

MEETING MINUTES

Systems Portfolio

April 14, 2005

1:00 pm – 2:30 pm

Next Team Meeting: 1:30 pm, Thur, April 28, Room 7342

Members Present: Doug Easterling, Joan Patten, Tom Huguley, Sue Merrell, Helen Grove, Nancy Thibeault, Ned Young, Dave Landom, Jeanne Jacobs,

Members Absent: none

Meeting Leader: Doug Easterling

Meeting Recorder: Joan Patten

Meeting Objective(s):

- Debrief re: NCA HLC Annual Meeting
- Decide how to disseminate information learned to Category Team Leaders & others

AGENDA ITEMS	COMMENTS/CONCLUSIONS/ OR ACTIONS (IF ANY)	PERSONS(S) RESPONSIBLE	BY WHEN
1. Debrief re: NCA HLC Annual Meeting	<p>All team members who attended NCA discussed what sessions they attended and potential implications for Sinclair. All attendees are to create a one page summary sheet of their findings and give these to Tom, along with any handouts by April 25th. Jeanne shared her discussion with Spangehl, and she shared he believes it is fine to close the High School linkages project (suggests we plan celebration). He has expressed his interest in working with institutions interested in promoting p-16 activity. He questioned if there is a need for a steering committee comprised of upper leadership. He suggested that business/industry might possibly donate a quality consultant to this effort if approached. Lastly, he suggested Sinclair might want to host a gathering of all Ohio AQIP institutions so we might learn from each other.</p> <p>Doug will look into discrepancy between information on questions we need to answer between the A202d document and previous missives. Do we need to answer 1/3 of total questions, or 1/3 of each of the process, results, improvements questions?</p> <p>Tom will contact action teams/portfolio team as to when the next quarterly update to AQIP is due.</p>	<p>All</p> <p>Doug</p> <p>Tom</p>	4/25/05

