



ALAMEDA COUNTY COMMUNITY DEVELOPMENT AGENCY
HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

AGENDA ITEM No. ____ February 7, 2012

Chris Bazar
Agency Director



Linda M. Gardner
Housing Director

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January 24, 2012

The Honorable Board of Supervisors
Administration Building
Oakland, California 94612

Dear Board Members:

**SUBJECT: AUTHORIZE AMENDMENT NO. 1 TO CONTRACT NO. 6085
WITH ABODE SERVICES FOR THE HOUSING/JOB
LINKAGES PROGRAM**

RECOMMENDATION:

Authorize and approve Amendment No. 1 to Procurement No. 6085 with Abode Services (Principal: Louis D. Chicoine, Executive Director; Location: Fremont) for transitional rental assistance under the Housing/Jobs Linkages Program, to extend the term from February 29, 2012 to August 31, 2012 and increase the contract from \$422,199 to \$582,669 (an increase of \$160,470).

DISCUSSION/SUMMARY:

On February 22, 2011, your Board accepted the Supportive Housing Program (SHP) renewal grant from the U.S. Department of Housing and Urban Development (HUD) to continue the Housing/Jobs Linkages Program, which provides transitional housing, employment advocacy, and supportive services for homeless families in mid, south, and east County. One of the key components of this grant is the provision of rental subsidies for homeless families. On April 21, 2011, the Alameda County HOME Consortium Technical Advisory Committee (HOME TAC) created a HOME set-aside in the amount of \$149,600 of the FY 2011 HOME allocation for tenant-based rental assistance programs, and recommended awarding these funds to Abode Services for use in the Linkages Program to augment the rental subsidy component of this SHP grant. In addition there is \$10,870 in HOME funds from a prior allocation to Abode for tenant-based rental assistance, which is being rolled over into this amendment.

The Linkages Program is an eight-member agency collaborative (seven support services organizations and the County) that provides transitional housing in scattered sites in Alameda County. Abode Services administers the leased housing portion of this grant. Families linked with participating shelters receive up to 18 months of rental subsidy while working or attending vocational training, developing independent living and life skills, and addressing individual and family issues. Linkages has been very successful in assisting homeless families transition to self-sufficiency in a relatively short period of time, ensuring the skills and incomes needed to remain self-sufficient and housed in the community.

Linkages provides transitional housing, job preparation and placement, case management, child care and support services to approximately 47 homeless families at any point in time in Mid, South and East County. In the last full program year, 66 homeless families received housing and supportive services.

SELECTION CRITERIA AND PROCESS:

The agencies covered under this grant approached HCD in 1995 to act as lead agency on a collaboration to provide services to low-income families who are homeless or in an unstable living situation for more than one year. The collaboration was originally designed both to fill unmet needs in mid, south and east Alameda County, and to be competitive at the federal level under the Supportive Housing Program. HUD selected the Linkages Program through a competitive national process in 1995. The grant is awarded by HUD specifically for services to be provided by the collaborating agencies. The HOME award is a funding augmentation to a current SHP-funded program. Abode Services is the rental assistance administrator under the SHP-funded Linkages program. Abode Services is a non-profit housing provider located in Fremont. The HOMETAC recommended continuing support for this program to Abode Services.

The Auditor Controller's Office of Contract Compliance reviewed and previously, granted Federal Grant Waiver F204 for this contract.

FINANCING:

No additional appropriations are required and there is no increase in Net County Cost. The HOME grant from HUD includes funding for both project and administrative costs. Funding for this contract amendment is included in the FY2011-2012 budget.

Very truly yours,



Chris Bazar, Director
Community Development Agency

Attachment

cc: Susan Muranishi, County Administrator
Patrick O'Conncell, Auditor Controller
Donna Ziegler, County Counsel
Louie Martinez, County Administrator's Office
Andrea Weddle, Office of the County Counsel
U.B. Singh, CDA Finance Director

ALAMEDA COUNTY HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT
AMENDMENT NO. 1 TO THE SUPPORTIVE HOUSING PROGRAM (SHP) CONTRACT NO. 6085
BETWEEN THE COUNTY OF ALAMEDA AND
ABODE SERVICES

THIS AMENDMENT modifies the Contract No. 6085 entered into on the 26th day of April 2011 by and between the COUNTY OF ALAMEDA, a body corporate and politic of the State of California, hereinafter referred to as COUNTY and ABODE SERVICES for Supportive Housing Program (SHP) and HOME Program services.

Contract, Page 1, Scope of Work and Budget:

1. Delete "County has allocated the sum of \$422,199 to be expended" and replace it with "County has allocated the sum of \$582,669 to be expended"
2. Delete "The term of this contract begins on March 1, 2011 and ends on February 29, 2012." and replace it with "The term of this contract begins on March 1, 2011 and ends on August 31, 2012."

Contract, Page 13, Exhibit B – Terms and Conditions of Payment:

3. Delete "COUNTY will pay CONTRACTOR up to \$422,199 beginning March 1, 2010 and ending February 29, 2012" And replace it with "COUNTY will pay CONTRACTOR up to \$582,669 beginning March 1, 2011 and ending August 31, 2012"

Contract, Page 14, Exhibit B – Program Budget:


4. See attached revised budget.

IN WITNESS WHEREOF, the parties hereto have executed this amendment on the day first mentioned above.


COUNTY OF ALAMEDA

By: _____
President
Board of Supervisors

Approved as to Form:
Donna Ziegler, County Counsel

By:  _____
Andrea Weddle
Senior Deputy County Counsel

ABODE SERVICES

By:  _____
Louis D. Chisome
Executive Director

40849 Fremont Blvd.
Street Address

Fremont, CA 94538
City, State, Zip code

Tax ID No.: 94-3087060

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted executed this Agreement.

**EXHIBIT B - Revision
ABODE SERVICES
PROGRAM BUDGET**

For Services Provided March 1, 2011 through February 29, 2012 for SHP Fund
For Services Provided March 1, 2011 through August 31, 2012 for HOME Fund

Case Management

Case Manager Salary	\$40,000
Case Manager Benefits	\$10,112
Case Manager Supervision	\$4,300
Case Manager Mileage	\$1,300

Case Management Subtotal	\$55,712
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Housing Leasing

Leasing Coordinator Salary	\$46,700
Leasing Coordinator Benefits	\$11,550
Leasing Coordinator Support/ Program Coordination	\$7,500
Leasing Coordinator Mileage	\$1,000
Office Supplies	\$800
Credit Checks and Eviction Search	\$200

Housing Leasing Subtotal	\$67,750
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Lease Payments	\$582,669 (\$288,588 in SHP and \$160,470 in HOME)
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Project Sponsor Admin	\$10,149
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Grand Total	<u><u>\$582,669</u></u>
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