



Monetary Donation Tracking Form

Use this form (a PDF version is available online at www.hawaiifoodbank.org, Downloadable Forms) to log and total all monetary donations. **Enclose form in donations envelope.** Save a copy of the completed form for your records. If you have questions about this form, call 954-7870 or e-mail fooddrive@hawaiifoodbank.org. All donations made by check will receive a donor acknowledgement letter. For cash donations, please issue a cash receipt (or include name and address information with this form for donor to receive letter).

Date: _____

Coordinator: _____

Organization: _____

Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Fax: _____

E-Mail: _____

Name	Cash	Personal Check	Total
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
Page Total	\$	\$	\$

Received by: _____

Date: _____

**Checks should be made payable to
Hawaii Foodbank**