

## MINUTES

### GRAYS HARBOR COUNTY BOARD OF COMMISSIONERS

December 03, 2001

The Commissioners met in session in the Commissioners' Meeting Room, Administration Building, Montesano, Washington, on Monday, December 03, 2001, at 2:00 P.M. Commissioners Bob Beerbower and Dennis Morrisette, and Clerk of the Board, Sandra Daniels were present. Senior Deputy Prosecuting Attorney Jim Baker was present also. Commissioner Dan Wood excused.

**MINUTES OF PREVIOUS MEETINGS:** The Minutes of the Commissioners' Meetings of November 19 and November 26, 2001, were approved as presented.

**BIDS:** None

#### **HEARINGS:**

**Adoption of 2002 Budget:** It was moved, seconded and passed to continue the hearing on adoption of the final budget to December 17, 2001, at 2:00 P.M.

**Tax Levy Resolutions:** A hearing was held to consider adoption of resolutions authorizing increase in the General Expense Fund, Veterans' Fund, and Road Limit Factors and Property Tax Levy, as well as the Pacific Beach/Moclips Water System Bond Fund. Chairman Beerbower asked for a staff report and Budget Director, Rose Elway, explained that adoption of the said resolutions would authorize an increase in the regular property tax levy for those funds, in addition to any amount resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property for the 2002 levy. She further told the Board that this action would authorize the regular property tax levy for the General Fund and Veterans' Fund in the amount of \$6,547,097, which is an increase of 1% from the previous year. This levy increase is below the inflation (IPD of 1.89%) but increases the rate per 1000 AV from \$1.7922 to an estimated 1.80 per 1000 AV with the Veterans Fund receiving 0.0113 per 1000 AV of the total. She further noted that the county authorizes the regular property tax levy for the Road Fund in the amount of \$3,161,259, which increased 1% from the previous year. This levy increase is below the inflation (IPD of 1.89% but increases the rate per 1000 AV from \$2.2256 to an estimated \$2.25 per 1000 Av. She further explained that the county authorizes the property tax levy for the Pacific Beach/Moclips Water System Bond Fund in the amount of \$44,000, which is the continued obligation voted in 1988 for general obligation bond debt service.

The Chairman called for public comment from the audience. There was no further testimony and the hearing was closed. Upon separate motions made, seconded and passed, the following were adopted:

**Resolution No. 01-138 – Grays Harbor County Property Tax Increase Resolution, General Fund and Veterans Fund Combined, 2001 Tax Levy for 2002 Collection.**

**Resolution No. 01-139 – Grays Harbor County Property Tax Increase Resolution Road Fund 2001 Tax Levy for 2002 Collection.**

**Resolution No. 01-140 – Grays Harbor County Property Tax increase Resolution, Pacific Beach/Moclips Water System Bond Fund, 2001 Tax Levy for 2002 Collection.**

**Resolution No. 01-141 – 2001 Tax Levy for Year 2002 Collection, Junior Taxing Districts.**

**PRESENTATION:** None

**PUBLIC COMMENT I:** Fred Hutchinson of Elma addressed the Board regarding funding for the Westport Erosion problem and the status of the Passenger Ferry project.

**DEPARTMENT OF PUBLIC SERVICES:**

**Request Approval, Resolution Correcting Legal Description in Ordinance #274:** It was moved, seconded and passed to adopt **Resolution No. 01-143 – Acknowledging and Correcting an Error in Legal Description in Ordinance #274.** This resolution corrects an error recently discovered due to the recording of Boundary Line Adjustment in Case #2001-1323, where the 20 acres originally intended to be rezoned in Case #2000-1067 was legally described as 17.5 acres. A BLA has been recorded with new legal descriptions adjusting the parcel to 20 acres as was the original intent.

**Request Approval, Resolution Replacing Resolution 95-159:** It was moved, seconded and passed to adopt **Resolution No. 01-142, Establishing a Drug and Alcohol Policy for the County Public Services Department, Replacing Resolution 95-159.** This resolution updates the original adopted in 1995.

**Request Approval, 2002 Sealing and Preleveling Program:** Upon motion made, seconded and passed a Special Maintenance Project Resolution was adopted that authorizes \$1,380,000.00 of work on 123.98 miles of prelevel and chip sealing on Grays Harbor County Roads.

**Request Approval, Resolution Adopting Solid Waste Management Plan:** It was moved, seconded and passed to adopt **Resolution 01-150 – Adopting the Grays Harbor County Comprehensive Solid Waste Management Plan Revision, July 2001.**

**Request Set Bid Opening Dates:** February 25, 2002, at 2:00 P.M., was the time set to open bids for the following 2002 contracts – Emulsified Liquid Asphalt Contract; Countywide Aggregate Stockpile Contract; and Traffic Control Devices Stockpiling Contract.

**Request to Release Retainage:** It was moved, seconded and passed to release the retainage on the contract with Aspen Environmental, Inc., for the 2001 Chipseal and Maintenance Sand Stockpiling Contract in the amount of \$1624.04 to the Department of Internal Revenue, per RCW 60.28.060.

**Request to Approve Change Order:** It was moved, seconded and passed to authorize the Chairman to sign a Change Order in the amount of \$170,946.18, to the Courthouse Repair Contract with Rognlins, Inc. This represents work over the original contract amount and reflects additional electrical and mechanical costs related to code issues and additional plaster repair that was found to be needed during construction. The final contract amount for this portion of the contract is \$5,739,350.12.

**DEPARTMENTS**

**FORESTRY**

**Request to Accept Contract as Complete:** A motion was made, seconded and passed to accept the Contract for Stevens Creek No. 3 Timber Sale as satisfactorily completed, and release the performance bond as posted by Norris Logging for the sale.

**HEALTH AND SOCIAL SERVICES**

**Request to Approve Agreement with Pacific Hospital Preservation and Development Authority:** It was moved, seconded and passed to sign an Agreement between the County and the Pacific Hospital Preservation and Development Authority regarding cultural competency training that will be attended by a Health & Social Services Health Educator.

**Request to Approve Agreement with Northwest Behavioral Modification Clinic:** It was moved, seconded and passed to sign an Agreement between the County and the Northwest Behavioral Modification Clinic, to provide three training workshops for the Domestic Violence Advisory Team and community members.

### **MANAGEMENT SERVICES**

**Request to Schedule Hearing Date, Supplemental Appropriation:** Upon motion made, seconded and passed, December 17, 2001, at 2:00 P.M., was the time set to hear a request for Supplemental Appropriation in the Social Services Grant Fund in the amount of \$516,187.

**Request to Schedule Hearing Date, Emergency Appropriation:** It was moved, seconded and passed to set Monday, December 17, 2001, at 2:00 P.M., as the time set to hear a request for Emergency Appropriation in the Facilities Services Fund in the amount of \$11,070.

**Request to Approve Budget Transfer Resolutions:** It was moved, seconded and passed to adopt the following: **Resolution No. 01-144 – Transferring Items in County Stadium Fund;**  
**Resolution No. 01-146 – Transferring Items in Miscellaneous Fund, Cumulative Reserve;**  
**Resolution No. 01-147 - Transferring Items in Miscellaneous Fund 25% Capital Construction;**  
**Resolution No. 01-148 – Transferring Items in General Fund, Non-Departmental**  
**Resolution No. 01-149 – Transferring Items in Assessors Office Fund**

**Request to Approve Salary Resolution:** It was moved, seconded and passed to adopt **Resolution No. 01-145, Amending Resolution No. 01-05, Fixing Compensation of Employees From & After January 1, 2001.** This amendment to the salary resolution was necessitated by the election of a new Assessor and the appointment of his Chief Deputy effective November 26, 2001.

### **AUDITOR**

**Request to Approve November Payables:** Upon motion made, seconded and passed the Payroll and Payables for November, 2001, were approved as follows: **Total Claims: \$2,444,293.38; Total Salary: \$1,798,962.76.**

### **PROSECUTING ATTORNEY**

**Request to Schedule Hearing Date, Amendments to Ordinances:** December 17, 2001, at 2:00 P.M., was the time set to hear proposed Ordinance Amending Ordinance 241, and proposed Ordinance Amending Subdivision Ordinance No. 111.

### **COOPERATIVE EXTENSION**

**Request to Sign GEAR UP Agreement:** It was moved, seconded and passed to sign WSU Cooperative Extension Interagency Agreement 2001-2002 Gaining Early Awareness & Readiness for Undergraduate Programs Scholars Project in Grays Harbor County.

**CORRESPONDENCE** None

### **APPOINTMENTS:**

Ron Strabbing of Cosmopolis was reappointed to the Grays Harbor County Fair Board for the new term beginning January 1, 2002.

**PUBLIC COMMENT II:**

Fred Hutchinson of Elma commented on several of the actions taken by the Board at today's meeting. The Board thanked him for his interest.

**ANNOUNCEMENT:** The Clerk of the Board announced that because of the holidays, there would be no Commissioners' Meeting on December 24 and December 31, 2001.

**RESOLUTIONS:**

- 01-138 Grays Harbor County Property Tax Increase Resolution General Fund  
And Veterans Fund Combined 2001 Tax Levy for 2002 Collection
- 01-139 Grays Harbor County Property Tax Increase Resolution Road Fund  
2001 Tax levy for 2002 Collection
- 01-140 Grays Harbor County Property Tax Increase Resolution Pacific Beach/  
Moclips Water System Bond Fund 2001 Tax Levy for 2002 Collection
- 01-141 2001 Tax Levy for Year 2002 Collections
- 01-142 Establishing Drug and Alcohol Policy for Department of Public Works and  
Replacing Resolution 95-159
- 01-143 Acknowledging and Correcting an Error in Legal Description in Ordinance #274
- 01-144 Transferring Items in County Stadium Fund #112-000
- 01-145 Amending Resolution 01-05 and Fixing Compensation From & After January 1, 2001
- 01-146 Transferring Items in County Miscellaneous Fund Cumulative Reserve #307-000
- 01-147 Transferring Items in County Miscellaneous Fund 25% Capital Construction #309-000
- 01-148 Transferring Items in County General Fund Non-Departmental #001-038
- 01-149 Transferring Items in County General Fund Assessor's Office #001-010
- 01-150 Adopting County Comprehensive Solid Waste Management Plan Revision, July, 2001

Minutes – December 03, 2001  
Page Five

The meeting adjourned at 2:40 P.M., to Monday, December 10, 2001.

BOARD OF COMMISSIONERS  
GRAYS HARBOR COUNTY

This \_\_\_\_\_ day of \_\_\_\_\_, 2001

\_\_\_\_\_  
BOB BEERBOWER, Chair

\_\_\_\_\_  
DENNIS MORRISETTE, Commissioner

\_\_\_\_\_  
DAN WOOD, Commissioner

ATTEST:

\_\_\_\_\_  
Sandra Daniels  
Clerk of the Board