

REQUEST FOR 911 LOCATION ADDRESS

Date:

GUADALUPE COUNTY ROAD & BRIDGE

Phone (830) 379-9721

2605 N. Guadalupe St.**Sequin, TX 78155**

Fax (830) 372-3249

Read Instructions Completely

1. Please complete Step 1 & 2 completely.
2. Directions to the site and a map are mandatory.
3. In most cases, the address will be determined based on where the driveway makes contact with the public or private road. It is important that the driveway be marked if it doesn't already exist.
4. Please provide the Guadalupe Appraisal account number so that the parcel can be located.
5. If the land has just been purchased, provide the previous owner's name.
6. Addresses are assigned on Fridays by 5:00p.m.

NOTE: If all of the steps are not filled out completely this may cause a delay in the address assignment.

Request By:

Company Name:

Contact Person:

Purchased Date (if a recent purchase, include prior owner's name):

STEP 1:Owner's name
and address

Owner's Name:

Renter's Name:

Current Mailing Address (number and street):

City, State, Zip Code:

Phone (area code and number):

Guadalupe County Appraisal District account number (if known):

STEP 2:Description of
Property/structure

Subdivision Name:

Unit #:

Blk:

Lot:

Acres:

Street or road location:

Describe the structure to be addressed (example residence, single-wide mobile home, future homesite):

Is this structure going to be your homesite?

STEP 3:Directions to
structure

Directions to structure

STEP 4:

Map to property

Draw directions to the property on reverse side.

STEP 5:

Sign and date

Authorized signature
Sign here

Date:

FOR OFFICE USE ONLY:

Notify:

 Owner Post Office Other: _____ Ck - ____

GCAD Account Number:

Map/Plat #

ASSIGNED ADDRESS:**POST OFFICE CARRIER:****ZIP CODE:****ASSIGNED BY:****DATE:**

N



