

**THE PUBLIC SCHOOLS  
METUCHEN, NEW JERSEY**

**Agenda**

**Special Business Meeting**

of the Metuchen Board of Education

Metuchen High School Cafeteria  
400 Grove Avenue

**Tuesday, July 29, 2008**

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**I. Flag Salute**

**II. Notice of Meeting**

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the bulletin board in the Borough Hall and the Metuchen Public Library, delivering copies to The Home News and Tribune, to The Chronicle, to The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

**III. Roll Call**

**IV. Committee Reports**

**V. Meeting Open to the Public**

**VI. Correspondence**

*June 9, 2008*

*State of NJ, Department of Education  
Memo from Janis Jensen, Director  
Office of Academic Standards  
Re: World Languages Summer Technology Institute*

*June 16, 2008*

*State of NJ, Department of Education  
Memo from Lucille Davy, Commissioner of Education  
Re: Innovative Mathematics Consortium*

- June 16, 2008*                      *State of NJ, Department of Education*  
Memo from Joanne Boyle, Executive Director  
School Ethics Commission  
Re: School District Accountability Act and  
Additional Board Member Training
- June 20, 2008*                      *State of NJ, Department of Education*  
Memo from Janet Renk, Coordinator  
School Nutrition Programs  
Re: Training on Navigating the School Nutrition  
Electronic Application and Reimbursement System  
(SNEARS)
- June 26, 2008*                      *State of NJ, Department of Education*  
*Patrick Piegari, County Superintendent*  
Memo from Pamela Lester  
Professional Development Co-Chair  
Northwest Region Secretary, NJASCD

## **VII. Reading and Approval of Minutes**

Move approval of the minutes of the following meetings:

- |               |  |
|---------------|--|
| May 13, 2008  | Agenda Session/Business Meeting          |
| May 28, 2008  | Open Conference Session/Business Meeting |
| June 10, 2008 | Agenda Session/Business Meeting          |
| June 24, 2008 | Open Conference Session/Business Meeting |

## **VIII. Reports**

**Board President**  
**Superintendent**  
**Business Administrator/Board Secretary**

## **IX. Meeting Open to the Public**

## **X. Recommendations of the Superintendent of Schools**

### **A. PERSONNEL**

#### **1. Appointment – Certificated Staff**

Move to approve the appointment of Alison McCarthy as Spanish teacher at Metuchen High School for the 2008-2009 school year from September 1, 2008 through June 30, 2009 – salary status 1E -- \$47,428.

2. **Appointment – Custodial Staff 2008-2009 School Year**  
Move to appoint Juan Luna as a full-time custodian at Edgar Middle School for the 2008-2009 school year effective August 1, 2008 through June 30, 2009 at the rate of \$24,500/yr.

3. **Appointment – Summer Custodial Staff**  
Move to approve the appointment of student #2008006 as a summer custodian effective July 23 through August 22 from 9 a.m. through 3 p.m. at the rate of \$7.15/hr.

4. **Appointment – Substitute Aides**  
Move to appoint the following as substitute aides for the 2008-2009 school year:

Diane Fishman	\$13.00/hr.
Anna Yanuzzi	\$13.00/hr.
Judith Hoffman	\$13.00/hr.
Joanne Ouellet	\$13.00/hr.
Jan Gaven	\$13.00/hr.
Margaret DeGeorge	\$13.00/hr.

5. **Salary Correction – Certificated Staff – ESY Summer Work**  
Move to approve the following salary correction retroactive to July 1, 2008:

Lisa Dacey	Psychologist	\$436 per diem	12 days	\$5,232
Lauren Rosen	ESY Elementary	\$256 per diem	30 days	\$7,680
Marilyn Lewis	ESY Secondary	\$346 per diem	16 days	\$5,536

6. **Salary Correction – Non-Certificated Staff**  
Move to approve the following salary correction retroactive to July 1, 2008:

Linda Rhodes	Bus Driver	\$15.57/hr
Anna Szwast	Bus Driver	\$15.57/hr
Raysa Hernandez	Bus Driver	\$15.57/hr

## B. FINANCE

1. **Treasurer of School Monies' and Board Secretary's Reports**  
Move approval of the Treasurer of School Monies' Report, Board Secretary's Report, May 31, 2008.
2. **Payment of Bills**
  - a) Board Secretary's Certification  
Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of June 30, 2008 and July 22, 2008 no budgetary line item accounts have obligations and payments

which exceed the amount appropriated by the Board of Education.

\_\_\_\_\_  
Michael A. Harvier, Board Secretary

\_\_\_\_\_  
Date

- b) Approve the Following Items Submitted by the Board Secretary  
Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board Secretary and filed in the Business Office.

**3. Resolution – Travel**

Move approval of the following certificated staff members' attendance at conferences approved by FFPI, as shown on the *attached list*.

**4. Contract – Special Education**

Move to approve a contract with Behavior Therapy Associates for the 2008-2009 school year at the following rates:

Full Day Workshops	\$1,200 per diem
Functional Behavior Assessments	\$2,100 per assessment
20 consultation dates	\$1,200 per diem
10 consultation hours for social skills programming and/or staff training	\$175/hr.

**5. Contract – Special Education**

Move to approve a contract with Eden Institute for consultation and direct instruction the district's pre-school handicapped classes and Kindergarten:

School Consultation		
Weekly visits 9/08 – 6/09	3 hrs./visits x30 weeks @\$150/hr	\$13,500
Travel/Expenses	30 visits x 2 hrs. round trip@\$40/hr.	\$2,400

**6. Approval for Placement**

Move to approve placements for students #2022003, #2022006, #2022010, and #2022008 at Community Nursery School for the 2008-2009 school year for two half-day sessions per week at a cost of \$1,780 per student.

**7. Contract – Special Education**

Move to approve a contract with the New York Eye and Ear Infirmary – Ear Institute for an in-service for Metuchen teachers at the following rate: \$300 for a two hour in-service (inclusive of mileage and travel).

**8. Jointures**

Move approval of jointures with Middlesex Regional Educational Services Commission, Somerset /regional Educational Services Commission, Edison Board of Education, and South Plainfield Board of Education as needed for the 2008-2009 school year.

**C. POLICY**

**1. Textbook Purchases**

Move to approve textbook purchases for the 2008-2009 school year as shown on *the attached list*.

**2. First Readings Policy #8140 and #8451**

There will be a first reading for additions/changes to the following policies: #8140 – Pupil Enrollments and #8451 Control of communicable Disease.

**XI. Meeting Open to Public**

**XII. Adjournment**

**XIII. Reading of Sunshine Statement to go into Closed Session.**