US Department of Labor

OSHA 2014 FEDWeek Enrollment Request Form

Directorate of Training and Education OSHA Training Institute 2020 S Arlington Heights Road Arlington Heights, IL 60005-4102

*** REGISTRATION DEADLINE ***
WEDNESDAY, JULY 23, 2014

Student Informa	ition		
Last Name:		First Name:	
Job Title:		Job Specialization:	
Department:		Agency:	
Address:		City:	
State:		Zip Code:	
Phone:		Email:	
Student's Super	visor Information		
Last Name:		First Name:	
Phone:		Email:	
Government Age	ency Group		
Federal	State Local	Contract	
			
Program Semina NOTE: These train		s for OTI to issue CEU points for these events.	CHECK-IN: Attendees should
NOTE: These train arrive to check in recredit for the even indicate the semin	ing seminars do not meet the requirements no later than 08:00 AM. ATTENDANCE: Attent, the sign in sheet must be completed for energy would like to attend. Thank you for	endees must be in attendance for an entire ha each seminar attended. r your interest and participation in safety and	If day seminar to receive health training!!
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FedWeek Enrollment Instructions:

- 1. Students should complete the "OSHA FEDWeek Enrollment Request Form" to request enrollment into the FedWeek seminars they are interested in attending.
- 2. When a seminar is full, students <u>cannot</u> be enrolled. There are maximum registrations set by the OSHA Training Institute, which cannot be exceeded.
- 3. Students should not make travel arrangements unless they receive a registration notification.
- 4. Enrollments are on a first come, first serve basis. Students may not get enrolled if other requests were submitted before theirs.
- 5. Students will only be allowed to attend the sessions that they are enrolled in. No "walk-ins" will be allowed.