

## **St. Edward High School 1:1 Initiative Chromebook Program Acceptable Use Policy (2014 - 2015)**

### **Purpose:**

St. Edward High School (SEHS) is implementing the initiation of a 1:1 BYOD program whereby all students use a personal computer device to enhance their classroom and at-home learning experience. The 1:1 program at SEHS will provide a robust learning environment where technology: makes illustrations more vivid and concepts more concrete; improves formative and summative feedback in the classroom; removes logistical barriers to research; utilizes the power of online resources; begins the process of transitioning to online textbooks; fosters creativity; teaches digital citizenship; improves communication among parents, students, teachers, and counselors; and creates an atmosphere of authentic learning, including project-based inquiry, serious simulations, active learning, and productive, problem solving games.

A segment of this program includes SEHS offering families the use of a device for the duration of the school year. A technology fee will apply.

### **Ownership**

The devices (Acer C720 Chromebooks) distributed during the 1:1 program are the property of SEHS and are being distributed to students for the purposes outlined herein. Students are to return their devices at the conclusion of each school year. A date, time and location for returning the devices will be publicly posted and announced. Should a participating student withdraw from SEHS, the student will promptly surrender the device to the SEHS administration.

### **Acceptable Use**

Participating students are only authorized to use the device in a manner consistent with the established instructional, research, and administrative objectives of SEHS. The student shall comply with the policies and guidelines established in the SEHS Student/Parent Handbook 2013-2014 ("the Handbook"), including, but not limited to, the section entitled "St. Edward High School Computer Network and Internet Acceptable Use Agreement" in the Handbook. The acceptable use section of the SEHS handbook is available online here:

**<http://www.sehs.net/au>**

Personal use of the device is permissible provided such use, as determined by SEHS, is aligned with the expectations of student behavior outlined in the Handbook.

Students are to: handle the device with care and utilize the device for which it is intended; bring their device to school fully charged; and treat the device in a manner similar with other SEHS loaned materials.

Students are not to: modify the network configuration files of the device; intentionally transmit viruses to the device; modify, alter, or repair the device; or tether the device into any mobile networks (e.g. mobile phone) while at school.

### **Liability and Privacy**

Students will be responsible for all material transmitted or stored on the device. Students will also ensure that the device will be free from all content that may compromise the SEHS network, equipment, or

software or may be inconsistent with the mission and integrity of SEHS. Students shall promptly report any inappropriate or unsuitable materials received on the device to SEHS administration. Students shall file reports via the Help Desk link provided on the devices.

Given the possibility the devices shall be rotated to other students, at the conclusion of a school year SEHS will be removing content from the devices and "powerwashing" (setting back to factory defaults) them. Students are responsible for transferring their content prior to the collection of the devices. In most cases student data will be stored in the cloud (i.e. Google Drive).

SEHS cannot guarantee the privacy of the content transmitted and stored on the devices. SEHS reserves the right to monitor and inspect the devices consistent with the policies and procedures outlined in the Handbook. Any inspection of graphics, videos, written content, or the like shall be reviewed by at least two (2) SEHS administrators, given just cause.

### **Repair and Maintenance**

The student will be responsible for the replacement, repair, and maintenance of the device throughout the pilot program. In the event the device is lost, stolen, damaged, or in need of repair, the student must report such occurrence to SEHS administration by the next school day. Students shall file reports via the Help Desk link provided on the devices. SEHS will furnish a loaner device for a period not to exceed two (2) weeks. In the event of a stolen device, the parent shall also provide a copy of the filed police report to administration. SEHS will make every effort to minimize repair costs for accidentally damaged devices, but severe damage could result in the student furnishing the expenditure of a new device.

### **Disciplinary Measures**

A student's noncompliance with the expectations outlined herein will result in SEHS reclaiming the device from the student; in such a case the offending individual would face disciplinary measures consistent with the policies and procedures outlined in the Handbook.

### **Warranties/Indemnification & Updates to Policy**

SEHS reserves the right to amend the policies and procedures outlined in this document throughout the pilot program.

By signing below, student and parent acknowledge and agree to the terms and conditions contained here.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent

\_\_\_\_\_  
Date