

COMMERCIAL CLAIM ARISING OUT OF A CONSUMER TRANSACTION

DEMAND LETTER

Date:

To: _____
Name of Defendant

Address

City, State, Zip

You have not paid a debt owed to _____ which you incurred on _____, 20 . The amount remaining unpaid on the debt is \$_____ . Demand is hereby made that this money be paid. Unless payment of this amount is received by the undersigned no later than _____, 20 , a lawsuit will be brought against you by filing a Commercial Claims at Oswego City Court.

If a lawsuit is brought against you, you will be notified of the hearing date. You will be entitled to appear at the hearing and present any defense you may have to this claim.

(If applicable) Our records show that you have made the following payment in partial satisfaction of this debt *(write in dates and amounts paid)* _____.

A copy of the original debt instrument (your agreement to pay) is attached. The names and addresses of the parties to that original debt agreement are: _____

(To be completed if claimant was not a party to the original transaction.)

Type or Print Name & Address of Claimant