 617-253-2811 (weekdays) or 617-253-1500 (weekends and holidays)

Other Useful Reference Sites

Next House Website: next.mit.edu

Academic Calendar: <http://web.mit.edu/registrar/www/calendar.html>

Athletics: <http://web.mit.edu/athletics/www/>

Bicycle Registration:

<http://web.mit.edu/facilities/transportation/bicycling.html>

Campus Activities Complex: <http://web.mit.edu/campus-activities/www/>

Campus Map: <http://whereis.mit.edu/>

Computing services: <http://ist.mit.edu/>

Dining: <http://web.mit.edu/dining/>

Tech Cash: <http://techcash.mit.edu>

Disabilities Services: <http://studentlife.mit.edu/dso>

Division of Student Life: <http://web.mit.edu/dsl>

Financial Aid: <http://web.mit.edu/finaid/services/index.html>

Housing Calendar: http://housing.mit.edu/dates_and_deadlines

International Students Office: <http://web.mit.edu/iso/>

Mind & Hand Book: <http://web.mit.edu/mindandhandbook/>

MIT Card Office: <http://web.mit.edu/mitcard/>

MIT Medical: <http://medweb.mit.edu/>

Orientation: <http://web.mit.edu/firstyear/2016/index.html>

Parking & Transportation:

<http://web.mit.edu/facilities/transportation/index.html>

Room Repair Requests:

http://web.mit.edu/sapweb/PS1/facilities_home.shtml

Student Accounts & Billing: <http://web.mit.edu/sfs/bills/index.html>

Appendix A: Official MIT Policies & Procedures for Residences

For more information on the following topics, please see the official housing and dining policies at:

https://housing.mit.edu/about/residential_housing_and_dining_policies_2012_2013

Air conditioners	Ninth term housing
Alterations & additions	Noise
Assignments (UG)	Period of occupancy (UG)
Bed bugs	Personal property
Bicycles	Pets
Canceling housing (UG)	Propane
Check-out procedures	Pro-Rating Rent (UG)
Commercial use	Refrigerators
Common area furnishings	Return from approved program away
Dangerous objects/chemicals	Return from off campus or FSILG
Dining Policies	Housing (UG)
Discipline procedures	Right of entry
Eligibility for undergraduate housing	Room furniture
Fines (UG)	Safe Ride
Fire safety	Sexual assault awareness
First-year student residency requirement	Smoking
Gas cylinders	Storage
Graduate and Family Housing License Agreement (GH)	Students with disabilities
Guests	Summer Housing (UG)
Health, safety & sanitation	Telephone service
Housing and Dining Agreement (UG)	Temporary overflow housing
Keys/key cards	Transition to MIT graduate program in spring term (UG)
Laundry	Unauthorized occupancy
Linen	Vacancies (UG)
Lofts	Waterbeds
Mail, parcels & express service	Weapons
Motor vehicles & parking	Withdrawal (UG)

Appendix B: MIT Policy on the Use of Alcohol

MIT observes all laws and regulations governing the sale, purchase, and serving of alcoholic beverages by all members of its community, and expects that these laws will be adhered to at all events associated with the Institute. This includes activities on the MIT campus, in MIT independent living groups, and at off-campus functions sponsored or supported by MIT or any of its affiliated groups.

The Institute does not intend through its guidelines or policies to restrict the responsible use of alcohol by members of the MIT community who are at or above the legal drinking age of 21. However, efforts to observe existing laws and regulations in an environment where the majority of the undergraduate student body is not of legal drinking age will impose some constraints on those who are of legal drinking age.

Where Alcohol May Be Possessed, Served, or Consumed

Alcoholic beverages may only be possessed by, served to, or consumed by persons of legal drinking age:

1. at events that have been registered with or approved by MIT, as described below;
2. in areas of the MIT campus that are licensed to serve alcohol (for example, the Muddy Charles Pub, the Thirsty Ear Pub, the R&D Pub, and the MIT Faculty Club);
3. in faculty or staff on-campus residences; and
4. for students of legal drinking age, in individual student dormitory rooms.

Possessing, serving, or consuming alcohol is prohibited under all other circumstances on the MIT campus.

Student-Sponsored Events

All student-sponsored events at which alcohol will be served must be authorized by a member of the Academic Council or an appropriate designee. In addition, undergraduate students or organizations must register events where alcohol will be served with the Student Activities Office; the Fraternities, Sororities, and Independent Living Groups Office; or the Residential Life Programs Office, and graduate students or organizations must register events where alcohol will be served with the Graduate Students Office or a designee of the Dean for Graduate Students.

In general, student organizations may not use Institute funds, including "house taxes" and student activities fees to purchase alcohol, though such funds may be used to hire bonded bartenders and/or party monitors. However, for events hosted by graduate student dormitory governments or by housemasters in graduate student housing, MIT funds may be used to purchase alcohol where no one under the age of 21 will be present, and provided the event has been appropriately registered.

Violations

Violations of this policy may be grounds for serious disciplinary action, up to and including termination for employees and expulsion for students.

Appendix C: Important/Useful Phone Numbers

Next House Front Desk: 617-253-8761

Emergency Numbers

Emergency from Off-Campus Phone (Campus Police, Ambulance, Fire,
Dean On-Call): 617-253-1212

Emergency from Campus Phone: 100

MIT Medical Numbers

24-Hour Urgent Care: 617-253-1311

General Information from MIT Medical: 617-253-4481

Facilities

Lock-Out/Fix-It: 617-253-1500

Academic Needs

S³: 617-253-4861

Taxis

Ambassador Brattle Cab: 617-492-1100

Yellow Cab of Cambridge: 617-547-3000